

Boldre Parish Council (BPC) - Meeting held on 12th June 2017

Present: Angela Grainger Alison Bolton James Eden Pamela Keen Peter Lock
 Colin Wise Michael White Patrick Kempe Lester Mortimer

			ACTION
1	Apologies for Absence	Apologies received from Cllr Grainger	
2	Declarations of Interest	Cllrs Keen and Mortimer declared an interest in planning application 17/00438 (Hawthorns, East End)	
3	Minutes of the last meeting	The minutes were approved by Council and signed by Cllr Moore.	
4	Matters Arising		
	15.4 (10/Apr 2017)	Norley Wood to East End road. Puddling on the highway near the new gate opposite the stile on FP18 has still not been observed due to recent dry weather.	Clerk
	15.7 (10 th Apr 2017) Post Box	The box near William Gilpin School has been removed without any notification. Clerk has raised complaints with Royal Mail.	Clerk
	13.4 (8 th May 2017)	Cllr Grainger has gained approval for Groundsman to use BWMH socket for his Jig Saw to improve the climbing frame (Play Area).	Groundsman
	13.6 (8 th May 2017)	Awaiting copy of BWMH Fire Risk Assessment, for information.	Cllr Grainger
	15.1 (8 th May 2017)	New 'spring' or overflow from Fryer Wood lake remains a steady trickle but could become serious in wet weather.	
5	Planning		
	BPC Planning recommendations	<p>Recommendations to the New Forest National Park Authority and the New Forest District Council were all Comment 5 this month (We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers). Proposed by Cllr Kempe and seconded by Cllr Wise.</p> <p>The full listing, to be sent by the Clerk to both planning authorities, are attached at the bottom of these minutes.</p> <p>Cllr Bolton raised a potential Enforcement issue for Kingston Cottage in Lower Sandy Down. A large pit has been dug, perhaps for a swimming pool, above an adjoining property. Clerk to contact the NFNPA enforcement office for advice.</p>	<p>Clerk</p> <p>Clerk</p>
6	County Council		
6.1	Councillor's Report	Cllr White reported that he had attended briefing sessions to help him with his new role, and that he would be serving on two County committees. He hoped meetings with Hants Highways staff could be reinstated following a break of some years. Pilley Hill re-surfacing is on the Highways schedule for early 2018-19.	
7	Clerks Report	Notes & Information	

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7.1	BPC Meeting Dates 2017-18	Clerk has written to Mrs Pat Tanner to request meeting dates in the Elizabeth Perkins room, as follows:			
		12 th June 2017	13 th November 2017	12 th March 2018	
		10 th July 2017	11 th December 2017	19 th March 2018	
		11 th September 2017	8 th January 2018	9 th April 2018	
		9 th October 2017	12 th February 2018	14 th May 2018	
7.2	Security Email from NFDC	<p>Dear Town / Parish Council</p> <p>The incident in Manchester has acted as a reminder to us as an organisation to check our preparedness and plans – for example to review our building security, check our staff safeguarding policies, and remind our staff about being vigilant. If you aren't already, your organisation may wish to consider doing the same.</p> <p>James Knight Civil Contingencies and CCTV Manager Resources New Forest District Council</p>			
7.3	New Forest Friends	Councillors agreed that reminders of events were useful.			
7.4	Document Scanning	Cllr Moore asked if progress has been made. The process is underway.			
7.5	Boldre Fete 1st July 2017	Council confirmed that no fee was expected for the Boldre Church and Village fete.			
7.6	Pavilion Legionella	<p>Clerk requested a meeting of the Amenities sub-group to discuss recent information received from NFDC, Aquacare (Bournemouth Water) and Aqua Plumbing.</p> <p>Clerk will check how much use the Boldre Royals make of the showers in the pavilion.</p>			<p>Cllrs Eden, Kempe & Mortimer</p> <p>Clerk</p>
7.7	Pavilion Fire Risk Assessment	<p>Mr Stout's letter (see 7.6 above) covered this risk in some detail – but this was on a page of his letter not initially received by the Clerk . At the site meeting he suggested a short Risk Assessment based on similar documents would be simple to prepare. The Amenities sub-group meeting (7.6 above) will help clarify Fire Risk Assessment needs.</p>			
7.8	Cycling Event	<p>Advice from U.K. Cycling Events in respect to their Cycling event which is programmed to take place on Saturday 1st July. Map indicates that Rope Hill, Pilley Hill and School Lane, Pilley will be affected, plus Portmore and East End. The Boldre fete takes place on this day. Clerk to warn/advise the cycling event organisers of extra potential dangers.</p>			Clerk
7.9	Footpath 33	<p><u>FP 33 – access from Church Lane and the road bridge</u></p> <p>A site meeting was held on 6th June 2017 at this location between Helen Barber (HB) (Senior County Access Ranger), Cllr Mortimer and the Clerk.</p> <p>Hampshire Highways will be requested to erect suitable railings on the bridge to prevent vehicles/persons falling, to replace what existed previously</p>			Clerk

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		<p>A wooden handrail recently installed by HantsCC has improved the access from the road to the footpath to some extent, but significant danger still exists. It was felt that Hampshire County Council would probably be seen to be liable for any incidents.</p> <p>An improved ramp down or perhaps 'long' steps could be installed with drainage installed to avoid ramp/steps and path below being eroded and washed away. HB provided specifications of what would be required. BPC needs to apply for a Small Grant having first obtained the landowners permission for any works, and contractor quotations.</p> <p>In the short term Hand-railing could be installed on the Southern side of the path just below the access point to help prevent falls into the stream below. HB will investigate and timescales will be given to BPC.</p>	Clerk
8	Finance		
8.1	Payments	<p>Payments of £ 2,665.87 for June 2017 were approved. These included the issue of cheque 1604 for the GIS partnership fee, held back at the May meeting, following investigation by Cllr Wise.</p> <p>Cllr Kempe and the Clerk would seek more information on the uses of the NFDC GIS system</p>	Cllr Kempe Clerk
8.2	Bank Reconciliation	The reconciliation for May 2017 was confirmed.	
8.3	BPC Grant awards	<p>Cllr Moore will include reference to small grants that BPC may offer to deserving causes in his report to be sent to The Bridge. Application forms will then be sent to applicants by the Clerk.</p> <p>Graveyard and War Memorial maintenance were mentioned as possible candidates. An application has not yet been received from the New Forest CAB.</p>	Cllr Moore
8.4	Grant to the CAB	A grant application form has been sent to the new Forest CAB but no reply has yet been received.	
8.6	Internal Audit and Annual return	<ol style="list-style-type: none"> 1. The Internal Audit has been completed and signed by Mr Tim Light on 26th May 2017 2. The Annual Governance Statement was approved by Council and signed by Cllr Oliver Moore (Chairman) and Mr Peter Lock (Clerk) on 12th June 2017 3. The Accounting Statements for 2016/17 were signed by Mr Peter Lock (Responsible Finance Officer) and Cllr Oliver Moore (Chairman) on 12th June 2017 <p>The key External Audit summary pages will be scanned and copied to BPC Councillors.</p>	Clerk

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9	Highways & Drainage		
9.1	Roadside Verge	Opposite William Gilpin School Richard Bastow (Hampshire Highways) reports that he has asked Colin (Hibberd) to arrange for the area to be repaired.	
9.2	HGV's misdirected	Cllr Moore had asked Cllr Bolton & Grainger to consider whether additional signage is needed around school lane/Portmore. A HGV had caused problems in the area a few weeks ago. It was agreed to monitor this problem.	
9.3	Shallows Lane	Some information had been received from Mandy Ware (HampshireCC), following my request for an update. There were few new facts: <ul style="list-style-type: none"> • Process for Traffic Regulation Order not yet started • Due to start in June – engineer has been on leave • Consultation with the Police, Cllr White and the public will take place. • Subject to resolving objections the works can then start. • May not be until early 2018 • No guarantee of permanent road closure • Maintenance of closure devices will fall on BPC • Various rigid/rebound bollard systems available • Emergency services must be able to gain access if required • BPC will be contacted about any formal agreement and design • Allow about £4,500 for closure costs, design fee and maintenance <p>Cllr White will seek more information from Ms Ware.</p>	Cllr White
10	Amenities		
10.1	Recreation Ground & Car Parking	<u>Parking & Access</u> Cllr Moore proposed that preliminary sketches be prepared for the small business unit option. Mrs Hardy-Gillingham may be willing to assist. Cllr Bolton seconded this proposal. This was agreed by Council with one abstention. Other aspects including potential income, survey work and possible involvement with the Community shop were also discussed in outline.	Cllr Moore Cllr Keen
10.2	Play Area	The Annual Inspection was completed on 23 May 2017. The report received on 6 th June is quite difficult to read. There are zero high or high/medium problems identified. However, there are numerous medium and low issues plus other observations listed. The Groundsman has a copy but has asked for a simplified version in order to work through some of the matters identified.	Clerk
10.3	Football pitches Verti-draining	Victoria Fox (on behalf of Mr Brian Goodall) has quoted: <ul style="list-style-type: none"> • The costs per pitch is £265.00 per pitch plus VAT. We can do a reduced price for 2 pitches at £510.00 plus VAT. • We recommend verti-draining twice a year, One service 	

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		<p>in October and one service in April.</p> <ul style="list-style-type: none"> We only provide the service for areas the size of 1 pitch and up. <p>BPC decided not to accept this quote at this stage but would reconsider later in the year.</p> <p>Mr Roger Bell, who was attending the meeting, mentioned that he has a spiking and aerating machine that goes on the back of a tractor. He suggested that It definitely improves drainage and would be happy to spike the football pitch for the Parish free of charge.</p>	
10.4	Wheelbed	<p>The wheelbed is currently laid on Perkins Piece. Planning permission is not required to mount the bed vertically against the perimeter wall, but the NPA will not offer financial assistance to the Historical Society.</p> <p>The District or County Council may assist. Alternatively the bed will be returned to the donor who will then scrap the item.</p>	
11	IT Summary	<p>Cllr Moore has received some limited progress information about Broadband from Mr Nicholls (BT Hampshire programme).</p>	
12	External Meetings	<p><u>New Forest Green Halo Project</u> BPC has been invited to send a representative to attend a briefing about the New Forest Green Halo Project which will be held in the Council Chamber at Appletree Court Lyndhurst on Wednesday 19th July, from 5pm to 6:30pm. Cllr Bolton has more details as received at the NPA S/E Quadrant meeting</p> <p>The Green Halo Project seeks to help us all understand the value of the so-called “natural capital” of the area in and around the New Forest National Park.</p> <p><u>Consultative Panel</u> Cllr Bolton attended the Panel but nothing of relevance to Boldre Parish was discussed.</p> <p><u>Burrard Memorial restoration</u> Cllr Wise has written a letter supporting this work.</p>	
13	Councillor Vacancies	<p>Vacancies remain on Council. BPC discussed three candidates for co-option to Council. Councillor Moore will have further discussion with Councillors and then contact all three.</p>	Cllr Moore
14	Any Other Business	<p>Cllr keen asked for a progress update on the Norley Wood telephone box. Clerk to ask again for information from BT.</p>	Clerk
15	Next Meeting	<p>The next BPC meeting is on Monday 10th July 2017, in Boldre War Memorial Hall at 6.30pm</p>	

The meeting closed at 21:30 hrs

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Boldre Parish Council

Planning Log for BPC Meeting

Log of Parish Recommendations to the New Forest NPA in May 2017

New Forest National Park Applications

17/00337	Newtown Park Farm, Portmore, Lymington, SO41 5RN	Application for a Certificate of Lawful Development for Existing use of land and 5no. buildings for Light Industrial (Use Class B1(c)).	Comment 5
17/00394	Mundens, 7 Tanners Lane, East End, Lymington SO41 5SP	Single storey rear extension; 2no rooflights; alterations to fenestration.	Comment 5
17/00418	Shallowmead Nurseries, Boldre Lane, Boldre, Lymington, SO41 8PA	Creation of single storey entrance to existing glass house; covered timber pergolas.	Comment 5
17/00438	Hawthorns, Lymington Road, East End.	Application for a Certificate of Lawful Development for garden use.	Comment 5
17/00440	Minnow Stream, Woodenhouse Lane, Pilley, Lymington, SO41 5QU	Carport (demolish existing shed).	Comment 5
17/00443	Walhampton School, Main Road, Walhampton, Lymington, SO41 5ZG	Replacment windows and doors to existing 1970's classroom extension; internal alterations (Application for Listed Building Consent)	Comment 5
17/00428	Walhampton School, Main Road, Walhampton, Lymington, SO41 5ZG	Replacment windows and doors to existing 1970's classroom extension; internal alterations	Comment 5
17/00454/ LDCE	Cobblers Corner, Coxhill, Boldre, Lymington, SO41 8PS	Application for Lawful Development Certificate for existing use of part of building as a separate self-contained dwelling.	Comment 5

New Forest District Council Applications

17/10544	UNIT 2, RICARDO WAY, BOLDRE SO41 8JU	Topps Tiles UK Limited Use for the storage, distribution and sale of hard wall and floor finishes and associated products (Sui Generis)	Comment 5
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Comments

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.