

# Boldre Parish Council - Meeting held on 14<sup>th</sup> December 2015

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Present:                      Colin Wise                      Alison Bolton                      Alan Wooldridge  
                                     Oliver Moore                      Angela Grainger                      Ken Thornber  
                                     James Puttick                      Peter Lock

			ACTION
<b>1</b>	<b>Apologies for Absence</b>	Cllrs Tanner and Broomfield	
<b>2</b>	<b>Declarations of Interest</b>	None	
<b>3</b>	<b>Minutes of last meeting</b>	Minutes of the meeting held on 9 <sup>th</sup> November 2015 were approved and signed by Cllr Wise.	
<b>4</b>	<b>Matters Arising</b>	<b>From last meeting</b>	
	<i>8.1 Defibrillator</i>	Enquires indicate that the automated external defibrillator (AED) should be checked by opening up the unit, turning it on and ensuing it starts up with no warning errors, on a weekly or fortnightly basis. Also to check the date of the pads as they do have expiry dates and will need replacing. We understand that an annual service and inspection by the supplier is not necessary. To be confirmed. Cllr Thornber stated that he would be able to make a full contribution to servicing if the necessity is established.	Cllr Wise Clerk
	<i>9.3 Pensions</i>	Invitation letters are still to be sent to the two employees, utilising a template obtained from the Pension Service.	Clerk
	<i>14 Hudson Davies Close</i>	Established that the fencing and gateway is not the responsibility of Hyde Housing Association.	
<b>5</b>	<b>Planning</b>	Current Planning Application comments as proposed by the Planning Working Group were reviewed and agreed. Proposed by Cllr Moore, seconded by Cllr Wooldridge (See Planning Decisions Log below). It was also noted that the Planning Applications for Yew Tree Bungalow, in Pilley, had gone to appeal.	
<b>6</b>	<b>County Councillor</b>	<b>Monthly Report</b>	
6.1	<i>Bull Hill Crossroads</i>	Cllr Thornber reminded the Council of the 'land take' and funds that would be required to create a staggered cross-roads Cllr Puttick tabled a proposed change at the Bull Hill cross roads, with the help of a diagram of the junction. The possibility of new cattle grids with gates for horse traffic was discussed. Cllr Thornber asked for a copy of the proposed change and diagram to be sent to him for forwarding to Hampshire officers. These officers will be invited to the January 2016 meeting of the Parish Council. Cllr Thornber also wished to record his thanks to Cllr Puttick for this proposal.	
6.2	<i>Boundary Commission Review</i>	The proposed changes were discussed including the potential reduction in New Forest County Councillors from 11 to 10, and the possible move of Boldre from the Brockenhurst/Sway group to join with Lymington town. The Council passed unanimously the following proposition:	

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		<p>“That this Council:</p> <ol style="list-style-type: none"> <li>1. Objects to any reduction in the number of county divisions covering the New Forest and,</li> <li>2. Strongly objects to Boldre Parish being joined with Lymington as a single county council division.”</li> </ol> <p>Proposed by Cllr Bolton, seconded by Cllr Grainger.</p> <p>This proposition to be sent to the Local Government Boundary Commission for England by 11<sup>th</sup> January 2016 latest, with a full explanation of the Council’s reasons for objecting.</p>	Cllr Wise Clerk
6.3	<i>HCC Economies</i>	Cllr Bolton explained that she had completed an on-line questionnaire covering economies in street lighting and grass cutting of road verges, as requested by Hampshire County Council.	
<b>7.0</b>	<b>Council Policies</b>		
7.1	Policies Review	<p><u>Policy reviews</u> – The final 6 policies were approved and adopted, namely:</p> <ul style="list-style-type: none"> <li>• Freedom of Information</li> <li>• Use of Council facilities by 3<sup>rd</sup> parties</li> <li>• Standing Orders</li> <li>• Reporting at Meetings</li> <li>• Employee Disciplinary procedure</li> <li>• Employee Grievance procedure</li> </ul> <p>The first four of these will be loaded onto the BPC website. The final two will be kept by the Clerk.</p>	
<b>8</b>	<b>Clerk’s Report</b>		
8.1	Norley Wood village sign	Email received by Cllr Wise from Richard Bastow. Sign is due to be changed.	
8.2	HIOW Devolution	The Hampshire & Isle of Wight Partnership will host a devolution workshop for parishes and town councils on Tuesday 1st March 2016 between 2.30pm – 5pm, in Ashburton Hall, Elizabeth II Court, Winchester.	
8.3	Road Closure	The B3054 Beaulieu Road, Bull Hill (Cattle grid). From 13 January 2016 (for six months) – no longer than 3 days.	
8.4	Annual Assembly	Our guest speaker on Monday 21 March 2016 will be Mr George Bisson, covering his experience of Lyndhurst Parish Council, Chairman of the South East Quadrant and member of the New Forest National Park Authority - plus his thoughts on the development of the New Forest over the coming years. Cllr Wise will also explore the possibility of a further speaker, to discuss devolution, at the Assembly.	Cllr Wise
8.5	Footpaths & Bridleways	Documents received indicating priority cutting for 2016. List now with Cllr Grainger.	
8.6	Small Grants	For <i>countryside access</i> schemes - there will now be a fourth round	

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	Scheme	which is currently open for applications. The deadline for applications is Monday 25 <sup>th</sup> January 2016.	Amenities
<b>9</b>	<b>Finance</b>		
9.1	<i>Payments</i>	Payments for December 2015 of £2,580.70 were approved. Proposed by Cllr Wise, seconded by Cllr Grainger.	
9.2	<i>Bank Reconciliation</i>	The reconciliation for November 2015 was noted.	
9.3	<i>Bank Account</i>	The Clerk was approved as a signatory for the Bank Account. Proposed by Cllr Wise, seconded by Cllr Moore.	
<b>10</b>	<b>Highways &amp; Drainage</b>		
10.1	<i>Highways &amp; Drainage Log</i>	<p>A new log had been prepared by the Planning Group and the Clerk. Council approved the log, which will be split into ongoing and resolved issues. The log will be loaded onto the BPC Website</p> <p>Letters requesting remedial works were approved for posting to Mr G.Heathcote and The Assistant Engineer, Hampshire Highways.</p> <p>Cllr Grainger asked that the following be added to the appropriate log.</p> <ul style="list-style-type: none"> <li>• Damaged fencing and gateway on Bridleway 13</li> <li>• The dangerous state of Footpath 33</li> <li>• The need for verge repairs and white lining on the Western side of Undershore road near the 'Toll Bridge'</li> </ul>	<p>Cllr Moore</p> <p>Clerk</p> <p>Clerk</p>
<b>11</b>	<b>Amenities</b>	In Cllr Broomfield's absence the Clerk gave an update of the various agenda items	
11.1	<i>Boldre Royals</i>	Cllr Broomfield is awaiting payment of the invoice for the first part of this season, and for a signed copy of the agreed contract.	Cllr Broomfield
11.2	<i>Lengthsman Scheme</i>	The Lengthsman has been given some initial jobs to complete	
11.3	<i>Play Area</i>	<p>The Play Area was inspected by Mr N.W.Adams (Engineering Design Services) on 11 November 2015.</p> <p>The <u>Carousel</u> was the one item that was deemed to be a Medium/High risk because the clearance between the underside of the roundabout and the ground surface is incorrect. The maximum space when unloaded is 144mm due to settlement of the ground. The ground and the Carrousel should be re-installed to establish a 60-110mm gap.</p> <p>The Council agreed that until this work is completed the carousel should be immobilised or fenced off.</p> <p>The small indentations in the Play Area were not considered hazardous by Mr Adams, but the Groundsman will be asked to undertake some minor levelling work.</p>	<p>Cllr Broomfield</p> <p>Clerk</p>

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11.4	<i>Grass Cutting</i>	Cllr Broomfield has investigated the frequency and costs of mowing the Recreation Ground. Costs to December are about 60% of last year's figure. The cutting arrangement will continue as now with possible review in the New Year.	
<b>12</b>	<b>IT Summary</b>		
12.1	<i>Broadband</i>	Cllr Moore will submit a Broadband update for the next (February) edition of The Bridge.	Cllr Moore
12.2	<i>Website</i>	Cllr Moore also asked for any relevant news items for upload to the website.	All
12.3	<i>Transparency Grant</i>	The BPC application for this grant for the new website was rejected as expensive. A revised application within the limits (now published) will be made.	Clerk
<b>13</b>	<b>External Meetings</b>	None reported	
<b>14</b>	<b>Any Other Business</b>		
14.1	<i>Drones</i>	Cllr Wooldridge asked the Clerk to investigate the risks of drones being flown on the Recreation Ground, in particular the issue of BPC insurance.	Clerk
14.2	<i>Manhole Cover</i>	The metal bar that locks the manhole cover of the septic tank on the Recreation Ground was thought to be a trip hazard by Cllr Wooldridge. Clerk to investigate with Cllr Broomfield.	Clerk
<b>15</b>	<b>Next Meeting</b>	The next BPC meeting is on Monday 11 <sup>th</sup> January 2016, in Boldre War Memorial Hall	
		The meeting closed at 21:30 hrs	
<b>16</b>	<b>New Parish Councillors</b>	<u>Closed session</u> Following discussion with two applicants, Mr Patrick Kempe and Mr James Eden were invited to join the Parish Council	
<b>17</b>	<b>Staff Reviews</b>	<u>Closed session</u> Council agreed that the Clerk should move to Scale Point 22, and that the Groundsman be awarded an extra £0.50 per hour worked.	

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### Planning Log of Parish decisions at the December 2015 Council meeting

Appl.N	Site Address	Description of Works	Comment	Adopted date
15/00823	1-2 Fox Cottages, Bull Hill, Pilley, Lymington SO41 5RA	Two storey extension	Comment 5	
15/00839	Heywood Close, Church Lane, Boldre, Lymington SO41 5PG	Raise roof height to facilitate additional first floor accommodation; 2No. dormer windows	Comment 4 At a previous application this outbuilding was declared as ancillary accommodation for staff. This application clearly forms a separate dwelling and is therefore contrary to both NPA and BPC policies.	
15/00842	Greenacre, Woodenhouse Lane, Pilley, Lymington SO41 5QU	Single storey rear extension; replacement front porch; replacement garage; raise chimneys; render.	Comment 4 BPC feel this extension to be inappropriate in that the size and extent of the windows are not in keeping with the present house, and a pitched roof (as shown in the submitted example) would be vastly preferable. Also, horizontal boarding is more in keeping and less "modern urban". The roofing material is described as zinc which is inappropriate in this conservation area, and was refused in a previous local application.	
15/00869	Southways Lisle Court Road, Lymington SO41 5SH	First floor extension; detached triple garage; render and cladding to house; replacement roof tiles; hardstanding	Comment 5 BPC would recommend a water permeable surface instead of the proposed tarmac (BPC Design Guide, pg10)	
15/00870	Seaways, Lisle Court Road, Lymington SO41 5SH	Single storey infill extension	Comment 5	
15/00872	Bramble Cottage, Church Lane, Pilley, Lymington, SO41 5QL	Replace flat roof with pitched roof; replacement garage	Comment 5	
15/00865	Keepers Cottage, Main Road, Walhampton, Lymington, SO41 5RE	Two storey extension (demolition of existing single storey extension)	Comment 5 Assuming the dimensions we are given are correct, the extension does not exceed 30%	

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15/00907	Broadwater, Undershore Road, Lymington SO41 5SA	First floor extension and roof alterations to facilitate additional first floor accommodation; new rear dormer window; roof lights; single storey extension (demolition of garage and utility room)	Observation Date: 04/01/2016 Case Officer: Katie McIntyre Tel: 01590 646619  Papers not received by Planning group. Observation Date extended to 13/1/16 agreed with Katie McIntyre
15/00922	Bramble Cottage, Undershore Road, Lymington SO41 5SB	Single storey extension; first floor alterations to existing garage to facilitate home office ; velux windows.	From local knowledge this property has been extended since 1982 under the NFDC Planning department and may have been a 'small dwelling' at that date. We would appreciate clarification of these planning issues with planning history.

### Comments

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.