## Boldre Parish Council (BPC) - Meeting held on 8th May 2017

Present: Angela Grainger Alison Bolton James Eden Pamela Keen Peter Lock Colin Wise Michael White Patrick Kempe Lester Mortimer

			ACTION
1	Election of Chairman	The Parish Clerk opened the meeting, asking for nominations for the post of Chairman for 2017-18.  Cllr Wise informed the meeting that Cllr Oliver Moore was prepared to continue as Chairman. This was agreed unanimously.	
2	Chairman's signature	The meeting was informed that Cllr Moore was away on business, but was willing to accept the nomination, and would sign the Declaration and Acceptance of Office on his return.	
3	Election of Vice- Chairman	The Parish Clerk then asked for nominations for Vice Chairman Cllr Wise was proposed as Vice-Chairman by Cllr Grainger, seconded by Cllr Bolton. Carried unanimously.	
4	Vice-Chairman's signature	Cllr Wise accepted the post and signed the Declaration and Acceptance of Office.  In the Chairman's absence Cllr Wise then chaired the meeting.	
5	Election of Working Groups	The following sub-groups were agreed, but it was suggested that a discussion of a working group perhaps combining Footpaths and Highways would take place at the next Parish Council meeting.	
5.1	Amenities	Cllrs Kempe, Eden and Mortimer	
5.2	Finance	Cllrs Wise, Moore and Eden	
5.3	Planning & Highways	Cllrs Grainger and Bolton	
5.4	Tree Officer	Cllr Kempe	
6	Representation (Outside bodies)		
6.1	NFALC	Cllr Moore	
6.2	NF Consultative Panel	Cllr Bolton	
6.3	BWMH Committee	Cllr Grainger	
6.4	Reports to The Bridge	Cllr Moore	
6.5	National Park	Cllr Bolton	
7	Apologies for Absence	Apologies received from Cllr Moore	

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8	Declarations of Interest	None declared	
9	Minutes of recent meetings	The minutes of the BPC meeting on 10 <sup>th</sup> April 2017 and the Annual Assembly (20 <sup>th</sup> March) were approved and signed.	
10	<b>Matters Arising</b>		
	15.4 (10/4/17)	Norley Wood to East End road. Puddling on the highway near the new gate opposite the stile on FP18 has been reported. Clerk has been unable to check due to recent dry weather.	Clerk
	15.7 (10/7/17) Post Box	The box near William Gilpin School has been removed without any notification. Clerk wrote to Mr Richard Cowley at the Lymington Sorting Office to request replacement. No reply has been received. Clerk to visit the office for more information.	Clerk
	15.8 (10/4/17) Community Lunch	The lunch on Sunday 7 <sup>th</sup> May 2017 had to be (unfortunately) cancelled due to lack of interest.	
11	Planning		
	BPC Planning recommendations	Recommendations to the new Forest NPA were as follows:  17/00234 – Comment 5 17/00235 – Comment 5 17/00271 – Comment 5 The full agreed recommendations to the New Forest NPA are	
		attached at the bottom of these minutes, to be sent to Development Control.	
12	<b>County Council</b>		
12.1	Councillor's Report	Michael White (Hants CC) addressed his first BPC having been recently elected to represent Lymington & Boldre. He:  • thanked to those in the Parish who voted for him  • has a mobile telecoms background  • is learning about highways and potholes  • will be briefed over the next few weeks  One Parish Councillor mentioned disappointment with Mr  White's election leaflet which contained implied criticism of the previous incumbent, and was dissatisfied that no leaflet was produced for Boldre, separate to Lymington.	
13	Clerks Report	Notes & Information	
13.1	Village of the Year	Councillors had little interest in entering the Village of the Year competition.	
13.2	HALC Transparency funding	It has been agreed that funding will continue for 2017, but BPC has no further requirements as far as is known.	
13.3	Cycling Event	Advice from U.K. Cycling Events in respect to their Cycling event which is programmed to take place on Saturday 1st July. Map indicates that Rope Hill, Boldre Lane, Portmore and East End will be affected.	

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13.4	Play Area	The Play Area inspection due in May.	
		Some damage should be cut out of the Climbing Frame roof. Jig Saw (electrical) to be run from BWMH if agreed. Cllr Grainger to check access to EP room socket.  2 x new Pendulum seats may be required (£105 plus VAT each) Main cross member (head beam) has some wood rot by one of four bolt fixings on the Bird's Nest swing. BPC will await the findings of the Play Area inspector.	Cllr Grainger
13.5	Boldre Royals	The season has been completed. The team were 5 <sup>th</sup> of 11 in Division 1 (Won 9, Drawn 1, Lost 10) having been promoted from Division 3 last season. The Club's Chairman has been invited to speak to BPC in the near future.  12 Home matches were played. A second invoice has been sent for the final 3 home matches	
13.6	Pavilion	Clerk has arranged a meeting with Mr Jeremy Stout (Chartered Environmental Health Practitioner) - New Forest District Council, on 10 <sup>th</sup> May.  Purpose is to discuss the possible requirements of:  1. Legionella Risk Assessment 2. Fire Risk Assessment  A quote has been obtained from the company that services the pavilion fire extinguisher for a Fire Risk Assessment.	Clerk
		Cllr Grainger to establish if the BWMH have a Fire Risk Assessment.	Cllr Grainger
14	Finance		
14.1	Payments	Payments of £ 882.61 for May 2017 were approved.  The issue of cheque 1604 for the GIS partnership fee was held pending a check on use of this system by Cllr Wise	Cllr Wise
14.2	Bank Reconciliation	The reconciliation for April 2017 was confirmed.	
14.3	Internal Audit	The BPC's previous auditor (Paul Reynolds) had passed our details to Mr Tim Light. Clerk confirmed that Mr Light is listed as one of three recognised auditors by HALC and he has quoted his fees will be £315 (£305 last year). Some requested information has been sent prior to a meeting on 18 <sup>th</sup> May.	
14.4	External Audit	Papers received from BDO LLP. To be discussed with Tim Light. BDO covers an international network of public accounting, tax and advisory firms.	
14.5	BPC Grant awards	Potential grants to St Johns, St Marys and the New Forest CAB were discussed. Clerk was asked to check the legal position of awarding grants to the two churches. Grant application forms will then be sent, if appropriate, to the three organisations.	Clerk

15	Highways & Drainage		
15.1	Roadside Verges and road improvements	(1) The <u>sinkhole</u> in the roadside verge near Boldre War Memorial Hall has been filled, but we have no record of who made this repair.	
		(2) Repairs are still required on the <u>South side of Pilley Street</u> near the <u>William Gilpin School</u> . One quote for repair work has been obtained. Further quotes could not be obtained from sources known to Cllr Moore or the Clerk. Clerk has now been asked to contact Hampshire County Council to request repairs (with copy to Cllr White). The Forestry Commission have declared that they have no responsibility.	Clerk
		(3) <u>Hampshire Highways</u> have made repairs to Pilley Hill and Shallows Lane using a 'Jet Patcher'. This resulted from discussion between Cllr England and Hampshire Highways.	
		(4) It was noted that the Hants Highways website reporting system results in little action taking place.	
		(5) Also noted that a new 'spring' has emerged on the Eastern side of <u>Shallows Lane below Fryers Wood</u> . The flow was small when observed by the Clerk but could become a major problem, perhaps after wet weather.	
		Cllr Bolton and Clerk will further investigate this spring.	
		Cllr Bolton had a proper look at the water from Friars Wood (please note not Fryers which was the house at Norley Wood, all very confusing!) at the Shallows and there is pipe. Another pipe, further up the hill used to have water coming from it I believe and I suspect there has been a change of spring movement which can happen. This could have been caused by the digging out of the huge pond on Friars Wood land or even possibly by the Spring drought. It needs sorting out whatever the cause.	Cllr Bolton Clerk
		The groundsman has reported that the 'leak' appears no worse at this stage.	
15.2	Footpaths	FP 2 – The overhanging tree across the stile has been removed by the landowner. Clerk has sent a message of thanks.	
		FP 33 – The access from Church Lane has been improved by the installation of a barrier/fence/handrail.  However, Councillors still think this access remains dangerous due to the steep slippery gravel track, next to a long drop to the stream.  Clark to contact Hampshire CC again to seek further.	
		Clerk to contact Hampshire CC again to seek further improvement, and to stress that we need to know who would be responsible in the event of an incident at the site.	Clerk

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16	Amenities		
16.1	Recreation Ground	Parking & Access General concern about the lack of progress with any scheme. Cllr Eden undertook to discuss with the next steps with Cllr Moore for the next BPC meeting Cllr Keen reminded the meeting that her neighbour may be able to help due to her architectural background, and may still be interested in joining the Council. The vicar of St Marys also has a surveying background.	
17	IT Summary	Nothing to report this month.	
18	External Meetings	Troums to report this month.	
19	Councillor Vacancies  Two vacancies remain on Council. Mrs Jacqui England was at the meeting and expressed her interest in joining BPC. This was discussed after Mrs England left the meeting and will be referred to Cllr Moore for discussion with all Councillors.		Clerk Cllr Moore
20	Any Other Business		
20.1	Electoral Roll		
21	Next Meeting  The next BPC meeting is on Monday 12 <sup>th</sup> June 2017, in Boldre War Memorial Hall at 6.30pm		

The meeting closed at 21:20 hrs

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#### **Boldre Parish Council**

#### Planning Log for BPC Meeting Log of Parish Recommendations to the New Forest NPA in May 2017

17/00234	Walhampton Arms Main Road Walhampton, Lymington, SO41 5RE	Change of Use of former dairy building and single storey extension to create 5no letting bedrooms; outbuilding; internal alterations; associated landscaping	Comment 5
17/00235	Walhampton Arms Main Road Walhampton, Lymington, SO41 5RE	Change of Use of former dairy building and single storey extension to create 5no letting bedrooms; outbuilding; internal alterations; associated landscaping (Application for Listed Building Consent)	Comment 5
17/00271	Keepers Cottage Brook Hill, Norley Wood, Lymington, SO41 5RQ	Extension to existing garage.	Comment 5

#### Comments

- We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
- We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
- We recommend PERMISSION, for the reasons listed.
- We recommend REFUSAL, for the reasons listed.
- We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.