

# Boldre Parish Council - Meeting held on 8<sup>th</sup> June 2015

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Present:            Colin Wise                         Richard Channell                         Tony Broomfield  
                    Alison Bolton                      Angela Grainger                         Alan Wooldridge  
                    James Puttick                      Paul Tanner                                Oliver Moore  
                    Peter Lock

Guest Speaker – Mrs Val van der Hoven (Governor, William Gilpin Primary School)  
 Mrs van der Hoven gave a full overview of the school’s Landscape Strategy and Action Plan to improve facilities including:

- Provision of outdoor classroom & teaching facilities
- Pond relocation, new raised beds, bug hotels and Health & Safety enhancements

Planning and bids for estimated finance requirements are underway, the new playground being a priority. The school hope to be in a position to build in summer 2016.. Discussion of maintenance, parking and timetable took place. Boldre Parish Council (BPC) noted that they would help if possible.

Cherry Tree Cottage – Two members of the public addressed the meeting to suggest that the two Planning Applications submitted for the cottage were inappropriate. The large additions were considered too close to an existing property on a sloping site which would result in a loss of natural light. Sketches were tabled showing the apparent size and position of the proposals. BPC Planning Group later discussed the two Planning Applications and the two attendees were invited to stay for that discussion.

			ACTION
1.0	Apologies for Absence	None received	
2.0	Declaration of Interest	None declared	
3.0	Minutes of last meeting	Item 12 changed to read: Cllr Thornber referred to Operation Resilience. Latchmore bridge is due to re-open on Friday 19 June. Sway Road bridge, Brockenhurst, is due to close for six weeks from Thursday 23 July. He will suggest the latter be moved to September/October, outside the summer season. The minutes of the meeting held on 11 <sup>th</sup> May 2015 were then agreed as a true record and signed by the Chairman.	
4.0	Matters Arising	(Items not on the Agenda) None raised	
5.0	Clerk’s Report	The Clerk mentioned various items: <ul style="list-style-type: none"> <li>• <u>Playground Inspection Training</u> – To be organised.</li> <li>• <u>Jane Coe</u> – has worked to prepare the Internal Audit that has now been completed.</li> <li>• <u>The Young Commoners</u> - will be using the Recreation Ground in the afternoon evening of Saturday 27 June. A £50 returnable deposit is awaited toward any damage that occurs.</li> <li>• <u>The Boldre Fete</u> – Approval was given for the Fete on the recreation Ground on Saturday 4<sup>th</sup> July</li> <li>• <u>Overview Training for New Councillors</u> – has been arranged by the Clerk/RFO for Sway Parish Council. Cllrs Channell and Wooldridge expressed interest.</li> </ul>	Clerk         Clerk

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		<ul style="list-style-type: none"> <li>• <u>Village Agent</u> – Mr Nick Walford has made contact and has been invited to the BPC meeting in September 2015.</li> <li>• <u>Cycleletta Event</u> – Notification of an event on Sunday 20<sup>th</sup> September has been received with an outline route map.</li> </ul>	
6.0	Travellers	<p>Clerk attended a Police Briefing. We must ensure that our gates are kept locked.</p> <p>Copy of the Police notes to be sent to Cllr Broomfield</p>	Cllr Channell & Clerk Clerk
7.0	County Councillors Report	No report at this meeting	
8.0	Finance		
8.0 a	<i>Payments</i>	<p>Payments were tabled for £1913.67 including: Grass-cutting, computer repairs, postage, printer ink, a tree guard, salaries and Clerk's and Groundsman's expenses.</p> <p>An invoice to be sent to The Norleywood Society for half the cost of the tree guard.</p> <p>Payment approval was proposed by Cllr Channell and seconded by Cllr Grainger</p>	Clerk
8.0 b	<i>Bank Reconciliation</i>	A Bank Statement for May 2015 had not been received. The reconciliation will follow at a meeting of the Finance Group.	
8.0 c	<i>Accounts</i>	<p>The 2014/15 final accounts have been prepared and subjected to an Internal Audit.</p> <p>It was noted that VAT had not been reclaimed during 2014/15, but that a claim had now been made.</p> <p>The grant to St Marys was also unclear.</p> <p>The accounts had been signed by Mr Ian Wild (outgoing Chairman), Mrs Jane Coe (outgoing Clerk) and the Internal auditor.</p> <p>The accounting statements for 2014/15 were approved by the council – proposed by Cllr Broomfield, seconded by Cllr Puttick.</p> <p>A meeting of the Finance Group was arranged for Friday 12<sup>th</sup> June to explore more detail in the accounts, and to prepare for 2015/16.</p>	
8.0 d	<i>Standing Orders</i>	The Standing Orders document was tabled and approved.	

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9.0	Planning Working Group	<p>Current application comments as proposed by the Planning Working Group were reviewed and agreed. See Planning Decisions Log below.</p> <p>Proposed by Cllr Moore, seconded by Cllr Wooldridge</p>	
10.0	Highways & Drainage	<p>The proposed one lane restrictions to Gosport Road, Lyndhurst, were discussed. A two week restriction started w/c 22 June 2015.</p> <p>Are further restrictions expected (six weeks?). If so, NFDC Highways to be asked if these restrictions could be delayed until after the New Forest Show.</p> <p>The hedge along Royden Lane, near the Council Houses needs cutting back. NFDC to be advised.</p> <p>Roadside ditches and flooding were discussed at length. Decision made to concentrate on the Norleywood to East End (Sheepwash) road as the major priority. Cllrs Wooldridge and Channell to establish appropriate landowners. Clerk to then contact NFDC officers.</p> <p>The footpath (Brown's lane) on the Beaulieu/Boldre boundary was discussed. Hants C.C. are due to update Cllr Channell.</p>	<p>Cllr Thorburn</p> <p>Cllr Wise</p> <p>Cllrs Wooldridge &amp; Channell Clerk</p> <p>Cllr Channell</p>
11.0	Amenities	<ul style="list-style-type: none"> <li>• Only one payment has apparently been received from <u>Boldre Royal football club</u>. Clerk to check and produce further invoice(s) – perhaps monthly or quarterly in arrears - and review the contract situation.</li> <li>• <u>New goal posts</u> have been requested to improve the facilities.. A quote for £780 plus VAT was mentioned.</li> <li>• A contract letter for <u>future mowing</u> of the Recreation Ground is to be prepared.</li> <li>• <u>Lengthsman Scheme</u> – Clerk has advised Brockenhurst PC that BPC will join in the scheme. Our Groundsman may be available to work in conjunction with the lengthsman. Cllr Channell to investigate possibilities with Brockenhurst.</li> <li>• One Possible <u>floodlight</u> for the Boldre Royals, fixed to the South side of the pavilion, was discussed. Use was anticipated only between 18:30 and 20:00 hours just once per week, powered from the pavilion, but planning permission may be required.</li> <li>• <u>Potential income</u> from the use of the Recreation Ground for temporary camping in conjunction with the Pilley Club was discussed. This was agreed in principle but suitable conditions should be developed. Cllr Tanner to explore further.</li> </ul>	<p>Clerk</p> <p>Cllr Channell</p> <p>Cllr Channell</p> <p>Cllr Tanner</p>
12.0	NPA Management Plan	<p>BPC have some suggestions for the revised draft management plan. These to be sent to the NFNPA.</p>	<p>Clerk</p>

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13.0	New Website Update	<p>Cllr Moore updated the Council.</p> <p>Planning, Highways and Ditches logs are in preparation. A check to be made with NFDC for their input on the Highways log.</p> <p>Clerk and Councillors attended a training session on editing the website.</p> <p>Work has been done with the Planning Working group to understand how the website can be most efficiently updated.</p> <p>The upload of BPC Minutes is nearly complete, along with a listing of key local facilities and other meeting groups, plus local schools. The top 5 images that will appear at the front of the site were further discussed.</p> <p>Transfer of ownership of <a href="http://boldre.org.uk">boldre.org.uk</a> has been discussed with the current owner. A payment of £5 per year will be required.</p> <p>Much work toward the new site has been completed by Cllr Moore. Councillors and the Clerk requested to provide feedback on content by 22<sup>nd</sup> July. Target launch date remains as 1 July 2015.</p>	Cllr Channell
14.0	Asset Register	<p>The register formed part of the Annual Accounts which were approved above (minute 8.0 c)</p> <p>The defibrillator needs to be added to the register.</p>	Clerk
15.0	Policy Documents	<p>The Risk Management Policy, Operating Framework, and Health &amp; Safety policy documents were tabled at the meeting and approved.</p>	
16.0	Annual Assembly 2015	<p>The minutes of this meeting had been signed by the previous Council Chairman, and were agreed as a true record.</p>	
17.0	Any Other Business	<p>The long term status of NALC/HALC was discussed.</p> <p>Cllr Moore will be attending a Boldre parish Broadband meeting on 10<sup>th</sup> June, and will update the July Council meeting</p> <p>Article to be written for The Bridge, to include mention of one vacancy on the Parish Council.</p>	Cllr Moore  Cllr Tanner

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		The playground <u>Kick Wall</u> . Ownership is now with the BWMH, but it was decided to take this back in December 2015.	
18.0	External Meetings	Cllrs Channell and Bolton had attended a Forestry Commission and NFNPA Consultative Panel meeting. One item of particular interest was the commercial picking of forest fungi.	
19.0	Next Meeting	The next BPC meeting is on 13 <sup>th</sup> July 2015 - in Boldre War Memorial Hall	
		The meeting closed at 21:30 hrs	

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### Planning Decisions Log from the June 2015 Council Meeting

Appl.N	Registration Date	Site Address	Description of Works	Comment	Adopted date
15/00261	23/04/2015	18 ROYDEN LANE, BOLDRE, LYMINGTON SO41 8PE	Rear extension; side extension	5	
15/00340	29/04/2015	PART PARCEL OS 4635 LAND WEST OF CHURCH LANE, PILLEY	Retention of agricultural building	5  BPC recommend the retention of this building and its' use to house the owner's livestock with a condition that the building and land cannot be used for commercial purposes including that of a livery yard.	
15/00331	14/05/2015	William Gilpin School PILLEY HILL, BOLDRE, SO41 5QG	Creation of wildlife pond and decking	5	
15/00398	20/05/2015	Cherry Tree Cottage PILLEY, HOLLY LANE, PILLEY, SO41 5QZ	Single Storey extensions; insertion of first floor window, porch; render exterior	5	
15/00399	20/05/2015	Cherry Tree Cottage PILLEY, HOLLY LANE, PILLEY, SO41 5QZ	Replacement outbuilding	4  BPC is concerned at the location of the proposed building, so far behind the natural building line, and it's adverse impact on the neighbouring properties due to it's close proximity to the boundary. The length of the access to the proposed outbuilding concerns BPC as it has the possibility of being detrimental to the environment in this Forest hamlet. This could be overcome by the building being constructed nearer the building line and the use of a water permeable surface as per BPC Design Statement .	
15/00403	27/05/2015	Rivercroft, UNDERSHORE ROAD, LYMINGTON, SO41 5SA	Replacement shed	5	

Peter Lock

Clerk and Responsible Finance Officer to Boldre Parish Council