



Boldre Parish Council
Annual Parish Meeting – 13th May 2024

AGENDA

(SO = Standing Order reference)

1) Election of the Chairman of the Parish Council (SO5i)

The current Chairman of the Council presides at this annual meeting until the next Chairman of the Council has been elected. They may exercise an original vote in respect of the election of the new Chairman of the Council and shall give a casting vote in the case of an equality of votes.

Signing of Acceptance of Office

2) Election of the Vice Chairman of the Parish Council

Signing of Acceptance of Office

3) Apologies for absence

4) Declarations of Interest

To receive any declarations of interest from members, or dispensations made by the Clerk, regarding any item of business on the agenda, in accordance with the Code of Conduct

5) Minutes of the previous Meeting

To approve the Minutes from the ordinary meeting on 15th April 2024

6) Standing Orders (SO 5j(ix))

To review and adopt refreshed policy

7) Financial Regulations (SO 5j(ix))

Policy reviewed and adopted in meeting 11th December 2023.

8) Committees and working groups (SO 5j(v),(vi),(viii))

a) To consider any committees or working groups to be created (in accordance with SO4)

b) To appoint members to:

i) Planning Committee

ii) Finance Working Group

iii) Amenities Working Group

iv) Highways Working Group

c) To approve that the election of chairman and review of each Terms of Reference is completed at the first meeting of each committee or working group

10) Work with external bodies (SO5 j(xi))

To review representation and arrangements for reporting back:

a) Tree Officer

b) IT Officer

c) BWMH Committee

d) The Bridge

e) NPA Southeast Quadrant



- g) New Forest Association of Local Councils
- h) Hampshire Association of Local Councils
- i) NF Consultative Panel
- j) Community SpeedWatch

11) Asset Register (SO5j(xiii))

To note that the Asset Register was reviewed and approved at meeting 15th January 2024

12) Insurance cover (SO5j(xiv))

To note that confirmation of arrangements in respect of all insured risk were approved in meeting August 2023 and renewal commenced October 2023. The deal ends in October 2024.

13) Subscriptions (SO5j(xv))

To review and approve annual subscriptions to :

- a) Hampshire Association of Local Councils £624
- b) Payroll & finance - £162
- c) IT £210
- d) Recreation Fee £200
- e) Health and Safety £370
- f) Accounting £420

14) Policies and Procedures (incorporating SO5j(xvi),(xvii),(xviii),(xix))

a) To approve a recommendation to spread review and adoption of policies and procedures throughout the year, to enable appropriate attention to be given.

Future Meeting Dates (SO 5j(xxi))

To consider and approve dates for:

Full Council: 10th June, 8th July, 5th August, 9th September, 14th October, 11th November, 9th December, 13th January, 10th February, 10th March, 14th April (tbc), Annual Meeting 19th May (within 14 days of election)

Planning Committee: First Monday of each month

16) Public Participation

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Boldre Parish Council's Standing Orders 3(a) – 3(k), with no individual speaker exceeding a maximum of three minutes. All public participation, and the duration of this item, will be at the discretion of the Chairman.