

Boldre Parish Council - Meeting held on 13th July 2015

Present:	Colin Wise	Richard Channell	Tony Broomfield
	Alison Bolton	Angela Grainger	Alan Wooldridge
	James Puttick	Paul Tanner	Oliver Moore
	Peter Lock		Ken Thornber

Guest Speaker – Trevor Wateridge spoke about the forthcoming music festival at The Boldre Club, who would like permission to use the Recreation Ground for camping (tents only) on Friday and Saturday, 4/5 September. Up to 80 people in 30 to 40 tents are expected, pitched on the far (Western) side of the ground. A donation will be made to Boldre Parish Council (BPC). Use of the pavilion is requested for toilets and showers, which would be cleaned by the club after the event. Also, use of the Burnt House Lane gate was requested, but any cars will be kept off of the football pitches. In the event of a football match, campers will stay separate from the footballers. Permission was granted by BPC.

Lees Nursery – Mr Jerry Davies spoke of the decline in the nursery over the last 10 years. No offers have been made for the sites, which employed up to 100 staff at one stage. Lees have now applied for Planning Permission for two new dwellings on the site to include removal of concrete and glass houses. Cllrs Thornber and Channell declared an interest in this item which was discussed by BPC at Item 5 below.

			ACTION
1.0	Apologies for Absence	None received	
2.0	Declaration of Interest	Yew Tree cottage/bungalow interest was declared by Cllrs Grainger, Moore and Broomfield.	
3.0	Minutes of last meeting	Item 18 changed to read: Cllrs Channell and Bolton had attended a Forestry Commission and NFNPA Consultative Panel meeting. One item of particular interest was the commercial picking of forest fungi. The minutes of the meeting held on 8 th June 2015 were then agreed as a true record and signed by the Chairman.	
4.0	Matters Arising	(Items not on the Agenda) The grant to St Marys was apparently not sent in 2014-15. The hedge in Royden Lane has now been cut (badly). NFDC had agreed they would trim the hedge <u>after</u> the nesting season in August.	
5.0	Planning	Current application comments as proposed by the Planning Working Group were reviewed and agreed. See Planning Decisions Log below. Proposed by Cllr Moore, seconded by Cllr Wooldridge Land adjacent to Radio House was discussed, particularly trees and landscaping. Cllr Tanner agreed to discuss the situation with the applicant and report back to Councillors	Cllr Tanner

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		Also, a potential Enforcement for Yew Tree Bungalow/Cottage, Pilley was discussed. BPC is concerned that a building is being constructed in the curtilage of the site which is not in accordance with planning approval. The NFNPA Enforcement Officer will be contacted.	Clerk															
6.0	Clerk's Report	<p>The Clerk mentioned various items:</p> <table border="1" style="width: 100%;"> <tr> <td> <u>Clerk's Computer</u> Back-up hard disk now in operation – with thanks to Cllr Moore </td> <td rowspan="10" style="vertical-align: middle; text-align: center;">Clerk</td> </tr> <tr> <td> <u>NFDC Local Plan</u> Will consider future needs of the District (outside the National Park) to 2036 </td> </tr> <tr> <td> <u>Training for the Planning Process</u> Councillors will be advised of future events </td> </tr> <tr> <td> <u>Young Commoners</u> No problems reported. £50 deposit will be returned to the organisers. </td> </tr> <tr> <td> <u>Value Added Tax</u> Repayment for 2014-15 received from £1365.51 </td> </tr> <tr> <td> <u>Norleywood Notice Board</u> Door broken. Repairs required. Quote for £248 obtained. Cllr Broomfield will investigate initially. </td> <td style="vertical-align: middle; text-align: center;">Cllr Broomfield</td> </tr> <tr> <td> <u>Tree Guard</u> Invoice has been sent to Norleywood & District Society for half of the costs, £114 inc VAT, at East End Green </td> </tr> <tr> <td> <u>GIS system</u> Offer received to discuss/train us for our Parish use </td> </tr> <tr> <td> <u>Playground</u> Inspection Training for Peter (and Adrian) still being considered. <i>Copy 2014 inspection report to Cllrs.</i> </td> <td style="vertical-align: middle; text-align: center;">Clerk</td> </tr> <tr> <td> <u>Pensions – for any employees</u> Requirements being further investigated </td> <td style="vertical-align: middle; text-align: center;">Cllr Wise Clerk</td> </tr> <tr> <td> <u>Clerk away</u> in Cornwall from next Friday 17 July for one week </td> </tr> </table>	<u>Clerk's Computer</u> Back-up hard disk now in operation – with thanks to Cllr Moore	Clerk	<u>NFDC Local Plan</u> Will consider future needs of the District (outside the National Park) to 2036	<u>Training for the Planning Process</u> Councillors will be advised of future events	<u>Young Commoners</u> No problems reported. £50 deposit will be returned to the organisers.	<u>Value Added Tax</u> Repayment for 2014-15 received from £1365.51	<u>Norleywood Notice Board</u> Door broken. Repairs required. Quote for £248 obtained. Cllr Broomfield will investigate initially.	Cllr Broomfield	<u>Tree Guard</u> Invoice has been sent to Norleywood & District Society for half of the costs, £114 inc VAT, at East End Green	<u>GIS system</u> Offer received to discuss/train us for our Parish use	<u>Playground</u> Inspection Training for Peter (and Adrian) still being considered. <i>Copy 2014 inspection report to Cllrs.</i>	Clerk	<u>Pensions – for any employees</u> Requirements being further investigated	Cllr Wise Clerk	<u>Clerk away</u> in Cornwall from next Friday 17 July for one week	
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7.0	County Councillors Report	<u>Bull Hill Cross Roads</u> - A further accident has occurred. Various possible preventative measures were discussed.																

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		<p><u>Defibrillator (East Boldre)</u> - Expensive quotes had been received, but BPC was able to advise East Boldre of a reduced price.</p> <p><u>Village Agent</u> - There are some 60 agents countywide. Our local agent is due to visit the meeting later in the year.</p> <p>A number of <u>Hampshire CC statistics</u> were discussed:</p> <ul style="list-style-type: none"> • Hospital discharge delays are 30% above average • Superfast Broadband is only expected to reach 9000 of 54,000 premises in the foreseeable future. • Children achieve higher examination pass rates than the National average • Free school meals are up 20,000 per day, a significant increase. <p>The figures for Boundary Review for Hampshire show that Cllr Thornber represents a much larger population than most other parts of the County, a situation which may become worse.</p>	
8.0	Finance		
8.0 a	<i>Payments</i>	<p>Payments were tabled for £3,207</p> <p>Payment approval was proposed by Cllr Channell and seconded by Cllr Grainger</p>	
8.0 b	<i>Bank Reconciliation</i>	<p>A Bank Statement for May 2015 had not been received, as the revised mandate had still not been processed by Lloyds. However, a printout for June had been obtained and the reconciliation completed.</p>	
8.0 c	<i>Finance Group Report</i>	<p><u>External Audit</u> – Questions from the auditor had been received. The transfer of the ‘kick-wall’ had reduced assets, while the purchase of the defibrillator had offset the reduction. This has been explained to the auditor, but we await a response.</p> <p><i>Final accounts will be posted on the BPC website when the External Auditor has responded to our explanation.</i></p> <p><u>Boldre Royals</u> – Cllr Channell to explore the status of the contract signed by the Boldre Royals chairman, and any outstanding payments due to BPC</p>	<p>Clerk</p> <p>Cllr Channell</p>
9.0	Highways & Drainage	<p>Norleywood to East End (Sheepwash) road – Site meeting to be proposed with appropriate Highways and Watercourse officers. Cllr Thornber to be kept informed.</p>	Clerk

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		<p>A suitable logging/tracking system for Highways and Drainage issues to be organised to be managed by the Planning Group.</p> <p>Cllr Moore to produce an initial log. Councillors are requested to send items to be logged to Cllr Moore for him to add to the section on the website.</p> <p>The tar surface on the main road near The hobbler melted to liquid during recent hot weather.</p>	<p>Cllr Moore All</p>
10.0	Amenities	<ul style="list-style-type: none"> • A contract letter for future mowing of the Recreation Ground is to be prepared. • Lengthsman Scheme – Clerk has advised Brockenhurst PC that BPC will join in the scheme. Our Groundsman may be available to work in conjunction with the lengthsman. Clerk to ask Brockenhurst to contact Cllr Broomfield • The playground gatepost has been repaired by Cllr Broomfield. • Amenities Group to explore the provision of a new sign on the Burnt House Lane gate. • Norleywood road sign is of an excessive size. Cllr Wise will investigate • Double Yellow lines in Tanners Lane have now been reinstated. • Income generation from the Recreation Ground was further discussed, when the pavilion is required. Possible grant from the Playing Fields Association was mentioned. 	<p>Clerk</p> <p>Clerk Cllr Broomfield</p> <p>Amenities</p> <p>Cllr Wise</p>
11.0	Website & Broadband	<p><u>Website</u> – now running as a much improved site, with our own domain. More work needed on footpaths, roadworks and local maps.</p> <p><u>Broadband</u> – Little improvement expected locally without large contributions from residents.</p> <p>From discussions with British Telecom (BT) and Hampshire County Council (HCC), the following cabinets should be updated to by 2019, either under the HCC wave 1 or wave 2 program:</p> <ul style="list-style-type: none"> • Portmore (PCP 24) - Should cover most of Portmore. • Norleywood/EastEnd (PCP 1) - Should cover most of Norleywood/East End • Walhampton (PCP8) - Should cover along towards Elmers court. May also help South Baddesley. • Sandy Down (PCP5) - Should cover Sandy down (to the Hobbler) and towards Royden Lane (though not all of it) • Pilley (SCP 11/1) - Will bring benefit up to ~Pilley Bailey but no further. Bull Hill etc. will see no benefit. 	

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		<p>Battramsley will see no benefit. Community efforts under way to fund this, but at a tight time scale (Sept 2015).</p> <p>Summary - major conurbations other than Pilley/Bull Hill/Battramsley should see benefits by 2019. HCC will offer vouchers towards satellite installations after this point (technically not great).</p>																													
12.0	Policy Documents	<p>A review of all 13 Policy Documents was agreed by various Cllrs</p> <table border="1"> <thead> <tr> <th><i>Policy Documents</i></th> <th><i>Reviewer</i></th> </tr> </thead> <tbody> <tr> <td><i>Code of Conduct (NFDC base document)</i></td> <td></td> </tr> <tr> <td><i>Complaints (NFDC base document)</i></td> <td></td> </tr> <tr> <td><i>Data Protection</i></td> <td><i>Cllr Moore</i></td> </tr> <tr> <td><i>Equal Opportunities, Bullying & Harassment</i></td> <td><i>Cllr Tanner</i></td> </tr> <tr> <td><i>Financial Regulations</i></td> <td><i>Cllr Wise</i></td> </tr> <tr> <td><i>Freedom of Information</i></td> <td><i>Cllr Moore</i></td> </tr> <tr> <td><i>Grants</i></td> <td><i>Cllr Puttick</i></td> </tr> <tr> <td><i>Health & Safety</i></td> <td><i>Cllr Channell</i></td> </tr> <tr> <td><i>Operating Framework</i></td> <td><i>Cllr Puttick</i></td> </tr> <tr> <td><i>Retention of Documents</i></td> <td><i>Cllr Puttick</i></td> </tr> <tr> <td><i>Risk Management</i></td> <td><i>Cllr Broomfield</i></td> </tr> <tr> <td><i>Standing Orders</i></td> <td><i>Cllr Moore</i></td> </tr> <tr> <td><i>Use of Council Facilities by 3rd Parties</i></td> <td><i>Cllr Channell</i></td> </tr> </tbody> </table>	<i>Policy Documents</i>	<i>Reviewer</i>	<i>Code of Conduct (NFDC base document)</i>		<i>Complaints (NFDC base document)</i>		<i>Data Protection</i>	<i>Cllr Moore</i>	<i>Equal Opportunities, Bullying & Harassment</i>	<i>Cllr Tanner</i>	<i>Financial Regulations</i>	<i>Cllr Wise</i>	<i>Freedom of Information</i>	<i>Cllr Moore</i>	<i>Grants</i>	<i>Cllr Puttick</i>	<i>Health & Safety</i>	<i>Cllr Channell</i>	<i>Operating Framework</i>	<i>Cllr Puttick</i>	<i>Retention of Documents</i>	<i>Cllr Puttick</i>	<i>Risk Management</i>	<i>Cllr Broomfield</i>	<i>Standing Orders</i>	<i>Cllr Moore</i>	<i>Use of Council Facilities by 3rd Parties</i>	<i>Cllr Channell</i>	
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13.0	External Meetings	Cllr Channell had attended a Quadrant meeting and mentioned Building Design Awards covering new properties and extensions																													
14.0	Any Other Business	<p>Feral cats in the locality were discussed. Possibility of donation to The Lymington Cat & Kitten Rescue group.</p> <p>Article to be written for The Bridge, to include mention of one vacancy on the Parish Council, and the problem of feral cats. Clerk to send his contact details to Cllr Tanner</p> <p>Cherry Tree cottage – Cllr Puttick to advise residents who attended last month’s BPC meeting that they can attend the NPA Planning meeting next week.</p>	<p>Cllr Tanner Clerk</p> <p>Cllr Puttick</p>																												
15.0	Next Meeting	The next BPC meeting is on 14 th September 2015 - in Boldre War Memorial Hall																													
		The meeting closed at 21:45 hrs																													

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Planning Log for decisions at July 2015 Boldre Parish Council Meeting

Appl.N	Site Address	Description of Works	Comment	Adopted date
15/00351	LEES AND CO MAIN ROAD, PORTMORE, LYMINGTON SO41 5RF	Two dwellings; garages; restoration of site to meadow/pasture land; reinstatement of river bank (demolition of existing dwelling and accommodation block, poly tunnels, roads, yards, structures and buildings)	Comment 4 Policy no. CP15 of the Core Strategy states that existing employment sites in the Forest will be maintained. BPC supports this policy and feels the accommodation block was used to support temporary workers from outside the local area & was not a domestic dwelling. This proposal therefore seeks to replace a modest domestic dwelling & a hostel with 2 domestic dwellings. As Boldre is not a Defined Village under CP9 this would be contrary to policy. In addition the proposal to amalgamate the floor areas of the 2 buildings and divide it between 2 new houses would be contrary to National Policy limiting enlargement to 30% or 20% on a Small Dwelling. BPC can find no legal justification for lifting the agricultural restrictions on this site.	
15/00409	FERNBRAKE, COXHILL, BOLDRE, LYMINGTON, SO41 8PS	Single storey rear extensions	Comment 5	

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Planning Log for BPC Meeting

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15/00441	IONA CHURCH LANE, PILLEY, LYMINGTON, SO41 5QL	Two storey extension; single storey extension; 1 no. rooflight; cladding; demolition of existing single storey extension and garage	Comment 4 This proposal still appears to contravene P30 of the Design Guide with regard to its' proximity to the boundary & "gap infill".	
15/00446	HEYWOOD MANOR, CHURCH LANE, BOLDRE, LYMINGTON, SO41 5PG	Addition of roof lights; Internal and external alterations. (Revised and additional works to planning permission 14/00189) (Application for Listed Building Consent)	Comment 5	
15/00503	POND COTTAGE, LOWER SANDY DOWN, BOLDRE, LYMINGTON, SO41 8PP	Carport and store; retaining wall; creation of terrace and courtyard; associated landscaping	Comment 5	