

Balances as at 31 October 2021			
	£	Cheque Number	
Cash Book balance at 30 Sep 21	£ 57,710.89		
October payments	£ 1,037.97		
October receipts	£ -		
Cash Book balance at 31 Oct 2021	£ 56,672.92		
Unpresented Cheques			
Groundsman wages (October)	194.49		
Unpresented Cheque Total	£194.49		
Balance at bank on 22 Oct 2021	£ 56,867.41		
Payments made in October 2021			
Payee	Item		
Southern Electric	Pavilion electricity Oct DD	DD	£ 45.00
Total Charge Card from August		Charge Card	£ 9.99
£9.99	HP Printer Ink	Charge Card DD	
HMRC Payments for August		1973	£ 124.80
£76.20	PAYE Tax Clerk		
£48.60	PAYE Tax G'man		
£0.00	BPC Nat. Insurance		
Staff	Salaries & Wages	1980 & 1981	£ 737.72
Staff	Expenses	1982	£ 120.46
	Total Payments		£ 1,037.97
Receipts in October 2021	<i>Detail</i>	Receipts	£ -
			£ -
			£ -
	Total Receipts		£ -

Authorised by:-

Date:-