

Those present: Oliver Moore Victoria Thomas Alison Bolton Jacqui England Eileen Morton
 Jo Humphreys Sherwin Small Vincent Slattery Pamela Keen
 Peter Lock (Remote) Patrick Kempe (Remote)

Meeting minutes

Robert White joined the meeting in person. Robert will join Boldre Parish Council in May as a new councillor.

			Actions
1	Apologies	Cllr Dunning. Cllr England entered the meeting at 19.25.	
2	Declarations of Interest	None declared	
3	Minutes of the previous meetings	Meeting minutes 13 th March 2023 were approved unanimously. All in favour	
4	Matters Arising		

210913	5.2	Durns	<p>Enforcement case QU/21/0160 Change of Use. The house is being used for high end self-catering holiday accommodation for families categorised as C3.</p> <p>If the parish become aware of any relevant information related to the use of Durns, please forward it to the enforcement team and it can be investigated further. Relevant information to report would be a) whether any other external works have occurred at the site without planning permission. b) whether it appears that the property is not being let to families or single households and big groups of unrelated individuals.</p> <p>Clerk to follow up and investigate the clarification of serviced house</p>	<p>NPA</p> <p>Clerk</p>
211108	12.3	Access gate	<p>Hudson Davies Close Contractor has not finished the job. Cllr Small has contacted with work action request.</p>	<p>Abri Cllr Small</p>
18 July 2022	5	HCC Portmore Map	<p>One particular plan (or map) was received in A4 size by a parishioner from the HCC. This was an NFDC plan of properties and roads across Portmore. A larger version has been requested via Cllrs Duke & Dunning.</p> <p>Freedom of information act has been sent to HCC by Cllr Morton.</p>	<p>Cllrs Duke and Dunning Cllr Morton</p>
26 Sep 2022	8.5	LTFC Football	<p>The Clerk forwarded a contract for 2022-23 to the chair of LTFC on 31st August 2022. £200 received toward the goalmouth levelling</p> <p>LTFC need to send us insurance documents – Remains outstanding</p>	<p>LTFC & Cllr Small</p>
12/12/2		Defibrillator relocation	<p>An offer of a grant has been made to put a new external box and will be followed up by Cllr Moore.</p> <p>The box was approved by BWMH. Cllr Moore to speak to the Parishioner who has offered grant to move forward. Cllr Moore will order and arrange installation.</p>	<p>Cllr Moore</p>

Boldre Parish Council (BPC) - Meeting held on 20th April 2023 from 19:00hrs

		Defibrillator training	'Defibrillator and Resuscitation' Training event to be held on Tuesday 25 th April. Event full with a waiting list	Clerk To be closed
09/01/23	5.3	NPA planning site Feedback	Planning group to formalise feedback and send to the Clerk. Clerk to issue a letter to NPA with our issues. To obtain minimum outcome of extra training or helpful tips. No feedback received – item to be closed.	Cllr Bolton Clerk To be closed
10 Oct 2022	6.6	Heritage Asset Consultation	Boldre listing has been sent to the NPA officer. NPA requested information from planning team BPC should hear results by July.	Cllr Humphreys Cllr Bolton Cllr Keen
09/01/23		Community engagement	Clerk will begin the process of setting up a regular drop-in session in the parish. Clerk will design a Parish survey to be sent electronically and on paper. Clerk will arrange a stall at the Coronation event and Boldre Fete.	Clerk
09/01/23		Publicity for new Parish Councillors	BPC to review spaces vacant after 9 th May for Co-opt campaign. This will be agenda for meeting 15 th May. Clerk will advertise there are 4 vacant positions	All Clerk
10 Jan 2021	7.6	Footpaths F33 and F27	Clerk escalated the railing and drainage issue on F33, plus the drainage problem on F27. Further reminder about F33 sent. Cllr Dunning to make a phone call and follow up as item cannot be found on HCC website. Cllr Dunning to be chased.	HCC Cllr Dunning Clerk
13022023		Parish Benches	Council voted to review repair Hills Lane once the play area is completed. Review the list of benches by ownership. Clerk to work with Groundsman on this before May meeting.	Clerk
13032023		Cork replacement on noticeboards	Clerk to arrange replacing the cork on noticeboards working with Groundsman.	Clerk

5	Planning		
5.1	The full agreed planning <u>recommendations</u> to the New Forest National Park Authority (NPA) and/or the New Forest District Council (NFDC) are attached at the bottom of these minutes, to be sent to their Development Control sections. These Planning Authorities <u>decide</u> upon these applications.		
23/00200	LUNCHPAD C OF E EARLY YEARS, Preschool, William Gilpin School, PILLEY HILL, PILLEY, LYMINGTON, SO41 5QG	Erection of 2no. canvas tents (yurts); gates and fence; storage shed; associated development	Comment 3 This very successful venture is fully supported by Boldre Parish Council.

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23/00156 var.	SNOOKS FARM HOUSE, SNOOKS LANE, WALHAMPTON, LYMINGTON, SO41 5SF	Application to vary condition 7 of planning permission 21/01097 for repairs to and change of use of the existing attached barn/garage to home office, installation of solar panels	Comment 3 There is no objection to this proposal as long as there is no later conversion to living accommodation.
23/00300 var.	The Lodge Annexe, Passford Farm Cottage, SOUTHAMPTON ROAD, BOLDRE, LYMINGTON, SO41 8ND	Application to vary conditions 2 and 4 of planning permission 22/00566 for roof alterations, re-cladding, alterations to doors and windows, new porch, relocating of 2no.sheds, new 1m high fence with gate	Comment 5 With no case notes these plans are for changes to a previous application adjacent to a Grade 11 listed building. It is to be hoped that it complies with the consequent restrictions.
23/00133	BEECHWOOD HOUSE, ROYDEN LANE, BOLDRE, LYMINGTON, SO41 8PE	Freestanding carport and garage	Councillor from the planning team to contact Claire Woolf direct for more information.
23/00370	BOLDRE NURSERIES, SOTON ROAD, BOLDRE, LYMINGTON, SO41 8ND	Change of use of existing building to B2 Use Class	Comment 5
23/00167	Land East of Burnt House Lane, Burnt House Lane, Pilley, Lymington, SO41 5QN	Agricultural building	Comment 5 While not objecting to the proposed Barn, there is concern over the proposed storage/use of chemicals and fertilisers in a site adjacent to Warborne Farm.
6 Reports			
	Hampshire CC Cllr Dunning not present in Meeting		Cllr Dunning informs the parish that the number of potholes filled since 2019 has tripled.
7 Highways			
7.1	Site Meeting with Andy Harding	Formalise a document with the top highways issues. Arrange a HCC highways visit. Current issues 1 - Drainage at Boldre Bridge On site Meeting 28 Feb – Actions below <ul style="list-style-type: none"> BPC Meeting Hill House School on 24th April to discuss if they will install a sleeping 	Clerk Clerk HCC

		<p>policeman across their tarmac drive to divert any water onto their field.</p> <ul style="list-style-type: none"> • Andy (HH) to look at best solution to water at junction with Boldre Lane at Red Lion side (moved/lowered drain or curbing) • Andy (HH) to look at whether drains down Rope Hill from Red Lion to Boldre Bridge House can be expanded/moved to intercept water flow • Andy (HH) to look at "ditch" from road by Boldre Bridge through verge • BPC written to Barker Mills Estate to clear ditch from outflow of highways drain to river by north side of Boldre Bridge. Letter has been acknowledged date to be arranged for meeting. Friday 21st at 5pm • Andy (HH) to fix grate at by bus stop - Done <p>BPC actions are underway – Contact to be made with Andy Harding to review actions.</p> <p>2 - Tanners Lane H&S issue – Parking/verge damage – to be followed up SEE AGENDA ITEM BELOW</p> <p>3 - Flooding in Portmore</p> <p>Cllr Morton has had meeting 20th April with Portmore residents and taken photos to compile into a report. It is likely that the drains are damaged and the pipes are too small. Report will be put together and submitted. In addition to submitting the report, Cllr Morton to also send to Clerk so it can be sent to Cllr Dunning and Andy Harding to be approached in a similar way to the highways Boldre bridge work.</p>	<p>Cllr Moore</p> <p>Clerk</p> <p>Cllr Morton</p>
<p>7.2</p>	<p>Tanners Lane</p>	<p>BPC needs a united clear vision to be able to move this forward.</p> <p>BPC agreed the following approach to be adopted</p> <ol style="list-style-type: none"> 1. Get the road surface/hole/voids repaired to avoid damage to vehicles 2. Re-establish the yellow lines 3. Add signage regarding access for emergency vehicles (as visitors often block the road) 4. Look to see if we can get occasional enforcement visits during the summer to catch those on double yellow lines 5. Reinstate the parking on the beach <p>Clerk to move this project forward.</p>	<p>Clerk</p>

8	Amenities		
8.1	New Play Park Update	<ul style="list-style-type: none"> • Work has begun on installation of the new Play Equipment • Kick wall has been repainted from graffiti with thanks to all involved. • Cllr Moore propose to double the groundsman's hours to account for his wife time. • Letters delivered locally to inform residents of the potential disruption for up to three weeks. With thanks for execution and delivery of letters to the local residents to Cllr Small • Cllr Small has requested a self-closing mechanism on new gate the abri are installing. • Request to Cllr England for further funding. Detail of products required to be sent. 	<p>Clerk</p> <p>Cllr Small</p> <p>Cllr England</p>
9	Finance		
9.1	Payments	<p>BPC Payments of £4,690.72 for April 2023</p> <p>All in favour agreed unanimously</p>	Clerk
9.2	Bank Reconciliation	Bank reconciliation for March 2023 agreed unanimously	Clerk
9.3	Audit	Our previous auditor Tim Light has informed us he is unable to do internal audit for BPC. He has recommended another auditor who we are making contact with.	
10	A.O.B.		
10.1	Kings Coronation Event	All going to plan. £500 in the bank. Invoices to be sent through to the clerk to pay	Cllr Humphreys
10.2	Elections	Uncontested Election – 6 councilors elected. Clerk to contact Rebecca Drummond for advice going forward. CC Kate Ryan	Clerk
10.3	Data Protection document Approval	<p>Pre meeting circulated documents</p> <p>Cllr Slattery approve</p> <p>Cllr England second</p> <p>All in favour</p> <p>Clerk to formalise documents in files</p>	Clerk
	Hall usage during coronation event	Request to use BWMH gate	Cllr Moore
	Enforcement cases	<p>List from Cllr Bolton to be sent to NPA</p> <p>All in favour</p>	Clerk

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	Norley Wood Bridge	Cllr Bolton wishes to contest NPA decision Cllr Moore proposed a motion that BPC is happy to support parishioners. BPC will support local parishioners who wish to take this case by endorsing it to NPA on their behalf. All in favour	All
12	Next Meeting	The next BPC meeting is due on Monday 15 th May 2023 at 18.30	