

Boldre Parish Council (BPC) - Meeting held on 13th March 2023 from 18:30hrs

Those present: Oliver Moore Victoria Thomas Alison Bolton Jacqui England
 Jo Humphreys Patrick Kempe Pamela Keen Eileen Morton Peter Lock (Remote)

Meeting minutes

At the start of the meeting Cllr Moore gave a speech of condolence in aid of Cllr Mortimer who has sadly passed away. Councillors were invited to share their memories of Cllr Mortimer in a moment of reflection. Council observed a minute silence. Mrs Mortimer will provide a book of condolences to be signed at the next meeting. At least one member of the council will be present at the funeral which is on Tuesday 28th March at 12.00.

			Actions
1	Apologies	Received from Cllr Slattery and Cllr Small	
2	Declarations of Interest	No interests were declared.	
3	Minutes of the previous meetings	BPC approved the Minutes of 13th February. Meeting minutes were adopted unanimously.	
4	Matters Arising		

201109	12	Policies	Data Protection and The GDPR Statement to be reviewed.	Cllr Moore
210913	5.2	Durns	Enforcement case QU/21/0160 Change of Use. The house is being used for high end self-catering holiday accommodation for families categorised as C3. If the parish become aware of any relevant information related to the use of Durns, please forward it to the enforcement team and it can be investigated further. Relevant information to report would be a) whether any other external works have occurred at the site without planning permission. b) whether it appears that the property is not being let to families or single households and big groups of unrelated individuals.	NPA Clerk
211108	12.3	Access gate	Hudson Davies Close - Awaiting Abri action. Work on gate has started – Cllr Small in contact re. signage and lock.	Abri Cllr Small
18 July 2022	5	HCC Portmore Map	One particular plan (or map) was received in A4 size by a parishioner from the HCC. This was an NFDC plan of properties and roads across Portmore. A larger version has been requested via Cllrs Duke & Dunning. Freedom of information act being explored by Cllr Morton.	Cllrs Duke and Dunning Cllr Morton
26 Sep 2022	8.5	LTFC Football	The Clerk forwarded a contract for 2022-23 to the chair of LTFC on 31 st August 2022. £200 received toward the goalmouth levelling LTFC need to send us insurance documents they have been chased 26/1	LTFC & Cllr Small
14 Nov 2022	11.10	BPC Notice Board outside BWMH	Hedging has been removed. BPC approved spend of £200 to reinstall our NB, once the position has agreed between BPC, PCSL and BWMH. Amenities have completed – board in place. The council gives thanks to Cllr Small for this.	Amenities To be closed
12/12/2		Defibrillator relocation	An offer of a grant has been made to put a new external box and will be followed up by Cllr Moore. This will be discussed at the next BWMH meeting later this month. Cllr Moore to update after the meeting.	Cllr Moore

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		Defibrillator training	'Defibrillator and Resuscitation' Training event to be held on Tuesday 25 th April. The event will be open to all and FOC and BPC to cover any cost.	Clerk
09/01/23	5.3	NPA planning site Feedback	Planning group to formalise feedback and send to the Clerk. Clerk to issue a letter to NPA with our issues. To obtain minimum outcome of extra training or helpful tips.	Cllr Bolton Clerk
10 Oct 2022	6.6	Heritage Asset Consultation	Boldre listing has been sent to the NPA officer. BPC should hear results by July.	Cllr Humphreys Cllr Bolton Cllr Keen
14 Nov 2022	NPA	22/00599	Comment 4 recommended. BPC will attend the planning meeting at NPA on the 21 st March. Clerk has registered Cllr Keen.	Cllr Keen NPA
14 Nov 2022	11.8	H.M.King's Coronation	Event will take place on Monday 8 th May BPC pledge to give unspent money from jubilee event to the Kings Coronation event.	To be closed
09/01/23		Community engagement	Clerk will begin the process of setting up a regular drop-in session in the parish. Clerk will design a Parish survey to be sent electronically and on paper. Clerk will continue to circulate further ideas to BPC.	Clerk
09/01/23		Publicity for new Parish Councillors	BPC to launch a campaign for recruitment of Councillors. Posters issued for putting up in the parish, on website and social media. Clerk to investigate putting voting ID cards in the shop.	All Clerk
14 Nov 2022	8	Highways	Cllr England has asked about the status of the Highways Strategy. However, BPC are awaiting response from Cllr Dunning about various Highways issues, particularly the request for a public meeting with him and HCC officers. The Clerk has received a similar request for information from a resident. Cllr Moore has contacted the resident. Clerk reminded Cllr Dunning (of the BPC request) who has suggested that BPC delay the proposed public meeting until after the last meeting of the HCC Transport and Environment Task & Finish Group Select Committee 20mph Policy which will be in January 2023. He will arrange a Zoom or Teams meeting after that date to include officers and engineers. Cllr Dunning has issued a summary of the meeting. No further action until the end of June. July Agenda item	Cllr Dunning HCC
10 Jan 2021	7.6	Footpaths F33 and F27	Clerk escalated the railing and drainage issue on F33, plus the drainage problem on F27. Further reminder about F33 sent. Cllr Dunning to make a phone call and follow up as item can not be found on HCC website.	HCC Cllr Dunning Clerk
14 Mar 2022	7.2	William Gilpin school	An email supporting the school's request for 20 MPH safety warning lights on the highway was sent to Ms. Alison Woodward (HCC) on 13 th May 2022.	HCC

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			No further action until the end of June. July Agenda item	Clerk
130220 23		Parish Benches	Council voted to review repair Hills Lane once the play area is completed. Review the list of benches by ownership.	Clerk

5	Planning			
5.1		The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes, to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.		
	23/00017FULL	AVONDALE, NEW ROAD, PORTMORE, LYMINGTON, SO41 5RZ	Comment 5 All in favour	
	23/00076LDC E	THE POTTERY JEALOUS HOLDING, COXHILL, BOLDRE, LYMINGTON, SO41 8PS	Comment 4 While realising that this is an application for a LDC it should be noted that this property has a history of converting outbuildings to dwellings and we understood that the NPA was to put measures in place to do regular checks upon places with this history to safeguard isolated, and in this case historic, dwellings in situations where this is not easily discovered. Jealous Holding is right on the open Forest and was a Forest Holding but now a developer's opportunity it seems. All in favour	
	23/00133FULL	BEECHWOOD HOUSE, ROYDEN LANE, BOLDRE, LYMINGTON, SO41 8PE	Comment 4. BPC is concerned that this application is to service existing buildings which are being used for residential purposes that are not permitted to be used for these purposes. Please note two of the consultations given for this present application come from owner/occupiers at 'Stables' Beechwood House and 'The Studio' Beechwood House. Therefore, residents of the development are being asked to comment on this. A planning application - 19/00133 - for a large animal stables was granted in 2019. It is not known which outbuilding 'The Studio' Beechwood House refers to. No drawings of the site including the location of the consultees was made available to the Parish Council All in favour	
It is suggested that properties 23/00076LDCE and 23/00133FULL are investigated by Enforcement Officers.				

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6	Reports		
	<p>Hampshire CC Cllr Dunning present in Meeting</p>	<p>Cllr Dunning presented the outcome to the 20mph transport select committee. A further update on the progress of this will be at the end of June.</p> <p>Cllr Moore confirmed to Cllr Dunning that we use the Lengthsman scheme.</p> <p>Cllr Dunning advised that HCC council tax is rising by 4.99%</p> <ul style="list-style-type: none"> - Highest that it can be - Lower than inflation <p>Cllr Dunning has approved Damon Holmes as Governor of South Baddesley School Board of Governors.</p> <p>HCC meeting with Andy Harding, BPC councillors and Mr Bell. This began the process of HCC highways investigating the 3 key highways areas in BPC that require improvement.</p> <p>Cllr England – asked for an update when Tanners Lane will be looked at. Cllr Dunning responded it is with HCC.</p> <p>BPC are to send bank information to Cllr Dunning for application of a grant to be used at the Kings Coronation. Clerk to action.</p> <p>Traffic update – Cllr Keen gave update that South Baddesley School has introduced a one-way system for drop off in the morning.</p> <p>Cllr Dunning questioned about success of a highways group within BPC. Lymington do not have one. Cllr Dunning receives email monthly from the Town council. If this was to be imitated in BPC time would need to be allocated to the clerk. Clerk to sign up to the one network.</p>	<p>Clerk</p> <p>Clerk</p>
7	Highways		
7.1	Site Meeting with Andy Harding	<p>Formalise a document with the top highways issues.</p> <p>Arrange a HCC highways visit. Current issues</p> <p>1 - Drainage at Boldre Bridge</p> <p>On site Meeting 28 Feb – Actions below</p> <ul style="list-style-type: none"> • BPC to write to Hill House School to see if they would install a sleeping policeman 	<p>Clerk</p> <p>Clerk HCC</p>

		<p>across their tarmac drive to divert any water onto their field. HH can follow up if non-responsive.</p> <ul style="list-style-type: none"> • Andy (HH) to look at best solution to water at junction with Boldre Lane at Red Lion side (moved/lowered drain or curbing) • Andy (HH) to look at whether drains down Rope Hill from Red Lion to Boldre Bridge House can be expanded/moved to intercept water flow • Andy (HH) to look at "ditch" from road by Boldre Bridge through verge • BPC to write to Barker Mills Estate to clear ditch from outflow of highways drain to river by north side of Boldre Bridge. HH can follow up if non-responsive. • Andy (HH) to fix grate at by bus stop - Done <p>2 - Tanners Lane H&S issue – Parking/verge damage – to be followed up 3 - Flooding in Portmore – separate report and meeting to be set up</p>	<p>Clerk Cllr Morton</p>
7.2	Highways Group Formation	<p>No councillors volunteered service to form a highways group. This will now be left until the elections have taken place in May.</p> <p>Proposed structure of group</p> <ol style="list-style-type: none"> 1) Monthly report by Group on condition of highways in the parish. 2) Report problems to FixmyStreet or whatever gives results online, with current status of reported problems. 3) Agitate with HCC Highways when no action. 4) Drive, walk or cycle all the roads once a month for personal inspection. 5) Monitor the one Network 6) Suggest any improvements. <p>If the Lymington format of working was to be imitated in BPC, extra working time would need to be allocated to the clerk.</p>	<p>Clerk</p>
8	Amenities		
8.1	New Play Park Update	<p>Wildflower grass now installed Further funding – Cllr England and Cllr Humphreys to go out to companies.</p> <p>All Cllrs to contact Cllr England with any ideas for companies and those that have already been contacted.</p>	<p>Cllr England Cllr Humphreys All</p>

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9	Finance		
9.1	Payments	BPC Payments of £2,079.14 were approved unanimously for March 2023 All councillors approved	Clerk
9.2	Bank Reconciliation	The reconciliation for February 2023 was agreed unanimously. All councillors approved	Clerk
9.3	Grant Approvals	BPC has received grant approvals from Boldre PCC St Johns (£1000) and St Mary's Church South Baddesley (£500) Boldre PCC St Johns grant £1000 All in favour St Mary's Church South Baddesley grant £500 All in favour	Clerk
10	A.O.B.		
	Annual Assembly	Both EcoSway and NFDC waste team have declined our request. Clerk has approached NPA. New lines of enquiry: <ul style="list-style-type: none"> • Dan Parsons New Forest Marque • SSE • Community Shop 	Clerk
	Cork replacement on noticeboards	Clerk would like to request approval to replace the cork on noticeboards. All councillors in favour.	Clerk
	May Elections	<ul style="list-style-type: none"> • Notice of election posters to be put on noticeboards on the 20th March • 4pm on 4th April deadline for candidate forms • You can book a slot at Appletree to get checked there and then – 2 electors each 	Clerk Councillors
	Asset register sign off	Asset register document prepared Audit. Document discussed. Document to be placed on website and update annually. All councillors in favour to approve document	Clerk
	Inter parish social	Agenda issue for after elections	Agenda June 2023
	Coronation Grant Request	Cllr Humphreys gave an update on the planning side of the event. All councillors in favour of requesting a grant from HCC.	Clerk
	Bridge PC contact information	Personal details in the bridge are incorrect – Cllr Moore to take action to update all contacts currently in the bridge.	Cllr Moore
	F20 footbridge issue	Cllr Kempe requested authority to continue following this up. All councillors approved.	Cllr Kempe
	NALC EGM	Cllr Humphreys provided update on HALC EGM With thanks to Cllr Humphreys for attending	

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12	Next Meeting	The next BPC meeting is due on Thursday 20 th April 2023 The Annual Assembly will be held on Monday 17 th April at 19.00	
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Extra note – The BPC meeting on the 20th of April will start at 19.00 instead of 18.30