

Those present: Vincent Slattery Alison Bolton Pamela Keen Eileen Morton Jacqui England  
Victoria Thomas Jo Humphreys Rob White Sherwin Small Martin Manning

**Meeting Minutes**

**BPC gives thanks to Cllr Keen for representing the council at St Mary's Church, South Baddesley for Remembrance Day Service, and to Cllr Slattery who attended the Service at Boldre St John's Church.**

1	<b>Apologies</b>	Cllr Poole	
2	<b>Co-option of new Councillors</b>	Karl White has sent his apologies and hopes to attend the BPC Meeting next month.	
3	<b>Declarations of Interest</b>	None declared	
3	<b>Minutes of the previous meetings</b>	Approval of Meeting minutes 16 <sup>th</sup> October 2023. Proposer – Cllr Slattery Seconder – Cllr Small All in favour unanimous	
5.1	<b>Report County Council</b>	No report or apologies from Cllr Dunning	
5.2	<b>Report District Council</b>	Cllr Poole has issued apologies and sent a report ahead of the meeting. <b>Fleur De Lys Park-</b> Cllr Slattery will write to Ben Stockley. Further communication will only be sent from the clerk or the chairman. Names should be avoided. Cllr Bolton to forward contact details to the chairman. <b>Assisted bin collection</b> information to be circulated on social media and shared with residents through councillors directly.	
6	<b>Planning</b>		
6.1	<b>New Forest National Park (NPA) Planning Applications:</b>	The following planning applications	

Case Reference	Address	Proposal Description	BPC Recommendation
23/01314F ULL	SPRING COTTAGE, NORLEY WOOD ROAD, NORLEY WOOD, LYMINGTON, SO41 5RU	Single storey extensions; first floor extension; creation of box window to front; cladding	Comment 4. This application would result in floor space exceeding the permitted one third. Policy DP36
23/01235F ULL	FIVE WAYS, MAIN ROAD, PORTMORE, LYMINGTON, SO41 5RF	Car port; creation of new access (demolition of existing garage)	Comment 5 BPC has no objection to this proposal.

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6.2	Reports from external planning meetings	No reports Cllr Slattery discussed the result of his email response from Steve Avery regarding the predetermination of cases before NPA planning committee meeting. Any feedback or questions for Steve Avery please prepare and give to the chairman and the clerk.	All Council
6.3	Parish Design Statement	Still to be reviewed. Agenda for next month.	Cllr Bolton Cllr Humphreys Cllr Keen

7	<b>Highways</b>		
7.1	Outstanding Matters	<p>Mr Bell attended the meeting to discuss an emergency plan for flooding. The council discussed reviewing their current emergency plan. Cllr Slattery to action.</p> <p>Cllr England informed the council that NFDC and HCC have a unit responsible to give aid. Council to contact HCC councillor. A letter is to be written to Cllr Dunning to send to HCC for a report and response. Include Cllr Poole (NFDC)</p> <p>The question to be posed is what would have happened if an emergency situation and what was going to be put in place should the situation have got worse and how BPC can complement it? How can BPC support the effort from HCC.</p> <p>Cllr White proposed we use both our BPC emergency plan and the effort from HCC in a future situation for both short- and long-term fix.</p> <p>BPC to build a list of local contacts to provide assistance in an emergency situation.</p> <p>Cllr Slattery opens the emergency plan to all councillors to contribute further information.</p>	<p>Cllr Slattery</p> <p>Cllr Slattery</p> <p>All Council</p> <p>All Council</p>
7.2	Highways group	<p>Highways group circulated report ahead of the meeting. Report will be put on the website and social media.</p> <p><b>Parishioners and councillors are encouraged to report potholes.</b></p> <p>Cllr Slattery has contacted Cllr Dunning and Andy Harding regard to resurface of Pilley Hill.</p>	<p>Clerk</p> <p>All council</p>
8	<b>Amenities</b>		
8.1	Outstanding Matters	<p>There has been a change in leadership at LTFC Youth. They are trying to rigorously get finances under control. Cllr Small has been in touch directly with the new leadership team. There is no intention by LTFC to move from current contract but future contracts may not be renewed.</p>	

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		Clerk to wait until December to chase for invoice payment.	Clerk
8.2	Play Area Phase 2	<p>NFDC Grant submitted by Clerk</p> <p>CIL grant to be submitted by clerk. Any further ideas to be included in the grant application should be communicated to amenities team and the Clerk.</p> <p>Pilley players have offered surplus profits from their performances as a donation.</p> <p>Fencing – On track for December/January</p> <p>BPC have purchased spring bulbs to be planted on rec ground along with the 15 trees from The Woodland Trust. These are due to be planted once the fence has gone up. Possible bulb/tree planting community event to be organised.</p> <p>Paint samples are being ordered for the kickwall.</p>	<p>Clerk All Council</p> <p>Clerk</p> <p>Cllr Small</p>
9	<b>Finance</b>		
9.1	Payments	<p>BPC Payments of £3,124.14 for November 2023</p> <p>Proposer – Cllr Slattery                      Seconder – Cllr England                      Unanimous All in Favour</p>	
9.2	Bank Reconciliation	<p>Bank reconciliation for November 2023 approval</p> <p>Proposer – Cllr Slattery                      Seconder – Cllr England                      Unanimous All in Favour</p>	
9.3	Grant application	<p>Pilley Players grant for £300 approved.</p> <p>Approval – Cllr slattery                      Seconder – Cllr Humphreys                      All in favour</p> <p>To make adjustment on payment run to allow it to be paid in November.                      Approval – Cllr Slattery                      Seconder – Cllr England                      All in favour</p> <p>Boldre Church grant request £1000                      BPC respond that unfortunately there has already been one grant given this FY and it is with sadness that we cannot support this application.                      Approval – Cllr England                      Second – Cllr Morton                      All in favour – Cllr Humphrey abstain.</p>	<p>Clerk</p> <p>Clerk</p>

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9.4	Financial Risk Assessment & Asset Register	<p>Review H&amp;S policy – All councillors with an interest to review and feedback to clerk by 30<sup>th</sup> November.</p> <p>Review Financial policies. – All councillors with an interest to review and feedback to clerk by 30<sup>th</sup> November.</p> <p>Document will be approved following policy review.</p> <p>Asset register to match subheadings from the insurance will be completed for December meeting.</p>	<p>All Council</p> <p>All council</p> <p>Clerk</p> <p>Clerk</p>
9.5	NALC Pay Awards	<p>NALC AWARD - Pay for Groundsman and Clerk to increase by £1 per hour and be backdated to April 2023 The proposal was approved to apply pay award for clerk and groundsman. Clerk to look into whether Mr Lock will be affected by this as well. – Email NALC Unanimously agreed.</p>	Clerk
9.6	BPC Budget 2024/25	<p>Document circulated ahead of meeting</p> <p>Pre discussion of the budget categories. Budget to be signed off in December meeting. Public precept records. Boldre should research this. What should the precept increase be?</p> <p>Councillors to come back to the Clerk with any aspirations to the budget.</p>	All Council
10	<b>A.O.B.</b>		
10.1	Reports from external meetings	Cllr Slattery attended the Community forum hosted by Cllr Poole and fed back to the council.	
10.2	New Forest Parish Council Network event – 28 <sup>th</sup> November	<p>18.30 – 20.00 at BWMH – 13 parishes invited along with number of key people from NFDC, HCC Presentation to be circulated to council Feedback sheet for the end of the night Cllr Morton, Bolton, and White have offered to help with refreshments (Hot drinks and cake/biscuits) Steve Avery then Nick Adams-King to speak Signing in book/sheets to be available</p>	Clerk
10.3	Boldre Parish Council Open evening – 4 <sup>th</sup> December	<p>19.00 – 20.00 BWMH Hot drinks and mince pies - open doors Advertise on social media, bridge magazine, word of mouth.</p>	Clerk
11	<b>Next Meeting</b>	The next BPC meeting is due on Monday 11 <sup>th</sup> December 2023 at 18.30	

Meeting closed at 20.45  
Cllr England left the meeting at 20.30