

Those present: Alison Bolton Pamela Keen Jacqui England Lester Mortimer
 Sherwin Small Vincent Slattery Eileen Morton Jo Humphreys Peter Lock

Meeting minutes

Several parishioners spoke about the Planning Application (22/00511) submitted for The Post House, Pilley Street, Pilley. Concerns were voiced about the proposed new door opening onto the neighbouring property's driveway (with a possible ramp) raising potential safety issues. The owners of this driveway have an easement over Forestry England land and are responsible for maintenance. Extra windows are also shown on the plans overlooking this neighbour. The driveway is also a favourite shady spot used by forest animals. In addition, the proposed changes to the property are considered premature as the new shop is not yet known to be viable.

The Treasurer of Pilley Community Shop Ltd joined the meeting to discuss options for the PCSL Notice board that needs to be moved by end-September 2022 - See section 8.5 of these minutes.

				Actions
1	Apologies		Received from Cllrs Moore and Kempe BPC noted that Cllr Moore was at the funeral of Mr James Eden, a previous Parish Councillor. BPC requested that condolences to Mr Eden's family be conveyed by Cllr Moore.	Cllr Moore
2	Declarations of Interest		Conflicts of Interest were declared by: Cllr Morton for Planning Application 22/00451 (Sans Souci, Portmore). Cllr Slattery for Application 2200511 (Post House, Pilley).	
3	Minutes of the last meeting		Cllr Mortimer proposed that the minutes be accepted, seconded by Cllr Bolton. This was approved with one Cllr against. A possible amendment to the minutes, raised by Cllr Slattery, will be investigated by the Clerk with Cllr Moore. Cllr Slattery to provide the detail of amendment issue at next meeting – since resolved	Clerk Cllr Moore
4	Matters Arising			
13 Aug 2018	9.1	S.Baddesley school Travel Plan	Cllr Dunning has been to the school and will ask Cllr Oppenheimer for more news. A Traffic Management Plan is still mentioned on the school website but cannot be found. Carried forward.	Cllr Dunning
10 Aug 2020	7.5	Tanners Lane & Foreshore	Clerk reminded <u>HCC</u> on 6 th March 2021 - with particular reference to Health & Safety aspects if an ambulance cannot reach the foreshore when required. Clerk contacted Cllr Dunning and Forestry England again. Carried Forward.	Cllr Dunning F/England
9 Nov 2020	12	Policies	Documents still to be reviewed are: <ul style="list-style-type: none"> Data Protection and The GDPR Statement (Carried Forward) 	Cllr Moore
08 Mar 2021	11	Parish Guide	The Bridge - Parish Guide information due to be included.	C/Forward
13 Sep 2021	5.2	Durns	The reference number for this Enforcement case is QU/21/0160. BPC has received some information from Ethan Townsend (NPA)	Monitor
11 Oct 2021	12.1	Junior Parish Council	Cllrs Small and Humphreys will investigate possible interest in Boldre Parish. Carried Forward.	Councillors

Boldre Parish Council (BPC) - Meeting held on 8th August 2022 from 18:30hrs

8 Nov 2021	6.1.2	Shallows Lane bollards	The bollards have been replaced. However, only 13 of 20 keys received. The shortfall has been requested again from HCC on 1 st May 2022	HCC
8 Nov 2021	12.3	Access gate	Hudson Davies Close - Clerk has spoken to Abri. Gate and an 8 metre length of fencing due to be replaced. Abri are apparently waiting for a contractor's quotation.	Abri
10 Jan 2021 Update 08 Aug 2022	7.6	Footpaths F27 and F33	Clerk was asked again to escalate the railing and drainage issue on F33, plus the drainage problem on F27. Email sent on 12 th August 2022: <i>"Our Parish Council has again discussed the problems on this path (F33) and another footpath (F27) in Boldre Parish. I stress the need for work on both. F27 is (was) used by school children/parents during term time. However, F33 has to be more important as the broken wooden railings (and poor drainage at this point) is considered a very significant safety issue. This was inspected again this Monday by one of our Parish Councillors. Our HCC County Councillor has also asked for action. The drop to the stream below must be something like 3 metres so this is potentially a life-threatening hazard."</i>	HCC Cllr Dunning
14 Mar 2022	7.2	William Gilpin school	An email supporting the school's request for 20 MPH safety warning lights on the highway was sent to Ms Alison Woodward (HCC) on 13 th May 2022 but no reply received. Further email sent on 25 th June 2022.	HCC
11 Apr 2022	13.1	Fireworks: November 2022	Clerk has informed BPC's insurers (Gallagher/Hiscox) of the event that will be organized and managed by others. Gallagher have confirmed this is acceptable but ask that BPC check any land issues near the date.	Boldre Club Councillors
11 Apr 2022	13.2	13.2.1 Pavilion Keys	The back door can now be bolted on the inside. Groundsman has a new locking mechanism to fit. Spare keys will then be obtained by the Clerk.	Groundsman & Cllr Small Clerk
11 Apr 2022	A.O.B	Post Box Rope Hill	Missing Post Box – Awaiting action by Royal Mail	Monitor
9 May 2022	9.2	N/Wood triangle	The tarmac has been removed and replaced with sand/gravel	HCC
9 May 2022	13.6	Death of a senior figure	Plans required to combine thoughts of BPC and local churches.	Cllr Humphreys & Clerk
13 Jun 2022	7	H.M. Queen's Jubilee event	Cllr Humphreys has sent the Clerk the list for notes/letters of thanks which is due to be finalised by Cllr Morton. Draft note/letter has been prepared by The Clerk. A Jubilee event Financial Summary was discussed by Cllrs. An HCC grant of £1000 given to BPC via Cllr Dunning. Several parishioners have not charged for their services or items provided for the event resulting in an underspend of the grant awarded by HCC. Some have kindly suggested that their costs be met from the funds available but be transferred to help fund the new Play Area. Clerk will contact Cllr Dunning (HCC) for confirmation that this is acceptable.	Cllr Morton Clerk

13 Jun 2022	10.3	Internal Audit	<p>The Internal audit, completed by Lightatouch, noted that the BPC (Financial) Risk Assessment had not been revised in 2021-22 (but was revised in April 2022).</p> <p>An explanation has been received from the Internal Auditor which will now be sent to the External Auditor.</p>	Clerk
13 Jun 2022	10.4	AGAR	<p>The Annual Governance and Accountability Return (AGAR) was approved signed and had been sent to the External Auditors.</p> <p>This has now been amended, following errors found by the External Auditor. Changes were signed by the meeting Chair and Clerk, to be then returned to the External Auditor. The revised Section 2 of the AGAR will be uploaded to the BPC website, once confirmed.</p>	Clerk
18 July 2022	5.1	Flooding History in Portmore	<p>The wider problems of flooding in Portmore, as experienced directly by one BPC Councillor, have been raised with Cllr Dunning.</p> <p>Considerable paperwork has been made available by a local resident following a Freedom of Information request. Cllr Morton and The Clerk are due to meet this parishioner in a few days' time.</p>	Cllr Morton Clerk
18 July 2022	7.1	Traffic speed limits in Boldre Parish	<p>BPC decided to organise a public meeting to further explore the topic. Hampshire Highways and HCC Councillor attendance would be essential. BPC's County Councillor has been invited to such a meeting and has been asked to attend with a suitable officer(s)</p> <p>Note that following the July 2022 BPC meeting a consultation invitation was issued by Hampshire County Council about speed limits in the County. Parishioners have been encouraged to respond to this consultation as part of the BPC report in The Bridge, as well as posting on social media.</p>	HCC
18 July 2022	12.2	Defibrillator	<p>Cllr Kempe and the Clerk inspected and discussed the signage and location of the unit that is kept inside BWMH.</p> <p>A local ex-First Responder is not complimentary about the existing defibrillator arrangements.</p> <p>The defibrillator is mentioned in the proposed Emergency Plan that is due to be discussed and adopted at the September BPC meeting</p>	All
18 July 2022	12.3	Clerk's Role	<p>A separate meeting of Councillors was held on 4th August 2022 to consider a change of circumstances & responsibilities.</p>	
18 July 2022	12.4	BPC H&S Tree Inspections	<p>Mr Mark Bursey (NFDC Corporate Tree Officer) has been informed that BPC have agreed to the H&S Tree Inspection proposal.</p>	Close
18 July 2022	12.7	Damaged Sign & Pothole South Baddesley	<p>An HGV restriction sign has been damaged near the school in S.Baddesley. The HH website indicates the sign has been reported. The sign has been inspected by The Clerk and whilst damaged appears to be safe.</p> <p>However, the pothole along the road has NOT been repaired despite the HH system indicating the opposite – a further report logged on 31/7/22.</p>	Monitor

5	Planning		
5.1		The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes , to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.	
	NPA	22/00289	Land to the Rear of Vicars Hill Lodge Comment 5 - Proposed by Cllr Slattery, seconded by Cllr Small. Agreed unanimously
	NPA	22/00451	Sans Souchi, Hundred Lane, Portmore Both Comment 4 - Proposed by Cllr Small, seconded by Cllr Slattery. Agreed by seven Councillors with one abstention (Conflict of Interest)
	NPA	22/00492	5 Boldre Lane, Boldre Comment 4 - Proposed by Cllr Slattery, seconded by Cllr Mortimer. Agreed by seven councillors, with one against
	NPA	22/00511	The Post House, Pilley Street, Pilley Comment 4 - Proposed by Cllr Morton, seconded by Cllr Mortimer. Agreed by seven Councillors with one abstention (Conflict of Interest)
	NPA	22/00524	Everglade Farm Land, Mount Pleasant Lane Comment 5 Proposed by Cllr Mortimer, seconded by Cllr Morton. Agreed unanimously
	NPA	22/00526	Avondale, New Road, Portmore Comment 5 - Proposed by Cllr Slattery, seconded by Cllr Small. Agreed unanimously
	NPA	22/00532	Myrtle Cottage, Royden Lane, Boldre Comment 5 - Proposed by Cllr Mortimer, seconded by Cllr Morton. Agreed unanimously
6	Reports		
6.1 & 6.2	Hampshire CC & NFDC	Cllrs Dunning and Duke were not at this meeting	
7	Highways		
7.1	No new report	See Matters Arising above - Traffic speed limits in Boldre Parish 18 th July, Item 7.1	
8	Amenities		
		Cllr Small tabled a document summarising various Amenities aspects	
8.1		<i>Existing Play Area Swings</i>	
8.1.1	Pendulum Swing	<ul style="list-style-type: none"> A fault was reported in July, inspected by HUCK, and declared unsafe due to a sheared central bolt. Repair costs including free installation charges of £3,909 have been quoted. Alternative solutions are under consideration. One suggestion made was to endorse these repairs combined with a suitable arrangement with HUCK to supply one or two items of new equipment at a reduced price (e.g., an accessible roundabout) Proposed by Cllr Morton and seconded by Cllr Bolton. This approach was agreed by all for consideration by Cllr Small. 	
8.1.2	Cradle Swings	<ul style="list-style-type: none"> These swings were found to have cracked crotch straps when inspected by the Groundsman and Clerk on 2nd August 2022. These straps, which are not yet considered unsafe, were only replaced 	

		(Free of Charge) in October 2021 by the supplier (Wicksteed). Alternative seats from Wicksteed will be investigated.	Clerk
8.2	N/Wood bus shelter	Cllr Small has remind a potential supplier to re-appraise the required roof repairs.	Cllr Small
8.3		New Play Area	
8.3.1	Funding to Date	Total funding raised so far: £ 3,411 Two grant applications have recently been rejected including a request from the National Lottery. Cllr Moore is seeking more information. 5 applications remain open.	
8.3.2	Proposed Crowd Funding	<p>The Amenities sub-group proposed that a Crowdfunder project for the New Play Area be set up. Further detail is available from BPC but the main aspects include:</p> <ul style="list-style-type: none"> • A website 'project' which can include text, images and video • A set target that is identified (e.g., £45,000) • A website platform offering a secure way for people to donate • A transaction fee of £3.12 per £100 donated • Supporters can receive project updates • Donor plaques, with appropriate wording, for each qualifying donation to be displayed prominently at the end of the project <p>Promotion is anticipated through Social Media, Schools, and local organisations. A Crowdfunder account will be established for BPC Consideration also to be given to press coverage for the project</p> <p>This approach was proposed by Cllr Keen, seconded by Cllr Bolton and agreed unanimously.</p>	Cllr Small
8.4	BPC Bench maintenance	This item was deferred until the next meeting. Cllr Morton asked for copy of the listings held by BPC.	Clerk
8.5	Notice Boards	This Parish Council Notice Board at BWMH was recently flattened by a motorist who did not report the incident. Also, the Treasurer of the Community shop who was at this meeting confirmed that the PCSL board has to be moved by end-September 2022. He will explore options of combining and repositioning at a meeting he has on Thursday 11 th August 2022, which could include the St Nicholas NB	Monitor
8.6	Football pitch groundworks	The goal mouth has been levelled and new turf laid. This has had to be watered regularly by the groundsman and Cllr Small with help from a sprinkler loaned by Mr Paul Tanner. Special thanks from BPC. Watering is now reduced to once every 3 days subject to any hosepipe ban that may be imposed by Bournemouth Water.	
8.7	Football Post damage	In addition, a net support 'wing' has been broken on one post by persons unknown. Welding repairs are being investigated by the Groundsman.	Clerk
9	Finance		
9.1	Payments	BPC Payments of £ 1,575.72 were approved for August 2022	
9.2	Bank	The reconciliation for July 2022 has an unexplained payment of £4 which will be investigated but were agreed and signed by Cllr England	

10	IT Summary	No report this month.	
11	External meetings	Carried forward to September	
12	A.O.B.		
12.1	Emergency Plan	Discussion held with Cllr Slattery. Decision to carry forward	
12.2	Housing Association properties	Right to Buy Chair asked that this item be carried forward to September.	Cllr Bolton
13	Next Meeting	The next BPC meeting is due on Monday 12 th September 2022	

The meeting closed at 21:15 hrs

New Forest National Park (NPA) Planning Applications:

22/00289	Land To The Rear Of Vicars Hill Lodge, Vicars Hill, Lymington, Hampshire, SO41 5BQ	Creation of wildlife pond; access gate	Comment 5 While approving the replacement traditional five barred gate, it should be recognised that back up grazing land is essential to the practice of Commoning for use in an emergency such as an outbreak of Foot and Mouth disease. This has no bearing on the size of the land, proximity to the Open Forest, recent use of grazing or possession of Commoning rights. The constant loss of this land is to be deplored and the NPA should support its retention.
22/00451	Sans Souci Hundred Lane, Portmore, SO41 5RG	Application for a Certificate of Lawful Development for use of existing outbuilding as B&B accommodation incidental to the dwelling; cladding	Comment 4 CLD This outbuilding, built without planning permission, appears to now have an enlarged kitchen area and improved, separate access. In spite of owner declaration this appears to be a separate dwelling with drainage implications for Hundred Lane. Contrary to Policy DP37 d) this appears to be separate habitable accommodation
22/00492	5 Boldre Lane Boldre, Lymington SO41 8PA	Outbuilding for use incidental to the dwelling; relocation of 1no. outbuilding; demolition of 1no. outbuilding	Comment 4 This also appears to have potential as a separate dwelling which would be contrary to Policy DP37 d).
22/00511	The Post House Pilley Street, Pilley, Lymington, SO41 5QP	Change of use from shop to ancillary residential accommodation to The Post House; partial removal of frontage; alterations to doors and windows Comment 4 <ul style="list-style-type: none"> It is felt this planning application is premature as the new village community shop is not yet viable and the agreed reinstatement of the play area equipment, that had to be moved to allow for the new build, has not been achieved to date. 	

		<ul style="list-style-type: none"> • There is concern about the new windows which will overlook the neighbouring property, 1 Pilley Green, and the proposed disabled access opening onto the neighbour's drive which would compromise safety. • This drive is accessed over crown land for which there is an agreed easement, the rights belonging to the neighbour, 1 Pilley Green. • The proposed altered living accommodation appears to divide the property into two dwellings. 	
22/00524	Everglade Farm Land adjacent Rushcroft Mount Pleasant Lane Lymington, SO41 8LS	Application to remove Condition 2 of planning permission 17/00341 for Continued temporary siting of 4No. agricultural buildings for a further period of 5 years (in breach of Condition 1 of planning permission 11/96790)	Comment 5 Most of this application is outside Boldre Parish.
22/00526	Avondale New Road Portmore SO41 5RZ	Single storey extension; porch; cladding; alterations to doors and windows	Comment 5
22/00532	Myrtle Cottage, Royden Lane, Boldre, Lymington, SO41 8PJ	Application to vary condition 3 of planning permission 21/00020 for one & two storey extensions; porch; alterations to doors and windows; removal 1no. chimney; demolition of existing single storey extension to allow minor material amendments	Comment 5 Once again there is nothing on the location plan about the large outbuilding recently accepted as a CLD.

Comments Key:

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We have no objection to this planning application and are happy to accept the decision reached by the National Park or NFDC Authority's Officers under their delegated powers.