

Those present: Oliver Moore Sherwin Small Vincent Slattery Victoria Thomas Alison Bolton
Jo Humphreys Patrick Kempe Pamela Keen Eileen Morton Barry Dunning
Peter Lock (Remote)

Meeting minutes

Two members of public present for general observation.

At the start of the meeting the council welcomed the Mr and Mrs Liley to discuss the planning application for their property case number 22/00930FULL. The council heard them and informed them that the planning application had been recommended as Comment 4 to the NPA due to the floor area exceeding the limitations of policy DP36. However, once this is resolved with the NPA, BPC would favour and propose comment 5.

			Actions
1	Apologies	Received from Cllr England and Cllr Mortimer	
2	Declarations of Interest	Cllr Humphreys declared interest in planning applications 22/00930FULL and 22/00950FULL	
3	Minutes of the previous meetings	BPC approved the Minutes of 12th December subject to one amendment at point 8.2. Amendment to be completed by Clerk and recirculated for approval.	Clerk to update and resubmit
4	Matters Arising		

180813	9.1	S.Badd school	Traffic Management Plan Cllr Dunning is in contact with a select group. It should conclude at the end of March after 7 meetings. Agenda April meeting	Cllr Dunning Agenda April 2023
200810	7.5	Tanners Lane	H&S issue – Parking/verge damage. HCC and F.England action needed	HCC & FE
201109	12	Policies	Data Protection and The GDPR Statement to be reviewed.	Cllr Moore
210308	11	Parish Guide	The Bridge - Parish Guide information due to be included. Pause until June. Time constraints at present. Any extra space in the bridge at cost – could we look online. Explore alternative communication methods	Councillors Agenda June 2023
210913	5.2	Durns	Enforcement case QU/21/0160 Change of Use.	NPA
211011	12.1	Junior BPC	Cllrs Small and Humphreys will investigate interest. The council is interested in pursuing this however agreed to pause until May for further action. Add to agenda for May BPC meeting	Councillors Agenda May 2023
211108	6.1.2	Shallows Lane	The bollards have been replaced but only 13 of 20 keys received. No success has been made in attempt to obtain keys, close case.	To be Closed
The items above are aged and have not moved for months, but are reminders that actions are still required.				
211108	12.3	Access gate	Hudson Davies Close - Awaiting Abri action. Work on gate has started – Cllr Small in contact re. signage and lock.	Abri Cllr Small
10 Jan 2021	7.6	Footpaths F33 and F27	Clerk escalated the railing and drainage issue on F33, plus the drainage problem on F27. Further reminder about F33 sent. Cllr Dunning has passed to HCC engineers and has a case number. Case number to be obtained by BPC	HCC Cllr Dunning Clerk

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

14 Mar 2022	7.2	William Gilpin school	An email supporting the school's request for 20 MPH safety warning lights on the highway was sent to Ms. Alison Woodward (HCC) on 13 th May 2022. Cllr Dunning informed BPC that the select committee to report back end of March.	HCC Clerk
18 July 2022	5	Flooding in Portmore	One particular plan (or map) was received in A4 size by a parishioner from the HCC. This was an NFDC plan of properties and roads across Portmore. A larger version has been requested via Cllrs Duke & Dunning. Cllr Dunning has passed the enquiry to the HCC records department. At present it has not been found. Cllr Dunning believes they will continue to chase. Close matter in February if nothing has been found.	Cllrs Duke and Dunning Clerk
18 July 2022	12.7	Pothole South Badesley	The pothole along the road has NOT been repaired despite the HH system indicating the opposite – a further report logged on 31/7/22. Repair has not been made. HCC case report number 21618044 Cllr Dunning has requested parishioners continue to report and claim.	HCC
8 Aug 2022	8.1.2	Cradle Swings	These swings were found to have cracked crotch straps when inspected by the Groundsman and Clerk on 2 nd August 2022. New straps were fitted by The Groundsman but are already showing signs of cracking. Cllr Small has inspected the seats, they are cracking but no danger for the short time of use until the new play park is open. To be closed.	To be closed
26 Sep 2022	8.3	Bench Maintenance	Two suppliers have been asked to quote for separate repairs to the benches on the Foreshore, and in Hills Lane. Example quotes to be sent to the owners of the bench in Tanners lane. The owners are responsible for bench maintenance. Hills lane to be reviewed separately.	Clerk
26 Sep 2022	8.5	LTFC Football	The Clerk forwarded a contract for 2022-23 to the chair of LTFC on 31 st August 2022. £200 received toward the goalmouth levelling LTFC need to send us insurance documents	LTFC & Cllr Small
26 Sep 2022	8.6	N/Wood bus shelter	Temporary repairs made in January 2023 by Cllr Small and Amenities. Mr Tanner will undertake formal repairs as available.	Amenities
26 Sep 2022	12.5	Pitch markers	Groundsman has the pitch markers pitch marker tufts to install. Completed. To be closed	To be Closed
26 Sep 2022	12.6	F25 Portmore	Footpath cutting and removal of brambles. Many thanks to the Councillors who have done this. Item to be closed. Cllr Morton has contact of volunteers to help out next time.	To be closed

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

10 Oct 2022	6.2	Defibrillator	<p>BWMH have agreed in principle that a defibrillator cabinet can be placed on the wall of the BWMH. BPC (Cllr Small) to look at funding options for new defibrillator and cabinet (see 12/12/22 Defibrillator). Cllr Bolton to discuss further possible dates for first aid/defibrillator training from Tony Lascelles.</p> <p>New pads due to be obtained/fitted by 26th December 2022.</p> <p>Model identified. New pads and battery on order. Cllr Moore has ordered them but they have a long delivery date. One other supplier is more expensive but has a shorted lead time. All in favour to purchase and a higher price/shorter lead time.</p>	To be closed
10 Oct 2022	6.5	World Mental Health Day	<p>Cllr Morton - World mental health day was on 10th Oct 2022). Cllr Morton offered to a short presentation on the subject in February BPC Meeting. Subject Suicide Awareness.</p>	<p>Cllr Morton to talk in February meeting</p> <p>To be closed</p>
10 Oct 2022	6.6	Heritage Asset Consultation	<p>Boldre listing has been sent to the NPA officer.</p> <p>Only one item was declared, Cllr Humphreys is in contact with them about the other listings. Discuss in February meeting.</p>	<p>Cllr Humphreys Cllr Bolton Cllr Keen</p> <p>Agenda February</p>
14 Nov 2022	NPA	22/00599	<p><i>Norley Wood Footbridge</i> BPC decided that we should seek to meet with HCC to discuss this application and ask the NPA to facilitate this meeting. No response to date from the NPA and the BPC request has <u>not</u> been added to the NPA website. In discussion with NPA planning</p> <p>Clerk to chase meeting between NPA and BPC</p>	<p>NPA</p> <p>Clerk</p>
14 Nov 2022	8	Highways	<p>Cllr England has asked about the status of the Highways Strategy. However, BPC are awaiting response from Cllr Dunning about various Highways issues, particularly the request for a public meeting with him and HCC officers.</p> <p>The Clerk has received a similar request for information from a resident. Cllr Moore has contacted the resident.</p> <p>Clerk reminded Cllr Dunning (of the BPC request) who has suggested that BPC delay the proposed public meeting until after the last meeting of the HCC Transport and Environment Task & Finish Group Select Committee 20mph Policy which will be in January 2023. He will arrange a Zoom or Teams meeting after that date to include officers and engineers.</p> <p>Discuss End of March once select group meetings have concluded.</p>	Cllr Dunning HCC
14 Nov 2022	11.4	Bull Hill bungalows	<p>One Councilor questioned garage(s) recently built, perhaps without Planning Permission. More detail will be established for BPC. House name – 'Greenhayes' Check online for planning permission.</p> <p>Clerk to refer to planning enforcement.</p>	Clerk

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

14 Nov 2022	11.8	H.M.King's Coronation	<p>Cllr Humphreys is in contact with The Friends of William Gilpin School regarding any Coronation celebrations in 2023. Other schools may become involved. It is hoped that The Friends will lead the event. Feedback required before Cllr Bolton books a Hog Roast for the event</p> <p>There is no allowance in the BPC budget, but grants may be available.</p> <p>Cllr Humphreys in discussion to create a planning group locally with WG School committee</p> <p>Cllr Dunning has no update yet and will communicate when information is available.</p>	Cllr Humphreys Cllr Bolton
14 Nov 2022	11.10	BPC Notice Board outside BWMH	<p>Hedging has been removed. BPC approved spend of £100 to reinstall our NB, once the position has agreed between BPC, PCSL and BWMH. Amenities will do the work on the BPC board</p> <p>Shop and BPC to share the board, Cllr Small will discuss details.</p>	Amenities
12/12/22	8.1	New Play Area	Thank you letters need to be sent out to all Crowdfunder contributors.	Clerk
12/12/22		Thank you for tree plantation	Send a thank you letter to Mr Hubbertstey who kindly planted a tree in the playing fields.	Clerk
12/12/22		NFDC Tree survey	NFDC survey of trees. Two to be pruned, one to be felled. NFDC quoted. Roger Bell obtained further quotes for comparison. NFDC approved contractor to go ahead with the job. Felled trees will be removed from site.	To be closed
12/12/22		Defibrillator	To investigate grants and cost of relocating the defibrillator box externally at BWMH	Clerk Cllr Small

5	Planning			
5.1		The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes, to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.		
	22/00919LBC	HEYWOOD MANOR, CHURCH LANE, BOLDRE, LYMINGTON , SO41 5PG	<p>Comment 5. No objection Cllr Small propose Cllr Morton second All in favour</p>	
	22/00930FULL	ROWALLAN, UNDERSHORE ROAD, LYMINGTON, SO41 5SA	<p>Comment 4 to the NPA due to the floor area to exceed the limitations of policy DP36 BPC would usually comment 5 this otherwise.</p> <p>Cllr Moore proposed to adopt comment 4 but should it be resolved we go to comment 5 Cllr Kempe seconded All in favour. (Cllr Humphreys conflict of interest)</p>	

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

	22/00935FULL	Coxhill House, COXHILL, BOLDRE, LYMINGTON, SO41 8PS	<p>Comment 4. As with previous appl. 02/74669, we have great sympathy with the circumstances of the family but consider the proposed annexe to be a separate dwelling in the countryside and therefore unacceptable, SP19. BPC has several concerns with this application. The 'existing annexe' to be demolished is thought to be a period coach house which should be retained. Also, there is a large area, 120sq.m, described as 'incidental floor space' which we believe was from the 2002 planning appl. and a further, 238 sq. m., hatched area described as 'potential floor area'. The former would seem to be a more appropriate site for conversion to disabled living.</p> <p>Cllr Morton propose Cllr Slattery seconded All in favour</p>
	21/01122	3 WALHAMPTON COTTAGES, MAIN ROAD, WALHAMPTON, LYMINGTON, SO41 5RE	<p>Comment 4. While the height of this outbuilding appears to have been reduced somewhat, there is still concern that a building of this size could become a separate dwelling and hope that, if approved, a restriction is added to prevent this.</p> <p>Cllrs voted 5 to 3 in support of comment 4.</p> <p>Comment 4 adopted</p>
	22/00933FULL	FOREST LEA, SANDY DOWN, BOLDRE, LYMINGTON, SO41 8PL	<p>Comment 5 Boldre Parish Council has no objection to this application.</p> <p>NPA information – now waiting for bat survey</p> <p>Cllr Moore propose Cllr Kempe second All in favour</p>
	22/00950FULL	WOODEND COTTAGE, BOLDRE LANE, BOLDRE, LYMINGTON, SO41 8PA	<p>Comment 1 This appears to be an acceptable addition but, without Parish Briefing Notes, available history, or existing floor plan, a decision is difficult.</p> <p>Cllr Small propose Cllr Kempe Second All in favour (Cllr Humphreys abstain)</p>
	22/00767FULL	Newtown Park House, ROAD THROUGH NEWTOWN PARK, LYMINGTON, SO41 5RN	<p>Comment 5</p> <p>This application requires technical knowledge which BPC does not have.</p> <p>Cllr Moore Propose Cllr Small Second All in favour</p>

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

	22/00768LBC	Newtown Park House, ROAD THROUGH NEWTOWN PARK, LYMINGTON, SO41 5RN	<p>Comment 5</p> <p>This application requires technical knowledge which BPC does not have.</p> <p>Cllr Moore Propose Cllr Slattery Second All in favour</p>
5.2	<p>Trees</p> <p>Mr Bell obtained quotes and we will go ahead with the NFDC approved contractor. Waste will be removed, 3m stump left in situ.</p>		
5.3	<p>Planning Group – requirements from NPA</p> <p>Cllr Bolton has reached out to local group and has obtained information to help access records. Planning group provided feedback to the council about the issues they are having. Notably, No briefing notes on time, Search function is poor, No history, Unreliable in terms of service – going offline frequently, Weekly briefing instead of open access.</p> <p>Cllr Dunning was present and asked if the system was fit for purpose to which the planning group agreed not.</p> <p>Planning group to formalise feedback and send to the Clerk. Clerk to issue a letter to NPA with our issues with objective to obtain a minimum outcome of extra training or helpful tips.</p>		
6	Reports		
	Hampshire CC	<p>Cllr Dunning attended the meeting in person.</p> <p>Cllr Dunning gave an outline of the current status of services in the local area.</p> <p>The leader of HCC has had a positive response from Government about future financial support for HCC in Financial years up to 2025. No more efficiencies are possible from HCC within current financial provision.</p> <p>Cllr Bolton questioned whether Julian Lewis should be made aware of the highway's inefficiencies. Cllr Dunning responded that 10 MP's have already had meetings.</p> <p>Councillors questioned Cllr Dunning about the state of the highways locally and the response they are not receiving.</p> <p>Cllr Dunning requested Cllr Moore to email Andy Harding with Cllr Dunning in copy to try to resolve some immediate issues and make a plan for longer term. Including request to be sent any monthly reports.</p> <p>Cllr Moore requested that the monthly briefing report from the District Councillor is circulated to us.</p> <p>Cllr Dunning requested that landowners are reminded to clear their own ditches. Cllr Moore to include in bridge report and social media.</p>	<p>Cllr Dunning</p> <p>Cllr Moore</p> <p>Cllr Dunning</p> <p>Cllr Moore Clerk</p>

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

7	Highways	<p>No item on agenda.</p> <p>Mr Bell has provided documents and sent an email to all councillors separately regarding an update to his and parishioners work in reporting cases.</p> <p>A discussion was had about issuing the documents to all houses in the parish. Clerk to discuss.</p> <p>High rainfall in late Autumn has had a huge impact on our roads.</p> <p>Thank you to Mr Bell for your hard work.</p>	
8	Amenities		
8.1	New Play Park	<p>The order for the play park has been placed.</p> <p>The contractors are due to be on site at the beginning of March to start the build.</p> <p>New Forest Turf will be on site at the end of February to for turfing and planting wildflowers.</p> <p>Donations still required. The crowdfunding site is still open and BACS transfer is available.</p> <p>Details of our Bank details can be given out by the Clerk on request.</p> <p>Redlynch will come to measure the play area once more and we will highlight the underground electric cable asking for a response in writing acknowledging they are aware of it.</p> <p>Amenities are currently reviewing fencing and benches and quotes accordingly.</p> <p>Amenities group to finalise final budget for additional spend.</p>	<p>Cllr Small</p> <p>Clerk</p> <p>Amenities</p>
9	Finance		
9.1	Payments	<p>BPC Payments of £2,316.91 were approved unanimously for January 2023</p> <p>All councillors approved</p>	Clerk
9.2	Bank Reconciliation	<p>The reconciliation for December 2022 was agreed unanimously.</p> <p>All councillors approved</p>	Clerk
9.3	Enable online payments via BPC bank account	<p>To enable payments made by cheque to be paid online with the same approval method.</p> <p>Cllr Moore proposed Cllr Slattery Seconded All in favour</p>	Clerk

Boldre Parish Council (BPC) - Meeting held on 9th January 2023 from 18:30hrs

9.4	Update signatories to BPC bank account	We need to add the new Clerk to be a signatory to the bank account. The previous clerk needs to be removed. Cllr Moore proposed Cllr Bolton Seconded All in favour	Clerk
10	A.O.B.		
10.1	Discuss and finalise BPC meeting dates up until June 2023	April Meeting – proposed and agreed Thursday 20 th April May Meeting – proposed and agreed Monday 15 th May Clerk to amend hall dates	Clerk
	Fundraising	Add onto the monthly Bridge report that bank details are available and the crowdfunding report is still open Cllrs can direct parishioners to the clerk for her to provide details direct	Cllr Moore All
	Publicity for new Parish Councillors	February onwards, BPC to launch a campaign for recruitment of Councillors.	All February Agenda
	Community marketing engagement	How can we market BPC for the future	All February Agenda
	Fire Risk Assessment	Clerk to find risk assessment and send to Cllr Small. Cllr Small and amenities to carry out fire risk assessment.	Cllr Small Clerk
	Emergency Plan	Cllr Slattery in discussion with neighbourhood watch to formalise a plan. Request other information of other sources. Cllr Slattery to send to Cllr Moore	Cllr Moore Cllr Slattery
	Ideas for Annual Assembly Guest 15 minutes	Ideas ECOSWAY Litter pickers new forest Clerk to contact both, all councillors to review before February meeting. AGM with official opening of play area 17 th April (Hall booking request to be sent)	Clerk All February Agenda Clerk
12	Next Meeting	The next BPC meeting is due on Monday 13 th February 2023 There will be a 10 minute talk on Suicide awareness at the start of the meeting.	