

Those present: Oliver Moore Sherwin Small Vincent Slattery Victoria Thomas Alison Bolton
Jo Humphreys Patrick Kempe Pamela Keen Peter Lock

Meeting minutes

At the start of the meeting the council welcomed the applicant's representative for planning application 22/00840 and 22/00854 Mr John Ruddy to speak.

The applicant's representative outlined the background behind her Son- in- Laws planning applications at Riversdale Hs ROYDEN LANE, BOLDRE, SO41 8PE. The council heard her and informed her that the planning application had been recommended as Comment 5 to the NPA.

Mr John Ruddy discussed before the councillors a number of school travel issues for the children of William Gilpin School. Mr Ruddy to contact Hampshire Highways for a proposed plan for speed restrictions during school drop off/pick up. BPC to assist as required. Mr Ruddy to provide the proposed plan to BPC for review.

			Actions
1	Apologies	Received from Cllrs Dunning, England, Mortimer and Morton	
2	Declarations of Interest	None were declared.	
3	Minutes of the previous meetings	The Minutes of 14 th November were approved by BPC and signed by the chairman.	
4	Matters Arising		

180813	9.1	S.Badd school	Traffic Management Plan	Cllr Dunning
200810	7.5	Tanners Lane	H&S issue – Parking/verge damage. HCC and F.England action needed	HCC & FE
201109	12	Policies	Data Protection and The GDPR Statement to be reviewed.	Cllr Moore
210308	11	Parish Guide	The Bridge - Parish Guide information due to be included.	Councillors
210913	5.2	Durns	Enforcement case QU/21/0160 Change of Use.	NPA
211011	12.1	Junior BPC	Cllrs Small and Humphreys will investigate possible interest.	Councillors
211108	6.1.2	Shallows Lane	The bollards have been replaced but only 13 of 20 keys received.	HCC
The items above are aged and have not moved for months, but are reminders that actions are still required.				
211108	12.3	Access gate	Hudson Davies Close - Awaiting Abri action. Cllr Small may have news.	Abri
10 Jan 2021	7.6	Footpaths F33 and F27	Clerk escalated the railing and drainage issue on F33, plus the drainage problem on F27. Further reminder about F33 sent. Cllr Dunning replied on 5 th December to say he will follow up on this issue in the next few days. Clerk to follow up.	HCC Cllr Dunning Clerk
14 Mar 2022	7.2	William Gilpin school	An email supporting the school's request for 20 MPH safety warning lights on the highway was sent to Ms. Alison Woodward (HCC) on 13 th May 2022. Further reminder email sent to Cllr Dunning on 4 th December 2022. Cllr Dunning has been told this situation is still ongoing.	HCC
13 Jun 2022	7	H.M.Queen's Jubilee	Cllr Dunning has been asked what we should do with the £ 350 that we still have of the HCC grant – or perhaps send details of the Responsible Officer in HCC to be contacted. Cllr Dunning has replied on 5 th December suggesting the underspend of the grant for H.M. Queens Jubilee be keep that in hand and use for the upcoming Coronation in 2023.	Cllr Dunning To be closed

Boldre Parish Council (BPC) - Meeting held on 12th December 2022 from 18:30hrs

18 July 2022	5	Flooding in Portmore	One particular plan (or map) was received in A4 size by a parishioner from the HCC. This was an NFDC plan of properties and roads across Portmore. A larger version has been requested via Cllrs Duke & Dunning. Further reminder about this issue sent. Cllr Dunning replied on 5 th December to say he will follow up on this issue in the next few days. Clerk to follow up.	Cllrs Duke and Dunning Clerk
18 July 2022	12.7	Pothole South Baddesley	The pothole along the road had NOT been repaired despite the HH system indicating the opposite – a further report logged on 31/7/22. (When last checked). Cllr Morton may have checked w/c 29/Nov/22.	Cllr Morton
8 Aug 2022	8.1.2	Cradle Swings	These swings were found to have cracked crotch straps when inspected by the Groundsman and Clerk on 2 nd August 2022. New straps were fitted by The Groundsman but are already showing signs of cracking. Clerk has contacted Wicksteed again, asking for further replacements for use until a new swing set is installed as part of the new Play Park.	Wicksteed
26 Sep 2022	8.3	Bench Maintenance	Two suppliers have been asked to quote for separate repairs to the benches on the Foreshore, and in Hills Lane. No replies to date. Clerk to follow up.	Clerk
26 Sep 2022	8.5	LTFC Football	The Clerk forwarded a contract for 2022-23 to the chair of LTFC on 31 st August 2022. Not reply yet from LTFC. £200 not yet received toward the goalmouth levelling (Statement sent) Clerk to send a new statement to LTFC, copying Cllr Small.	LTFC, Clerk & Cllr Small
26 Sep 2022	8.6	N/Wood bus shelter	Cllr Small has reminded the supplier about the repairs approved by BPC. Repairs due in January 2023.	Amenities
26 Sep 2022	12.5	Pitch markers	Groundsman has the pitch markers pitch marker tufts to install. This is still an action to do, Clerk to discuss with him before next meeting.	Groundsman
26 Sep 2022	12.6	F25 Portmore	Footpath cutting and removal. 2 x Contractors have not responded. Cllrs may undertake the work. It was agreed that Cllr Kempe will cut the brambles only.	Cllr Kempe
10 Oct 2022	6.2	Defibrillator	Cllr Moore will ask if BWMH would allow an exterior cabinet on their wall. Cllr Bolton has asked Tony Lascelles about suitable training. New pads due to be obtained/fitted by 26 th December 2022. Model identified. New pads and battery to be purchased.	AGENDA Cllr Moore
10 Oct 2022	6.5	World Mental Health Day	Cllr Morton - World mental health day was on 10 th Oct 2022). Cllr Morton offered to a short presentation on the subject.	Cllr Morton to schedule
10 Oct 2022	6.6	Heritage Asset Consultation	Boldre listing has been sent to the NPA officer. Only one item was declared, Cllr Humphreys to contact them about the other listings.	Cllr Humphreys Cllr Bolton
14 Nov 2022	NPA	22/00599	Norley Wood Footbridge BPC decided that we should seek to meet with HCC to discuss this application and ask the NPA to facilitate this meeting. No response to date from the NPA and the BPC request has <u>not</u> been added to the NPA website. In discussion with NPA planning	NPA

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14 Nov 2022	8	Highways	<p>Cllr England has asked about the status of the Highways Strategy. However, BPC are awaiting response from Cllr Dunning about various Highways issues, particularly the request for a public meeting with him and HCC officers.</p> <p>The Clerk has received a similar request for information from a resident. Cllr Moore has contacted the resident.</p> <p>Clerk reminded Cllr Dunning (of the BPC request) who has suggested that BPC delay the proposed public meeting until after the last meeting of the HCC Transport and Environment Task & Finish Group Select Committee 20mph Policy which will be in January 2023. He will arrange a Zoom or Teams meeting after that date to include officers and engineers.</p>	Cllr Dunning HCC
14 Nov 2022	11.4	Bull Hill bungalows	<p>One Councilor questioned garage(s) recently built, perhaps without Planning Permission. More detail will be established for BPC. House name – 'Greenhayes' Check online for planning permission.</p>	Councillor
14 Nov 2022	11.6	Solwat	<p>The agreement, for SOLWAT water checks to be made, has been signed by the Clerk. Checks have been made and results were clear, Invoice to be paid</p>	Clerk
14 Nov 2022	11.8	H.M.King's Coronation	<p>Cllr Humphreys is in contact with The Friends of William Gilpin School regarding any Coronation celebrations in 2023. Other schools may become involved. It is hoped that The Friends will lead the event. Feedback is awaited before Cllr Bolton books an Hog Roast for the event</p> <p>There is no allowance in the BPC budget, but grants may be available.</p> <p>Cllr Humphreys to have a meeting with the Church and South Baddesley School in the new year. There could be £1000 funded with grants.</p>	Cllr Humphreys Cllr Bolton
14 Nov 2022	11.10	BPC Notice Board outside BWMH	<p>Hedging has been removed.</p> <p>BPC approved spend of £100 to reinstall our NB, once the position has agreed between BPC, PCSL and BWMH.</p> <p>Amenities will do the work on the BPC board</p> <p>Shop and BPC to share the board, Cllr Small will discuss details.</p>	Amenities

5	Planning		
5.1	<p>The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes, to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.</p>		
	22/00746	3 Royden Lane	<p>Comment 5– no concerns noted Cllr Small proposed, all in favour.</p>
	22/00826	Batramsey Farm	<p>Already decided</p>
	22/00840	RIVERSDALE Hs ROYDEN LANE, BOLDRE, SO41 8PE	<p>Comment 5 – no concerns noted Cllr Moore Proposed, All in favour.</p>

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	22/00854	RIVERSDALE Hs ROYDEN LANE, BOLDRE, SO41 8PE	Comment 5 – no concerns noted Cllr Moore Proposed, All in favour.
	22/00862	Beechwood House	Permitted Development Comment 5
	22/00909	Beechwood House	Permitted Development Comment 5
	22/00872	Greenacre MAIN ROAD, PORTMORE, SO41 5RF	Comment 5 – no concerns noted Cllr Bolton proposed and Cllr Humphreys seconded.
Noted that the new NPA Planning portal (considered so far to be inferior to the previous system which was apparently 'Out of Support' by the software suppliers) is now in use.			
5.2	Trees		
	BPC have received a report from NFDC that 3 trees in the parish require work. NFDC has supplied a quote. BPC to obtain 3 further quotes to ensure that it is fair. Work to go ahead with best priced contractor It was proposed that a cap of £600 for the job should be upheld. Cllr Moore proposed, Seconded by Cllr Bolton. All in favour to proceed.		
6	Reports		
	Hampshire CC & NFDC	Cllrs Dunning and Duke were not at this meeting HCC Report received from Cllr Dunning on 5 th December. No action required.	
7	Highways		Cllr England has asked about the status of the Highways Strategy. Cllr Dunning has responded to BPC outlining we should wait for the HCC Task and Finish group to complete.
		Cllr Dunning HCC Clerk Cllr Moore	
8	Amenities		
8.1	New Play Park order placement	Funding for the new play area has come from a combination of donations, crowdfunding and the BPC. The current total play area fund stands at £57,195. It was agreed at the meeting to accept the revised quote from provider Redlynch and place the order. This would give an approximate installation date of 8 weeks. Cllr Moore proposed, Cllr Kempe seconded. Approximately £10,000 more funding is required to finish the project which includes fencing, seating and landscaping. BPC will continue to fundraise. All funds raised from the point of purchase order of the park would go into the extra funding required to finish project.	Cllr Small Clerk

Boldre Parish Council (BPC) - Meeting held on 12th December 2022 from 18:30hrs

8.2	Defibrillator	<p>A thank you letter is to be sent to all crowd funder contributors. A plaque offered for any contributor that doesn't wish to be anonymous.</p> <p>Councillor Moore wishes to give a message of above and beyond thank you praise to Cllr Small who has been leading the project.</p> <p>Defibrillator Pads and battery need replacing. Obtain price and purchase.</p> <p>Cllr Moore has spoken to BWMH about relocating the box to outside the hall. Cost of this could be around £500. Cllr Small and Clerk to look into grants.</p> <p>The defibrillator unit will need replacing when the next set of batteries expire.</p> <p>Defibrillator training to be arranged with Tony Lascelles. Cllr Bolton to action.</p>	<p>Clerk</p> <p>Cllr Small Clerk</p> <p>Cllr Bolton</p>
9	Finance		
9.1	Payments	BPC Payments of £2,751.49 were approved unanimously for December 2022	Clerk
9.2	Bank Reconciliation	<p>The reconciliation for November 2022 was agreed unanimously.</p> <p>On-line banking for the BPC two signature account will be considered, as will the possibility of opening a Deposit Account.</p>	Clerk
9.3	Financial Risk Assessment	Clerk produced and shared document. Cllrs had no objections and the document has been adopted unanimously.	Clerk
9.4 9.5	Budget 2023-24	<p>The proposed budget for 2023 – 24 was discussed. BPC will request 4% precept. BPC will apply for a grant from BWMH There will be no allowance for play area in the 23/24 budget. Cllr Slattery proposed, Cllr Small seconded. All agree.</p> <p>The clerk is required to send the precept request.</p>	<p>Cllr Moore Clerk</p> <p>Clerk</p>
9.6 9.7	Pay review	<p>The proposed pay review for Clerk was proposed and unanimously accepted and backdated to April</p> <p>The proposed pay review for the groundsman was proposed and accepted with one abstention and backdated to April</p>	Clerk
10	A.O.B.		
Cllr Bolton	NPA planning system	<p>Cllr Bolton would like to make a complaint to NPA about the system. Cllrs to send Clerk the details they require and clerk to take action</p>	Cllr Bolton Clerk

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Cllr Bolton	Safe path to WG School	Discussion about a new discussion with landowner for use of 1meter land to allow a safe walking path from BWMH to WG School. It was concluded that no action would be taken at the current time as it is only months since this was last raised.	Cllr Bolton
All	NFDC Elections	Upcoming in May	
Cllr Moore	Tree Planting	A letter to be sent to the contributor of the new tree on the playing fields.	Clerk
12	Next Meeting	The next BPC meeting is due on Monday 9 th January 2023	