



**Boldre Parish Council
Annual Parish Meeting – 13th May 2024
Minutes**

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(SO = Standing Order reference)

Present in room – Mr Moore and two parishioners.

1) Election of the Chairman of the Parish Council (SO5i)

The current Chairman of the Council presides at this annual meeting until the next Chairman of the Council has been elected. They may exercise an original vote in respect of the election of the new Chairman of the Council and shall give a casting vote in the case of an equality of votes.

Cllr Bolton proposes Cllr Slattery. Cllr Slattery accepts.

Proposer Cllr Bolton
Seconder Cllr Small
All in favour

Signing of Acceptance of Office – Cllr Slattery signed paperwork

2) Election of the Vice Chairman of the Parish Council

Cllr Slattery proposes Cllr England

Proposer Cllr Slattery
Seconder Cllr Bolton
All in favour

Signing of Acceptance of Office – Cllr England absent from meeting and will be presented with paperwork

3) Apologies for absence

Cllr Manning, Cllr England, Cllr Poole, Cllr Dunning, Cllr Keen

4) Declarations of Interest

To receive any declarations of interest from members, or dispensations made by the Clerk, regarding any item of business on the agenda, in accordance with the Code of Conduct

None noted

5) Minutes of the previous Meeting

To approve the Minutes from the ordinary meeting on 15th April 2024

Proposer Cllr Slattery
Seconder Cllr Morton
All in favour



6) Standing Orders (SO 5j(ix))

To review and adopt refreshed policy

Cllr Slattery proposes that this decision is deferred until July meeting 8th. Cllr Small seconded the motion. All in favour.

Agenda item July.

7) Financial Regulations (SO 5j(ix))

Financial Policy reviewed and adopted in meeting 11th December 2023.

New NALC regulations issued and updated for BPC

Proposer Cllr Slattery

Seconder Cllr White

All in favour

8) Committees and working groups (SO 5j(v),(vi),(viii))

a) To consider any committees or working groups to be created (in accordance with SO4)

b) To appoint members to:

- i) Planning Working group – Cllr Humphreys, Cllr Bolton
- ii) Finance Working Group – Cllr White, Cllr Slattery
- iii) Amenities Working Group – Cllr Small, Cllr White, Cllr Humphreys
- iv) Highways Working Group – Cllr Morton, Cllr Slattery, Cllr Manning

c) To approve that the election of chairman and review of each Terms of Reference is completed at the first meeting of each working group

All Councillors agreed that they will do this in first meeting and inform the Clerk.

10) Work with external bodies (SO5 j(xi))

To review representation and arrangements for reporting back:

a) Tree Officer Cllr Slattery to communicate with Mr Bell to see if he will continue the role

b) IT Officer – Mr Moore would like to continue. Cllr Slattery proposed, Cllr Humphreys seconded. All in favour.

c) BWMH Committee – Cllr Morton propose Cllr Small. Cllr Slattery second. All in favour. Thanks given to Cllr Small from Cllr Morton

d) The Bridge – Clerk to continue. Cllr Slattery propose, Cllr Humphrey's second. All in favour.

e) NPA Southeast Quadrant – Will be represented by at least one member of planning team

g) New Forest Association of Local Councils – Cllr Humphrey's to continue. Propose, Cllr Slattery, Cllr Small second, All in favour.

h) Hampshire Association of Local Councils – Cllr Morton to take the role. Proposer Cllr Slattery, Seconded Cllr Humphrey's. All in favour.

i) NF Consultative Panel – Cllr Bolton would like to continue. Proposed Cllr Slattery, Seconded Cllr Small. All in favour.

j) Community SpeedWatch – Cllr Morton to take the role – Cllr Slattery propose, Cllr Bolton second. All in favour.

11) Asset Register (SO5j(xiii))

To note that the Asset Register was reviewed and approved at meeting 15th January 2024



12) Insurance cover (SO5j(xiv))

To note that confirmation of arrangements in respect of all insured risk were approved in meeting August 2023 and renewal commenced October 2023. The deal ends in October 2024.

13) Subscriptions (SO5j(xv))

To review and approve annual subscriptions to :

- a) Hampshire Association of Local Councils £624
- b) Payroll & finance - £162
- c) IT £210
- d) Recreation Fee £200
- e) Health and Safety £370
- f) Accounting £420

14) Policies and Procedures (incorporating SO5j(xvi),(xvii),(xviii),(xix))

a) To approve a recommendation to spread review and adoption of policies and procedures throughout the year, to enable appropriate attention to be given.

A schedule of policy refresh will be drawn up and shared with the councillors, starting with the oldest first. Clerk to circulate.

Future Meeting Dates (SO 5j(xxi))

To consider and approve dates for:

Full Council: 10th June, 8th July, 5th August, 9th September, 14th October, 11th November, 9th December, 13th January, 10th February, 10th March, 14th April (tbc), Annual Meeting 19th May (within 14 days of election)

Planning Committee: First Monday of each month

Cllr Slattery propose, Cllr small seconded. All in favour.

16) Public Participation

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Boldre Parish Council's Standing Orders 3(a) – 3(k), with no individual speaker exceeding a maximum of three minutes. All public participation, and the duration of this item, will be at the discretion of the Chairman.

There were no comments from the public.

AGM Concluded 19.00