

# Boldre Parish Council (BPC) - Meeting held on 9<sup>th</sup> December 2019

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Invitees:      Alison Bolton                      Oliver Moore                      Pamela Keen                      Patrick Kempe  
                   Caroline Trotter                      Tina Carroll                      Michael White                      Peter Lock  
                   Lester Mortimer                      Jacqui England                      Jo Humphreys

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Planning Application 19/00823 – Willows, Brook Hill, Norley Wood

The applicant explained that more space was needed at the property by creating a first-floor bedroom with en-suite facilities. The existing low-pitched roof means that a taller roof needs to be built.

Broadband provision – Pilley Bailey, Jordans Lane, Bull Hill

The Council heard from many Parishioners of Pilley Bailey and Bull Hill who were unhappy with the delays to the roll out of high-speed broadband in the area. The Council agreed to write to our local MP, NPA, the Verderers and Natural England to try to understand and resolve any issues delaying the delivery of this improved service. BPC and Hampshire County Councillor Michael White also agreed to try and arrange a community meeting with all relevant parties to allow Parishioners to voice their concerns and understand the issues that HCC are facing and the plan to resolve them.

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## Meeting minutes

|              |                                    |                       | Actions  |             |
|--------------|------------------------------------|-----------------------|--|-------------|
| <b>1</b>     | <b>Apologies</b>                   |                       | None.  |             |
| <b>2</b>     | <b>Declarations of Interest</b>    |                       | Cllr Trotter declared an interest in Planning Applications:<br>19/00822 Ivydene<br>19/00854 Walhampton School,<br>and the Planning Appeal for 2 Tanners Lane.  |             |
| <b>3</b>     | <b>Minutes of the last meeting</b> |                       | The minutes of the meeting held on 11 <sup>th</sup> November 2019 were approved by Council and signed by Cllr Moore.   |             |
| <b>4</b>     | <b>Matters Arising</b>             |                       |  |             |
| 13 Aug 2018  | 9.1                                | S.Baddesley school    | Clerk wrote to the Head Teacher on 5 <sup>th</sup> July 2019 requesting site of the Traffic Plan. Cllr White is due to investigate.  | Cllr White  |
| 10 Sept 2018 | 5.2                                | Planning Appeal       | 2 Tanners Lane, East End - Enforcement upheld. Compliance understood to be due by 25 October 2019. However, NPA Cases Closed list now states, "Notice Complied With", but this is not thought to be the case. Check to be made – Clerk, Cllrs Bolton & Mortimer. | Check       |
| 11 Mar 2019  | 15.4                               | Repairs by Groundsman | The BWMH Notice Board still needs attention. Groundsman to ask a local craftsman for a quotation.  | Clerk       |
| 8 Apr 2019   | 8.1                                | Bridleway B6          | Awaiting response from Ria Loveridge (HantsCC) about the grant application. Path to added to HCC cutting list.   | Clerk       |
| 8 July 2019  | 5.2 (2)                            | Passford Farm         | Enforcement Notices served by NPA for stationing of a static caravan, The Barn, The Lodge, and a fence.  | Monitor     |
| 8 July 2019  | 7.2.8                              | Parish Guide          | Cllrs Keen & Humphreys will continue to develop with help from the Clerk.  | Meeting due |

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|-------------|-------|-----------------------|--|-----------------------|
| 8 July 2019 | 13.4  | Footpath F18          | Foliage work may be required. Understood to be the responsibility of Pylewell.?  | Cllr Keen             |
| 12 Aug 2019 | 13.1  | BBQ site              | Cllr Kempe to investigate  | Cllr Kempe            |
| 9 Sept 2019 | 7.1.1 | Traffic & Speeding    | HantsCC are not prepared to assist BPC with any further survey work without payment, but an end-to-end investigation, to establish volumes and proportion of through traffic using the villages as a short cut, may be possible working with a local university department. Cllr Moore will further investigate. | Cllr Moore            |
| 9 Sept 2019 | 7.1.2 | Community Payback     | Further good work was completed along Shallows Lane by Community Payback on 3 <sup>rd</sup> December 2019.   |                       |
| 14 Oct 2019 | 7.1.1 | Safety Mirrors        | Prices for the supply and installation of a convex safety on BPC land at the Boldre Lane / Rope Hill junction to be obtained.  | Clerk<br>Cllr Moore   |
| 14 Oct 2019 | 13.4  | Bees Knees            | Cllr Humphreys confirmed that Bees Knees will want to continue to store items into 2020. She will ensure that the organisation knows that a fee of £20 per week will be levied from 1 <sup>st</sup> January 2020.  | Cllr Humphreys        |
| 14 Oct 2019 | 13.6  | Planning record       | NPA have been asked to specify that developers photograph verges and access points to properties as part of their applications. Mention also made at the Quadrant and NFALC meetings by John Ilsley.   | Close                 |
| 11 Nov 2019 | 5.1   | Jan Ruis Nurseries    | Clerk wrote to NFNPA about the widened entrance and resurfacing without planning consent.  | NPA                   |
| 11 Nov 2019 | 7.1   | HCC plans and savings | Cllr White due to send recent documents to BPC.<br>- To follow.  | Cllr White            |
| 11 Nov 2019 | 8.1.1 | Highways inspection   | Email sent to HCC Assistant Highways Manager mentioning that Cllr White informed us in November that he had undertaken an inspection around our parish with a few weeks ago. Clerk asked if a list of your findings was kept. No reply received.   | Hants.H               |
| 11 Nov 2019 | 8.1.2 | BPC maintenance list  | This Highways (and Amenities) maintenance list has been loaded onto the BPC website, to be updated regularly.  | Close                 |
| 11 Nov 2019 | 8.1.3 | Identities            | ID badges are to be investigated by Cllr Trotter. Polo shirts with BPC logo also to be purchased for the Groundsman.   | Cllr Trotter<br>Clerk |
| 11 Nov 2019 | 8.2.1 | Pavilion              | Microbiological results for pavilion water are acceptable. However, there are problems regulating water temperature for the showers. The water becomes dangerously hot. Awaiting a report from Solwat. Decision to de-fuse the water heating system until the faults are fixed.                                  | Solwat<br>Clerk       |

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|-------------|-----------------|-----------------------|--|-------|
| 11 Nov 2019 | 10.2            | HMRC                  | Clerk to contact HMRC for more information: <ul style="list-style-type: none"> <li>National Insurance payment for Groundsman</li> <li>Non- return of VAT from HMRC</li> </ul>  | Clerk |
| 11 Nov 2019 | 14.1            | Assembly speaker 2020 | Three options have been suggested – Clerk to contact: <ol style="list-style-type: none"> <li>HCC to discuss the disposal of recycled waste from Hampshire</li> <li>NFDC to talk about household recycling</li> <li>NFDC to talk about increased Affordable Housing</li> </ol>  | Clerk |
| <b>5</b>    | <b>Planning</b> |                       |  |       |
| 5.1         |                 | BPC Planning          | The full agreed Planning recommendations to the <u>New Forest NPA</u> and the NFDC are attached at the bottom of these minutes, to be sent to their Development Control sections.<br><b><i>In summary, the following were supported unanimously:</i></b><br>Lymbrook, New Road Portmore - Comment 4<br>Proposed by Cllr Mortimer, seconded by Cllr Moore<br><br>Holme Leigh, Bull Hill, Pilley – Comment 4<br>Proposed by Cllr Trotter, seconded by Cllr Kempe<br><br>Pylewell Home Farm, East End – Comment 4<br>Proposed by Cllr Mortimer, seconded by Cllr Carroll<br><br>2 Slade Cottages, Pilley Street, Pilley – Comment 4<br>Proposed by Cllr Kempe, seconded by Cllr Mortimer<br><br>The Barn, Passford Farm - Comment 4<br>Proposed by Cllr Moore, seconded by Cllr Kempe<br><br>Unit 1, Ricardo Way - Comment 5<br>Proposed by Cllr Trotter, seconded by Cllr Kempe<br><br><b><i>The following applications were not supported unanimously, as shown:</i></b><br><br>Iydene, Pilley Street, Pilley – Comment 5<br>Proposed by Cllr Moore, seconded by Cllr Kempe (Cllr Trotter declared a Conflict of Interest)<br><br>Willows, Brook Hill, Norley Wood – Comment 5<br>Proposed by Cllr Mortimer, seconded by Cllr Moore (Cllr England abstained)<br><br>Walhampton School – Comment 5<br>Proposed by Cllr Moore, seconded by Cllr Mortimer (Cllr Trotter declared a Conflict of Interest) | Clerk |
|             |                 | Tree work monitoring  | Cllr Bolton reported that an excellent report had been received from our Tree Warden. No issues are outstanding.   |       |

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| <b>6</b> | <b>Parish Land</b>        |   | Summary deeds have been obtained for the land occupied by Boldre War Memorial Hall, the Recreation Ground and St Nicolas church. Any future development in this area must allow for Recreation Ground access and adequate parking arrangements. Cllr Moore will seek further information of intentions from the chairmen of BWMH and the Pilley Community shop Ltd.                        | Cllr Moore                 |
| <b>7</b> | <b>County Council</b>     |   |  |                            |
| 7.1      |                           | Councillor's Report                         | Cllr White reported that more savings have to be made in the next few years, resulting in further reduced services.<br>The detailed information will be sent to BPC. Cllr White will also discuss recent Highways issues with the relevant HCC officers.   | Cllr White                 |
| <b>8</b> | <b>Parish Maintenance</b> |   |  |                            |
| 8.1      | <b>Highways</b>           |   |  |                            |
|          | 8.1.1                     | Inspection Tour                             | Repairs have been made in Warborne Lane, and the overhanging dead branches have been removed over Rope Hill. The Snooks Lane crater has been repaired, but the adjacent potholes remain.!  |                            |
|          | 8.1.2                     | Bull Hill X-roads                           | Cllr Mortimer reported that two ponies had died recently near this crossroads. The Council agreed to write to the Verderers to check that additives were included in any salt being spread to make it unattractive to animals in this dark and wet weather.<br><br>A check will also be made for a socket that may be in place for use of a speed indication device (SID) or mobile camera | Clerk<br><br>Cllr Mortimer |
|          | 8.1.3                     | HGVs using small roads and Verge protection | The issue of HGVs on very small parish roads (and the protection of verges) was discussed with reference to the Sandy Down area and Church Lane in this case. HCC to be asked for advice on what signs are acceptable.<br>Residents may then be asked for their views on the installation of such signs.   | Cllr Moore                 |
| 8.2      | <b>Amenities</b>          |   |  |                            |
|          | 8.2.1                     | Pavilion                                    | A satisfactory Microbiological certificate has been received for water quality. However, the Thermostatic Mixing Valves for the showers are not reducing the hot water temperature to the required level. A report is awaited from Solwat Ltd.<br><br>The fuse is to be removed from the water heating system until this problem is resolved.  | Solwat<br><br>Clerk        |
|          | 8.2.2                     | Saturday Bus                                | The Council reviewed the results of the survey requesting feedback on a Saturday service for the 112 bus that was issued to households in the Parish along   |                            |

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|           |                         |                      |   |                                 |
|-----------|-------------------------|----------------------|---|---------------------------------|
|           | 8.2.3                   | Policies             | <p>the route. About 250 leaflets were delivered and there was approximately a 10% response rate. Based on this feedback, the Council decided that though there are Parishioners for whom the bus service is important, there is not sufficient demand for the Council to fund a replacement service on its own. The Council will continue to work with other Parishes on the 112 route to see if a collective solution can be found to restore the service. The hamper draw was made by Cllr Trotter and Clerk.</p> <p>Thanks to Cllr England who has delivered the hamper to Mr Ted Cantrell who won the prize.</p> <p>The following BPC policies have been reviewed, prepared and adopted, with particular thanks to Cllr Carroll.</p> <ul style="list-style-type: none"> <li>• Business Continuity (Proposed by Cllr Bolton, seconded by Cllr England)</li> <li>• Investment Strategy (Proposed by Cllr Trotter, seconded by Cllr Mortimer)</li> <li>• Reserves Strategy (Proposed by Cllr Mortimer, seconded by Cllr Keen)</li> </ul> <p>The Health &amp; Safety Policy was further discussed with particular reference to the Groundsman strimming the grass around benches. The Code of Practice for working near roads is to be checked regarding any jobs <u>near</u> highways.</p> | Clerk, Cllrs Kempe and Mortimer |
|           | 8.2.4                   | Vegetation Cutting   | Footpath 2, and Bridleway B6 are to be added to the HCC request list for 2020   | Clerk                           |
|           | 8.2.5                   | Footpath inspections | The footpaths allocated to former councillor Eden have been re-allocated between Cllrs Carroll and Trotter.   |                                 |
| <b>9</b>  | <b>Rec. Development</b> |                      | Carried forward to next meeting   |                                 |
| <b>10</b> | <b>Finance</b>          |                      |   |                                 |
|           | 10.1                    | St Marys             | A graveyard grant of £500 was approved by BPC. Proposed by Cllr Bolton, seconded by Cllr Mortimer   |                                 |
|           | 10.2                    | Payments             | Payments of £2477.37 for December 2019 were approved.   |                                 |
|           | 10.3                    | Bank Reconciliation  | The reconciliation for November 2019 was confirmed.   |                                 |
|           | 10.4                    | Chair of Finance     | Councillors thanked James Eden for his BPC work including Chair of the Finance sub-group. Tina Carroll agreed to become the new Chair.  |                                 |
|           | 10.5                    | Lengthsman           | Approval for the Lengthsmans work this winter was proposed by Cllr Moore, Seconded by Cllr England. Clerk to contact Lengthsman.  | Clerk                           |

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|           |  |   |   |                              |
|-----------|--|---|---|------------------------------|
|           | 10.6                                   | Bank Account  | Cllr Moore circulated forms to Cllrs Carroll and Trotter (for return) who will become signatories for the bank account.   | Cllr Carroll<br>Cllr Trotter |
|           | 10.7                                   | Wreaths   | Carried forward to the next meeting   |                              |
| <b>11</b> | <b>Clerk's Notes &amp; Information</b> |   |   |                              |
|           | 11.1                                   | Closures of Bridge Road, Lymington<br><br>(sent to BPC) | <p>Temporary Road Closures B3054 Bridge Road Lymington</p> <p>Centurion Site Services (contact is Donna Marshall <a href="mailto:donna.marshall@centuriontraffic.com">donna.marshall@centuriontraffic.com</a> Tel: 01132 775360) have requested temporary road closures at the above location, as follows, in order to carry out <b>level crossing maintenance</b> works.</p> <p>between 2200hrs Saturday 4<sup>th</sup> January and 0930hrs Sunday 5<sup>th</sup> Jan 2020.<br/> between 2200hrs Monday 6<sup>th</sup> January and 0630hrs Tuesday 7<sup>th</sup> January<br/> between 2200hrs Tuesday 7<sup>th</sup> January and 0630hrs Wednesday 8<sup>th</sup> January<br/> between 2200hrs Wednesday 8<sup>th</sup> January and 0630hrs Thursday 9<sup>th</sup> January<br/> between 2200hrs Thursday 9<sup>th</sup> January and 0630hrs Friday 10<sup>th</sup> January</p> |                              |
|           | 11.2                                   | Hants CC Invitation<br><br>(sent to BPC)                | <p>Sent on behalf of Councillor Keith Mans, Leader, Hampshire County Council</p> <p>Please find attached an invitation for all Hampshire Parish Councils to attend a Parish Council briefing and workshop session on Thursday 09 January 2020 with regards to the Vision for Hampshire 2050 Commission of Inquiry. Cllr Moore has asked to attend.</p>  | Cllr Moore                   |
|           | 11.3                                   | Police Powers: Encampments<br><br>(sent to BPC)         | <p>The Home Office has issued a consultation on Strengthening Police powers to tackle unauthorised encampments, full details of the consultation are available.</p> <p>NALC have produced a briefing summarising the consultation, which is a word document <i>PC13-19 Strengthening police powers to tackle unauthorised encampments.docx</i>.</p> <p>NALC would also like to collate comments from Parish and Town Councils on this consultation. Should your Council wish to comment, please submit these directly to <a href="mailto:Jessica.Lancod-frost@nalc.gov.uk">Jessica.Lancod-frost@nalc.gov.uk</a> by Wednesday 19 February 2020.</p>  |                              |
|           | 11.4                                   | Powerfor people.org                                     | Wrote to ask that BPC joins 27 Parish, Town and Community Councils that have already resolved to support the Local Electricity Bill. BPC declined.  |                              |
|           | 11.5                                   | Field above Red Lion PH                                 | <p>Field adjacent to the Red Lion.</p> <p>New gateway has been reported to BPC and the NPA. Planning permission may be required.? The NPA Enforcement team have written to say they will be investigating.</p>  | Monitor                      |



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|           |                          |                    |   |                |
|-----------|--------------------------|--------------------|---|----------------|
| <b>12</b> | <b>IT Summary</b>        |                    | The discussions about Broadband provision from Pilley Bailey to Bull Hill are noted at the start of these minutes.<br><br>Clerk's laptop replaced with a Windows 10 model.                      |                |
| <b>13</b> | <b>External Meetings</b> |                    |   |                |
|           | 13.1                     | Consultative Panel | Cllr Bolton reported good work completed at Crockford Bridge by Forestry England, a site of very rare habitats<br><br>Also, Electoral Reform proposals for the NFDC are due in the next month   |                |
| <b>14</b> | <b>Other Business</b>    |                    |   |                |
|           | 14.1                     | BPC Vacancy        | The official NFDC notification has been added to the website and posted on the Notice Boards. Applications to the NFDC are due by 23 December 2019. Cllr Moore will add the notice to Facebook. | Cllr Moore     |
|           | 14.2                     | BWMH               | Cllr Moore will represent BPC on the hall committee until further notice and will write to the BWMH committee.  | Cllr Moore     |
|           | 14.3                     | Electoral Review   | Cllr Humphreys will report in January 2020.   | Cllr Humphreys |
| <b>15</b> | <b>Next Meeting</b>      |                    | The next BPC meeting is on Monday 13 <sup>th</sup> January 2010, in Boldre War Memorial Hall at 6.30pm  |                |

The meeting closed at 21:45 hrs

### Log of Parish Recommendations to the **New Forest NPA** in December 2019

|          |   |   |  |
|----------|---|---|--|
| 19/00788 | Heath Cottage, Main Road, Portmore                                      | Withdrawn   |  |
| 19/00792 | Lymbrook, New Road, Portmore, Lymington SO41 5RZ                        | Single storey rear extension; removal of chimney; 1 no new rooflight      | Comment 4<br>BPC has a policy of preserving small dwellings in the parish and this appears to be oversized.  |
| 19/00795 | Holme Leigh Bull Hill, Pilley, Lymington SO41 5RA                       | Two storey extension; removal of conservatory; alterations to front porch | Comment 4<br>BPC agrees with the planning officer's recommendation and considers this dominant addition to be completely out of keeping in this Forest edge setting. |
| 19/00805 | Pylewell Home Farm House, Lymington Road, East End, Lymington, SO41 5SL | Single storey glazed link; demolition of existing conservatory            | Comment 4<br>BPC supports the comment of the planning officer.   |

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|          |  |   |  |
|----------|--|---|--|
| 19/00822 | Ivydene, Pilley Street,<br>Pilley, Lymington<br>SO41 5QP                 | 2 storey extension; 1<br>no outbuilding;<br>removal of 2 no<br>existing outbuildings                                    | Comment 5  |
| 19/00823 | Willows, Brook Hill,<br>Norley Wood, Lymington<br>SO41 5RQ               | First floor extension<br>to facilitate<br>additional habitable<br>accommodation   | Comment 5<br>While not objecting to a first floor<br>extension it is felt the proposal to the<br>east (front) of Willows is clumsy and<br>out of keeping and needs to be<br>reconsidered.  |
| 19/00854 | Walhampton School,<br>Main Road,<br>Walhampton, Lymington<br>SO41 5ZG    | Masonry repairs and<br>replacement of flat<br>roof finish<br>(Application for<br>Listed Building<br>Consent).           | Comment 5  |
| 19/00866 | 2 Slade Cottages<br>Pilley Street<br>PILLEY, Lymington<br>SO41 5QP       | New vehicular<br>access; removal of<br>outbuilding.   | Comment 4<br>It is felt this proposal will have<br>substantial impact upon the street<br>scene in the centre of the village with<br>its historic, war time widening. We<br>suggest this issue should be<br>addressed by NFDC in relation to<br>vehicular access for this row of<br>houses on Council land. |
| 19/00871 | The Barn<br>Passford Farm,<br>Southampton Road,<br>Lymington<br>SO41 8ND | Application for<br>Lawful Development<br>Certificate for<br>continued use of<br>The Barn as a single<br>dwelling house. | Comment 4<br>In view of the history of this barn,<br>where the previous refusal was made<br>quite clear to the owner, we<br>recommend that this application be<br>refused.   |

### Log of Parish Recommendations to the **New Forest District Council** in December 2019

|          |  |  |                                |
|----------|--|--|--------------------------------|
| 19/11474 | Unit 1, Ricardo Way<br>Lymington<br>SO41 8JU | 1x No externally illuminated fascia<br>sign (Advert 1); 1x No aluminium<br>pan (Advert 2); 1x No non<br>illuminated fascia sign (Application<br>for Advertisement Consent) | Comment 5 submitted<br>on-line |
|----------|--|--|--------------------------------|

#### Comments

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.