

Balances as at 28/Feb/2021			
	£	Cheque Number	
Cash Book balance at 31/1/21	£ 42,282.67		
February payments	£ 1,319.26		
February receipts	£ 907.50		
Cash Book balance at 28/2/21	£ 41,870.91		
Unpresented Cheques			
Wages (January 2021)	199.24	1929	
Unpresented Cheque Total	£199.24		
Balance at bank on 28/2/21	£ 42,070.15		
			Payment
Payments made in February 2021			
Payee	Item		
Southern Electric	Pavilion electricity	DD	£ 19.00
December Charge Card		Charge Card	£9.99
£9.99	HP Printer Ink	Charge Card	
HMRC	PAYE Tax	1930	£ 198.20
Staff	Expenses	1932	£ 49.84
Staff	Salaries & Wages	1931 & 1933	£ 1,042.23
	Total Payments		£ 1,319.26
Receipts in February 2021	Detail	Receipts	£ -
HMRC	VAT reclaim		£ 907.50
	Total Receipts		£ 907.50

Authorised by:-

Date:-