

Those present: Oliver Moore Vincent Slattery Victoria Thomas Alison Bolton Jacqui England  
Jo Humphreys Patrick Kempe Pamela Keen Eileen Morton Peter Lock (Remote)

**Meeting minutes**

**One member of public present for general observation.**

**At the start of the meeting Cllr Morton provided a talk on suicide awareness. The presentation and a list of resources will be circulated as a useful document for councillors and the parish.**

			Actions
1	<b>Apologies</b>	Received from Cllr Small and Cllr Mortimer	
2	<b>Declarations of Interest</b>	Cllr Morton declared interest in Portmore flooding	
3	<b>Minutes of the previous meetings</b>	BPC approved the Minutes of 9th January approved. Cllr England abstain. Clerk will investigate NALC guidelines to naming councillors in minutes.	
4	<b>Matters Arising</b>		

201109	12	Policies	Data Protection and The GDPR Statement to be reviewed.	Cllr Moore
210913	5.2	Durns	Enforcement case QU/21/0160 Change of Use. Contacted the NPA – yet to receive response. Continue with matter to get a response from NPA	NPA
211108	12.3	Access gate	Hudson Davies Close - Awaiting Abri action. Work on gate has started – Cllr Small in contact re. signage and lock.	Abri Cllr Small
18 July 2022	5	HCC Portmore Map	One particular plan (or map) was received in A4 size by a parishioner from the HCC. This was an NFDC plan of properties and roads across Portmore. A larger version has been requested via Cllrs Duke & Dunning.  Cllr Dunning has passed the enquiry to the HCC records department. At present it has not been found. Discuss one more time with Cllr Dunning  Freedom of information act to be explored by Cllr Morton	Cllrs Duke and Dunning  Clerk  Cllr Morton
26 Sep 2022	8.3	Bench Maintenance	Two suppliers have been asked to quote for separate repairs to the benches on the Foreshore, and in Hills Lane.  Hills lane - £220 plus VAT Council voted to review repair once the play area is completed mark against list of benches. Review the list of benches and circulate.  Tanners Lane - £430 plus VAT (information sent to parishioner for their perusal)	Clerk  To be closed
26 Sep 2022	8.5	LTF Football	The Clerk forwarded a contract for 2022-23 to the chair of LTFC on 31 <sup>st</sup> August 2022. £200 received toward the goalmouth levelling  LTFC need to send us insurance documents. They have been chased.	LTFC & Cllr Small

Boldre Parish Council (BPC) - Meeting held on 13<sup>th</sup> February 2023 from 18:30hrs

14 Nov 2022	11.10	BPC Notice Board outside BWMH	Hedging has been removed. BPC approved spend of £100 to reinstall our NB, once the position has agreed between BPC, PCSL and BWMH. Shop and BPC to share the board Amenities will do the work on the BPC board  Vote to increase the spend to £200  <b>All in favour</b>	Amenities
12/12/22	8.1	New Play Area	Thank you letters need to be sent out to all Crowdfunder contributors. Clerk has crowdfunding contact details letters to be sent by email	Clerk
12/12/22		Defibrillator	Cllr Small and Cllr Moore to investigate grants and cost of relocating the defibrillator box externally at BWMH. An offer of a grant has been made and will be followed up.  'Defibrillator and Resuscitation' Training event to be arranged in March. Clerk to arrange event. The event will be open to all and FOC, BPC to cover any cost.	Clerk Cllr Small  Clerk
09/01/23	5.3	NPA planning site Feedback	Planning group to formalise feedback and send to the Clerk. Clerk to issue a letter to NPA with our issues. To obtain minimum outcome of extra training or helpful tips.	Cllr Bolton Clerk
09/01/23		Fire Risk Assessment	Amenities have completed the risk assessment – document to be typed up and fire extinguisher serviced this month (arranged)	Amenities
13/02/23		Highways urgent issue document	Tanners Lane H&S issue – Parking/verge damage Flooding in Portmore Drainage at Boldre Bridge  See agenda item 7.2	HCC

<b>5</b>	<b>Planning</b>			
5.1		The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes, to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.		
	22/01028FULL	HEYWOOD MANOR, CHURCH LANE, BOLDRE, LYMINGTON, SO41 5PG	Comment 3. As this application is to restore to the original design, and has been approved by English Heritage, BPC is in agreement. Policy sec 16  <b>All in favour</b>	
	22/01075FULL	Southwood House, BOLDRE LANE, BOLDRE, LYMINGTON, SO41 8PA	Comment 1. This appears to be an acceptable addition to this dwelling.  <b>All in favour</b>	
	22/00457	WOODHAM MORTIMER HOUSE, SNOOKS LANE, WALHAMPTON, LYMINGTON, SO41 5SF	Comment 2. BPC supports the comments by NPA that this application results in excess floor space, furthermore the permitted development rights	

			were removed with a previous application, 15/00614, and this included roof alterations and rooflights.  <b>All in favour</b>
5.2	<b>Heritage Asset Consultation</b> Clerk will write/call to HAC team to update us with current situation of highlighted assets. Clerk to determine the items not considered (triangles) and how they are going to be put into scope, who maintains and retains them.		
5.3	<b>Norley Wood Footbridge</b> BPC to provide a formal response of comment 4 and Cllr Keen will attend NPA meeting Cllr Humphreys will ascertain what is the criteria of a local listing. <b>7 in favour 1 abstain</b>		
<b>6</b>	<b>Reports</b>		
	Hampshire CC	No representatives attended the meeting	
<b>7</b>	<b>Highways</b>		
7.1	<b>Portmore Flooding</b>	Flooding experienced on 16 <sup>th</sup> January 2023  Cllr Moore will contact Andy Harding (HCC) to determine whether he can meet with the Portmore parishioners on his next visit or whether this needs to be treated as a separate issue.	Cllr Moore
7.2	<b>HCC Highways report for key parish areas</b>	The report is in process, pending response of whether Portmore will be a separate issue or combined in this issue.	Clerk
<b>8</b>	<b>Amenities</b>		
8.1	New Play Park Update	Redlynch have confirmed in writing that they are aware of an underground electricity cable in the area where the play park will be installed.  Before the start date, Redlynch will again visit the site to re-check the current layout (now that the shop fence and earth bunds are in place) and factor in the spacing adjustments recommended by our Playground Inspector, Nick Adams.  New Forest Turf are due to turf the earth bunds at the end of February. Exact date to be confirmed. Note: no plastic is used in the turf matting – it is 100% biodegradable.	
<b>9</b>	<b>Finance</b>		
9.1	Payments	BPC Payments of £2,902.39 were approved unanimously for February 2023	Clerk

Boldre Parish Council (BPC) - Meeting held on 13<sup>th</sup> February 2023 from 18:30hrs

		All councillors approved	
9.2	Bank Reconciliation	The reconciliation for January 2023 was agreed unanimously.  All councillors approved	Clerk
<b>10</b>	<b>A.O.B.</b>		
	Community engagement	Clerk will begin the process of setting up a regular drop-in session in the parish. Clerk will design a Parish survey to be sent electronically and on paper. Clerk will circulate further ideas to BPC	Clerk
	Publicity for new Parish Councillors	Clerk and councilors to begin the process of recruiting for new councilors.	All
	Kings Coronation	Event will take place on Monday 8 <sup>th</sup> May BPC pledge to give unspent money from jubilee event to the Kings Coronation event.  <b>All in favour</b>	Cllr Humphreys
	NALC EGM	Cllr Humphreys wishes to attend EGM to support HALC in pending NALC policy changes. Council in support of Cllr Humphreys vote.	Cllr Humphreys
	Highways Group	There is intent within the council to open a highways group. Councillors will come up with framework of expectations for the highways group to work within.  Councillors to volunteer to become a member of the highways group via email to the Clerk.	All  March Agenda
	Emergency plan	There were no parishioner responses received from recent advert in the bridge. The next step will be for Cllr Slattery to contact individuals and local organisations.	Cllr Slattery
<b>12</b>	<b>Next Meeting</b>	The next BPC meeting is due on Monday 13 <sup>th</sup> March 2023	

**Extra note – The BPC meeting on the 20<sup>th</sup> of April will start at 19.00 instead of 18.30**