

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

Present: Pamela Keen Patrick Kempe Lester Mortimer
 Caroline Trotter Jo Humphreys Jacqui England
 Tina Carroll Oliver Moore Peter Lock

This meeting was held remotely using internet technology. Two members of the public joined the meeting to outline their New Forest National Park Authority (NPA) planning applications:

20/00229 - Mrs Jo Wardman-Smith described her proposed new garage facility at the south eastern edge of her property on Lower Sandy Down, on ground four or five feet above her neighbour's land. No shadow would be cast on the neighbour by the larger/higher timber garage with no south facing windows. Photographs and a short video had been sent to Councillors.

20/00191 – Mrs Katie Walding described a proposed new barn and hardstanding within a field recently purchased off Royden Lane, Boldre. The barn would be behind a large existing hedge.

Minutes

			ACTION
1	Apologies for Absence	Apologies were received from Cllr Bolton	
2	Election of Officers	Chairman Cllr England proposed Cllr Moore, seconded by Cllr Trotter. This was agreed unanimously.	
3		Vice-Chairman Cllr Mortimer proposed Cllr England, seconded by Cllr Keen. This was agreed unanimously. Acceptance of Office forms to be signed when conditions allow.	
4	Sub-Groups	The following working groups were agreed unanimously	
4.1	Planning	Cllrs Bolton, Humphreys and Keen Proposed by Cllr England, seconded by Cllr Moore	
4.2	Highways & Amenities	This group will manage most of the maintenance activities required in the Parish chaired by Cllr England Cllr Kempe will focus on Amenities Cllr Mortimer on Highways Proposed by Cllr Moore, seconded by Cllr Trotter.	
4.3	Finance	Cllrs Carroll, Moore and Trotter Proposed by Cllr England, seconded by Cllr Mortimer.	
4.5	Tree Warden	Mr Roger Bell has indicated that he is happy to continue advising BPC as Tree Warden. This was agreed by BPC, formally reporting through the Planning sub-group.	
5	Representation	(Outside bodies)	
5.1	NFALC	The New Forest Association of Local Councils - Cllr Moore and/or Cllr Humphreys	
5.2	Consultative Panel	New Forest Consultative Panel - Cllr Bolton. Cllr Keen attends for the Norley Wood Society.	

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

5.3		BWMH Committee	Representation on the Boldre War Memorial Committee Cllr Moore	
5.4		The Bridge	Cllr Moore will continue supplying a BPC summary	
5.5		National Park S.East Quadrant	Cllr Bolton, Keen & Humphreys. Other Cllrs may also attend if they so choose.	
6	Declarations of Interest		Declarations were made for the following planning applications: 20/00191 – Riversdale - Cllr Kempe 20/00228 – Greenacre - Cllr Kempe 20/00229 – Kingston Cottage - Cllrs Humphreys and Trotter 20/00238 – The Thatched House - Cllr Trotter 20/00261 – Willow Cottage - Cllr Moore 20/00270 – The Barn - Cllr Trotter	
7	Minutes of recent meetings		The minutes of the BPC meeting on 7 th April 2020 were approved and signed.	
8	Matters Arising			
Date	Item & Title		Detail	Action
13 Aug 2018	9.1	S.Baddesley school	The HCC school Travel Planning Team have confirmed that the school has not produced a traffic plan. Still no progress.	No change Cllr White
8 Apr 2019	8.1	Bridleway B6	To be discussed by BPC sub-group to prepare a further grant application. Project planning to drain and surface B6 required. Incomplete grant application being reviewed by HantsCC for guidance.	C/Forward
8 July 2019	7.2.8	Parish Guide	Cllrs Keen & Humphreys will develop with help from the Clerk.	C/Forward
9 Sept 2019	7.1.1	Traffic & Speeding	End-to-end investigation, to establish volumes and proportion of through traffic. Mandy Ware to suggest suitable contractors.	Awaiting Mandy Ware
9 Dec 2020	8.2.2	112 Bus on Saturdays	Meeting held with East Boldre PC confirming this potential partnership. Notes to follow with agreed actions.	Cllrs Trotter On-hold
13 Jan 2020	6	HCC savings	Cllr White reported that more savings must be made. Detailed information still due to be sent to BPC.	Cllr White
13 Jan 2020	8.1	Burnt House Lane entrance	‘Turfmesh’ received for the entrance area. Awaiting drier weather to install, plus the need for reduced Covid-19 restrictions.	Cllr Kempe Clerk
13 Jan 2020	14.2	Bridge over River on FP14	HCC have posted the closure signs, but the bridge is still being used many times each day. Checked again on 1 st May 2020. HCC have since stated that repairs will be made by 26 th May 2020.	HCC
10 Feb 2020	7.1.2	HGV restrictions	A proposed HGV restriction strategy due for the website – to be then progressed with H. Highways.	Cllr Moore
9 March 2020	8.1.1	Wild Play	Very limited advice received from the Play Area Inspector. Possible installation on-hold for now.	Amenities On-hold
9 March 2020	8.1.2	Car Parking and Access	No further news from the Shop or BWMH committees.	Cllr Moore
9 March 2020	14	Policies & Emergency Plan	Some reviewed policies available for approval.	Carried forward

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

9 March 2020	15.1	Corona Virus & Covid-19	The pandemic continues to be closely monitored by Councillors, several of whom are involved offering assistance in conjunction with local help groups. Further public health notices will be posted on the Council Notice Boards and website when received.	Continue
9 March 2020	15.2	Campsite	Clerk enquired about this site but agreed with the NPA to wait until circumstances change later in the year.	On-hold
9 March 2020	17	BPC Vacancy	Item carried forward	C/Forward
9	Planning			
9.1	BPC Planning recommendations to the NFNPA		The full recommendations to the New Forest NPA are attached at the bottom of these minutes, to be sent to Development Control section. Recommendations were (in summary) as follows:	Clerk
	20/00082	Listed Building consent	The Hobler, Southampton Road, Boldre Comment 5 Proposed by Cllr England, seconded by Cllr Mortimer. Approved unanimously	
	20/00195		20/00195 - The Hobler, Southampton Road, Boldre Comment 5 Proposed by Cllr England, seconded by Cllr Mortimer. Approved unanimously	
	20/00191		Riversdale Hill, Land Adj. to Riversdale House, Royden Lane Comment 3 Proposed by Cllr England, seconded by Cllr Carroll Approved unanimously	
	20/00219		Post Office Cottage, Boldre Lane, Boldre Comment 5 Proposed by Cllr England, seconded by Cllr Trotter Approved unanimously	
	20/00228		Greenacre, Woodenhouse Lane, Pilley Comment 4 Proposed by Cllr Moore, seconded by Cllr England Approved unanimously	
	20/00229		Kingston Cottage, Lower Sandy Down Lane, Boldre Comment 4 Proposed by Cllr Mortimer, seconded by Cllr England Approved by four councillors with two abstentions (Cllrs Carroll and Moore). Two Cllrs declared an interest and did not vote.	
	20/00234		Pylewell Home Farm House, Lymington Road, East End Comment 3 Proposed by Cllr Trotter, seconded by Cllr England Approved unanimously	

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

	20/00238	The Thatched House, Hundred Lane, Portmore Comment 5 Proposed by Cllr Moore, seconded by Cllr Kempe Approved by seven councillors One Cllr declared an interest and did not vote.	
	20/00261	Willow Cottage, Norley Wood Road, Norley Wood Comment 3 Proposed by Cllr England, seconded by Cllr Kempe Approved by seven councillors One Cllr declared an interest and did not vote.	
	20/00270	The Barn, Hundred Lane, Portmore Comment 4 Proposed by Cllr England, seconded by Cllr Mortimer Approved by seven councillors One Cllr declared an interest and did not vote.	
	20/00282	Five Hollies, Holly Lane, Pilley Comment 4 Proposed by Cllr England, seconded by Cllr Trotter Approved unanimously BPC has also received notification of possible enforcement action by the New Forest NPA regarding the possible use of an outbuilding as a workshop at Greenacre, Woodenhouse Lane, Pilley – Case number QU/20/0071	
9.2	Passford Farm	Notice of two Appeals have been received for The Lodge and The Lodge Annex at the farm. Also notice of an Appeal against an Enforcement for the whole site. BPC agreed unanimously that the planning sub-group should take any actions decided by them for all these notices under delegated powers by the closing date (5 th June 2020). Proposed by Cllr England , seconded by Cllr Mortimer.	Planning sub-group
10	Council Reports		
10.1	Hampshire County	Cllr White was not at this meeting.	
10.2	New Forest DC	Cllr Duke joined the meeting and presented a report which is appended at the end of these minutes.	
11	Highways		
11.1	Hants Highways (HH)	Very good maintenance work on many of the parishes key roads has been completed in the past two or three months. Further work is scheduled - surfacing long stretches of some eight roads by HH across the Parish, including Norley Wood, Portmore, Sandy Down and Church Lane. This work involves laying bitumen and chippings. The Highways sub-group believes the expenditure on such work would be better spent improving drains, culverts and ditches across the Parish.	

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

11.2	Safety Mirror Boldre Lane / Rope Hill junction Review proposal	A BPC decision was made (February 2020) to purchase and install a mirror on Perkins Piece with funding help from the Boldre Speedwatch. Three councillors wrote to BPC asking for this decision to be reviewed. This review was proposed by Cllr England, seconded by Cllr Trotter. Five Cllrs agreed to this review (Cllrs Kempe, Mortimer, Keen, England and Trotter). Three Cllrs abstained (Cllrs Moore, Carroll and Humphreys)	
11.3	Safety Mirror Boldre Lane / Rope Hill junction Review Actions	In summary: <ul style="list-style-type: none"> • A mirror would be erected on BPC land, not on the highway • Hampshire CC have no authority over private land to either allow or decline the placement of a mirror as this is down to the landowner who will need to check whether planning consent is required. If the placing of a mirror causes a proven highway safety issue then the County Council does have some limited power to take action, but a landowner should risk assess before placing a mirror on private land to serve highway users. • BPC insurers have confirmed the Public Liability Insurance provided by our policy will cover this responsibility up to a £10 million limit of indemnity but recommend a risk assessment is completed and retained on our records • One quote for a Risk Assessment has been received. Two more are to be obtained. Cllrs were concerned about cost implications of such a risk assessment which was noted as a requirement. • Community views will be sought 	Cllr Moore Cllr Carroll
12	Amenities		
12.1	Football	Lymington Sprites are very interested in using the recreation ground for several teams. Three pitches have been discussed: <ul style="list-style-type: none"> • One @ 90x60 u71/18 (11/side) • One @ 73x45 u11/12 (9/side) • One @ 36x27 mini-soccer (5/side) Costs, charges and other details are being investigated.	Cllr Kempe Clerk
13	Finance		
13.1	Payments	Payments of £ 2475.36 were approved.	
13.2	Bank Reconciliation	The reconciliation for April 2020 was confirmed.	
13.3	Audits 2019-2020		
13.3.1	Internal Auditor Report and Letter	<p><u>To BPC</u> - A report from the BPC Internal Auditor has been sent to all Councillors.</p> <p><u>To External Auditor</u> - A letter will be sent to the External Auditors explaining that:</p> <ul style="list-style-type: none"> • a review of (financial) Parish Risks was completed in 2019-20 but was not recorded in the minutes before 31st March 2020. This document was approved on 7th April 2020 	

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

		<ul style="list-style-type: none"> the Notice for Exercise of Public Rights was not posted giving one clear day's notice before the commencement of the required 30 day period. 	
13.3.2	Risk Assessment 2019-20 Public Rights 2019-20	This Risk Assessment was approved (see above). The assessment will be reviewed again early in 2021. To be available from Monday 15 th June 2020. Notification needs to be on the website at least one day before. Suggest this and other Audit information is posted by Wednesday 10 th June.	Clerk Cllr Moore
13.3.3	AGAR part 3	Section 1 - Governance Statement Sign off by Chairman and Clerk	
13.3.4	AGAR part 3	Section 2 – Accounting Statements 2019/20 Sign off by Clerk and Chairman	
14	IT Summary	A requote from OpenReach for effective broadband for the Pilley Bailey and Bull Hill area is awaited.	
15	External Meetings	Cllr England will monitor any NFDC precept issues for October 2020 to March 2021 period.	
16	Policies and Emergency Plan	Carried Forward to June 2020	
17	A.O.B.	Cllr Kempe reported that a resident had kindly offered to clean the Play Area equipment when access is allowed.	
20	Next Meeting	The next BPC meeting is on Monday 8 th June 2020, at 18:30	

The meeting closed at 21:20 hrs

Log of Parish Recommendations sent to the New Forest NPA in May 2020

20/00082	The Hobler, Southampton Road, Boldre, Lymington, SO41 8PT	Works to The Hobler and grounds; pergola (Application for Listed Building Consent)	Comment 5
20/00195	The Hobler, Southampton Road, Boldre, Lymington, SO41 8PT	Works to The Hobler and grounds; pergola	Comment 5
20/00191	Riversdale Hill, Land Adjacent to Riversdale House, Royden Lane, Boldre, SO41 8PE	Barn with shelter; hardstanding	Comment 3
20/00219	Post Office Cottage, Boldre Lane, Boldre, Lymington, SO41 8PD	Extension; 2no porches; alterations to roof; alterations to doors and windows; change of use of garage; removal 1no porch (Amended description and plans)	Comment 5 The lantern roof, If allowed, should be central between the windows above.

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

20/00228	Greenacre Woodenhouse Lane PILLEY, Lymington SO41 5QU	Application for Habitats Regulations Approval in accordance with Regulations 73 – 77 of the Conservation of Species and Habitats Regs 2018	Comment 4 Strongly object to back up grazing land being sacrificed in mitigation for Natural England's requirements. <u>Clerk's Note:</u> The BPC Chairman will be sending the Planning Officer copy of a report received by BPC from Jon Cox Jonathan Cox Associates Ltd. Environmental Consultant
20/00229	Kingston Cottage, Lower Sandy Down Lane, Boldre, Lymington, SO41 8PP	Replacement outbuilding; demolition of existing outbuilding	Comment 4 The height of this proposed garage seems out of proportion to the adjacent Rose Cottage.
20/00234	Pylewell Home Farm House, Lymington Road, East End, Lymington SO41 5SL	Single storey glazed link; demolition of existing conservatory	Comment 3 This appears to address previous objections.
20/00238	The Thatched House, Hundred Lane, Portmore, Lymington, SO41 5RG	Garage	Comment 5 Must include condition that it would not be used as dwelling in view of history of this property.
20/00261	Willow Cottage Norley Wood Road Norley Wood, Lymington SO41 5RR	Alterations to doors, windows and roof; demolition of conservatory	Comment 3
20/00270	The Barn Hundred Lane, Portmore, Lymington, SO41 5RG	Application for a certificate of Lawful Development for single storey rear extension	Comment 4 Strongly object endorsing previous comments made by the Appeal Inspector.
20/00282	Five Hollies Holly Lane, PILLEY Lymington, SO41 5QY	Replacement single storey extension	Comment 4 This should be reduced to permitted 30%.

Comments

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.

REPORT TO BOLDRE PARISH COUNCIL
From NFDC Councillor Janette Duke

11 MAY 2020

As you are all well aware we are living through one of the most challenging times in post war years. None of us expected this nor could have planned for it. The effects of the current crisis are going to have an impact on all areas of our lives for a significant period of time with many of the repercussions affecting us long after the virus itself has been overcome.

I want to pay tribute to the way in which communities such as Boldre and Sway have responded and risen to the challenges presented. I have to say that whilst I am in awe of the work being done on so many levels I am not surprised at the way in which rural communities such as Boldre have responded as it has always been the way in such communities that those who are able look to the needs of those less able.

Those of us involved in local government at all levels have had to adapt to new ways of conducting business to keep the ship afloat. Boldre Parish Council were incredibly quick to embrace a new way of working in order to allow them to function effectively. Credit must be given to the Chairman, Parish Clerk and members of BPC for their efforts in this respect.

Personally I would confess to being more au fait with the workings of the internal combustion engine than a computer no doubt because I have little or no interest in technology. To me a computer and anything related to it is a tool which I use when I must to do what I need to do. That said, I too have now had to embrace this 'virtual' world. I am sure that any of who might have ever considered a career on television have now realised it would not have everything we hoped. I am just glad we don't have to contend with high definition and studio lighting !

Just to update you on what I have been doing in recent weeks.

Following the break-in at Pilley Community Shop I contacted Oliver to ask if there was anything I could do. In liaison with the shop I was very happy to use £600 from my Councillor's Community Grant to pay for upgraded security to the shop. My thanks to Matt Wisdom at NFDC for processing this grant so quickly resulting in the money being sent direct to the shop's bank account within a week of application.

Shortly after lockdown was announced I contacted the three main organisers of community support in the Boldre, Sandy Down and South Baddesley areas to see if they needed assistance but they assured me that they were up and running successfully. I therefore helped the Conservative group from Lymington & Pennington Town Council delivering leaflets to households giving details of the Covid-19 hub set up in that area and which is being well utilised along with the Basics Bank.

There has been some amazing work done by many people within their own homes under Sewing for the NHS. Jo Humphries contacted me to ask if I knew of any local sewing groups and I was delighted to link her up with the New Forest section – I hope that worked out well. It has certainly been a real benefit to key workers in our area.

As you will all be aware road maintenance continues to be a concern within the Parish. Not only potholes but flooding issues. I therefore wrote to Cllr Humby at HCC about 10 days ago to ask him to seriously consider the reinstatement of roadside ditches where they have been lost and the maintenance of those that do exist as part of a cohesive and effective road maintenance strategy. For far too long the existing strategy has not been working. I am still awaiting a response.

I am currently a member of the NFDC Planning Committee and we will be having weekly virtual meetings to deal with the backlog of applications for consideration. We will be dealing with 3 or 4

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

applications at each session. It does bring challenges as it is a committee that is open to the public and therefore, as with Cabinet, will be live streamed on YouTube and available for members of public to view at future times also. I had requested that I be replaced on this committee prior to this crisis as it has little relevance to my Ward where planning matters fall largely to the NPA. This will happen in due course and I have registered an interest in new Task and Finish groups to be set up to deal with the impact of the Covid-19 crisis on various sectors within our district.

I am due to chair the next meeting of the Dibden Golf Course Working Party on 14 May. All golf clubs have been closed since the lockdown and many of the staff furloughed. Dibden golf course is leased to MyTime golf by NFDC and we need to ensure that all interests remain protected and that the course is being maintained in condition to allow it to re-open as and when restrictions are eased which now look to be later this week with strict restrictions in place but which will bring their own challenges.

I myself am currently furloughed from my job at Scott Bailey where I normally work 2 days per week. I had volunteered for the NHS Volunteer Scheme as I hold an enhanced DBS certificate but this scheme being oversubscribed I withdrew after a time as there were a number of responders within the local area.

Given the publicity about the issues the farmers and growers have been experiencing with staff being furloughed at a critical time with both lambing and the growing season I was going to register for the national scheme but decided that it would be more appropriate to offer my services locally. I have therefore made myself available locally via Lymington Growmore club of which I am a member. Under the furlough scheme I can work as a volunteer on the days which fall outside of the days on which I am normally employed.

Whilst there is far too much to report from the cabinet meeting of NFDC last week suffice to say that NFDC have been truly amazing in the amount of work done to help those affected within the District. The cost to them in revenue from various sources is estimated at around £1 million per month. NFDC have received around £1.8 million in support from Central Government to date and as the Conservative administration has always set fiscal prudence high on their agenda they went into this crisis with healthy reserves. Despite this the impact on the council is going to be significant.

Amongst the various support strategies support for local businesses in the form of grants and rate relief etc has been a priority. Alongside relief the council have also seen increased costs in many areas. To mention two directly related to the the effect of the lockdown is the cost of getting homeless people off of the streets and this is currently costing around £70,000 per month. The cost of supporting Foodbanks and setting up the shielding hub at Applemore is around £25,000 plus a further £10,000 to date for the cost of disseminating information within the district other than by electronic media, ie. leaflets etc.

It is looking increasingly unlikely that the Treasury will provide any reimbursement to Councils for any losses in revenue income or additional expenditure pressures incurred due to the Covid-19 pandemic and the projection at time of reporting is that at the current run-rate the £3 million General Fund reserve will be fully utilised by the end of June.

On a brighter note there was good news from our Housing Portfolio Holder, Jill Cleary, concerning the launch of the Shared Ownership Housing Scheme. This offers those struggling to purchase their own property an opportunity to purchase between 25% and 75% of a property from NFDC. It has always seemed ridiculous to me that many people are stuck paying high rents, often up to £1200pm when they could be putting that money into buying their own home. However, because they cannot afford the high level of deposit required by mortgage companies they are unable to purchase even though their mortgage payments could be significantly lower than the rent they are

Boldre Parish Council (BPC) - Meeting held on 11th May 2020

paying. With this scheme the deposit level would be between 5% and 25% of the cost of the share being purchased and not based on the value of the whole property.

The thing that I am most heartened by as a representative of a rural Ward is that NFDC will operate a policy within this scheme as they do with housing allocation in that priority will be given to applicants with a strong local connection to a community where the scheme is available and thus helping those who have family roots within our rural communities to be able to stay in those areas and raise their own families. I will be asking Boldre Parish Council to look, along with NFDC, at where there might be an opportunity to provide such opportunity within the ward in the future.