Those present: Vincent Slattery Alison Bolton Pamela Keen Eileen Morton Victoria Thomas Jo Humphreys Rob White Sherwin Small

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## **Meeting Minutes**

## Those present to observe - Karl White (Parishioner), Mr Bell (BPC Tree Officer)

1	Apologies	Cllr Poole, Cllr Dunning, Cllr England, Cllr Manning	
2	Co-option of new Councillors	No current candidates. Clerk to recommence process of new Councillor Recruitment	
3	Declarations of Interest	None Declared	
3	Minutes of the	Meeting minutes 13th November 2023.	
	previous meetings	Two amendments requested.	
		Insert – 5.2 Fleur de Lys <b>Park</b>	
		Insert – 7.1 BPC to build a list of local contacts to provide assistance in an emergency situation.	
		Proposed – Cllr Slattery	
		Seconded – Cllr Keen	
		All in favour unanimous	
5.1	Report County Council	Cllr Dunning has issued apologies, no report ahead of the meeting.	
5.2	Report District Council	Cllr Poole has issued apologies, no report ahead of the meeting.	
6	Planning		$\dagger$
6.1	New Forest National Park (NPA) Planning Applications:	The following planning applications	

Case Reference	Address	Proposal Description	BPC Recommendation
	FOREST EDGE, SOUTHAMPTON ROAD,	Change of use of land from agricultural to residential and	Comment 5 BPC has no objection to this
23/01515F	BOLDRE, LYMINGTON,	residential to agricultural; driveway	proposal.
ULL	SO41 8ND	extension; terrace	
23/01382F	Brook Heath, SANDY DOWN, BOLDRE,		Comment 4 There is concern over the impact on the street scene in this wooded area. As there is already a 'games room', and this proposed extra 'games room' is far from the dwelling and near the road, it would appear to be inappropriate with the potential, in future, to
ULL	LYMINGTON, SO41 8PL	Single-storey outbuilding	become a separate dwelling, as

## Boldre Parish Council (BPC) - Meeting held on 11th December 2023 from 18:30hrs

	has happened in other proposals within the parish. The new site access could easily become permanent.
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6.2	Reports from external planning meetings	None attended	
6.3	Parish Design Statement	No progress. February Agenda	Clerk

Parishioner Mr White has joined the meeting to discuss an issue with a neighbour that is living in a dwelling with a planning enforcement on it. The dwelling is rented. There is a case of harassment and anti-social behaviour for local residents. Mr White would like to see a Community Trigger as lived with the situation for 2 years, 2 months. Cllr Morton provided advice to Mr White. BPC will contact NFDC councillor and enforcement office and ask them how they are seeking to progress this situation and request a fast resolution as a greater priority.

Outstanding Matters	Mr Bell requests councillors inform him when they are reporting defects so that he can maintain a record.  The new process agreed by Council is that:	
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	The new process agreed by countries that.	All Council
	Mr Bell will develop and maintain a spreadsheet on behalf of BPC	
	2. All incidents reported by BPC Councillors to HCC will notify Mr Bell in order for him to update the spreadsheet and CC the Clerk and Chair	
	3. Any communication to Councillors from HCC relating to an identified incident will be reported back to Mr Bell for update of spreadsheet	
	4. Mr Bell will provide BPC with a report monthly	
	5. Items recorded will be the following only:	
	- Encroachment	
	- Pot holes	
	- Drains	
	BPC can not endorse other highway actions such as ditch clearing and speed.	
	BPC to draw up a full list of responsibilities who does what.	Clerk
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7.2	Highways group	Cllr Slattery has circulated report ahead of the meeting. Report will be listed on the website.	Clerk
		Cllr Morton discussed the property that is flooded in Portmore. Residents of Portmore have met as a group and are going to take further action, as a separate entity from BPC	
		Flooding is to be kept as an agenda item under highways.	Clerk
8	Amenities		
8.1	Outstanding Matters	Mounds are being strimmed ready for next year's planting Side of rec ground being trimmed which has boundary with Fleur De Lys Park home. Additional contacts for recreation ground hedge cutting are: Phil Tarrant (Norley Wood), Matt Gregory and Mr Bell Cllr Keen to provide contact details to Cllr Small	Cllr Keen
8.2	CCTV	There is an option to have CCTV cameras facing the play area and Burnt House Lane gate. BPC have a quote for £700 installation.  Clerk to explore insurance discount from having CCTV installed and questions would the insurance payout without CCTV?  Investigate safeguarding for footage of play area.  Clerk to research, speak to other councils, make a proposal for next month.	Clerk
8.3	Play Area Phase 2	BWMH Committee will give BPC £1000 for the play area fence.  BPC would like to thank Cllr Small for attending the committee meeting and BWMH committee for the generous donation.  CIL and NFDC grants have been submitted. Clerk and Chairman to attend NFDC Committee on Friday 15th December.  Fence still to be put up hopefully this month Woodland trees to be planted Bulbs to be planted Willow Dome to be planted Kickwall to be painted (requires dry conditions)  Amenities team to schedule a meeting to make a plan	Cllr Small Cllr Humpherys Cllr White
		to move forward.	
	220122		

		Schedule a volunteer day once the fence has been installed.	Clerk
9	Finance		
9.1	Payments	BPC Payments of £3,958.53 for December 2023	
		Approved  Cllr Slattery – Propose Cllr Keen - Second All in favour unanimous	
9.2	Bank Reconciliation	Bank reconciliation for December 2023 approval Cllr Slattery – Propose Cllr White - Second All in favour	
9.3	Financial Risk Assessment & Asset Register	Final H&S and Financial policies circulated ahead of the meeting.	
		Financial Risk Assessment - Complete with revised review dates. Documents Adopted.	
		Cllr Slattery – Propose	
		Cllr White - Second	
		All in favour	
		Asset Register to be completed for January Agenda	Clerk
9.4	Reserves Policy	Cllr Slattery has circulated report ahead of the meeting	
		Resolution: a) BPC resolve to alter the Financial Reserves Policy to read: 'Boldre Parish Council will maintain a financial reserve of between 25% and 50% of the Annual Precept. The level of reserves to be held in any particular year will be determined annually with reference to this general requirement.' (To replace 5.2 in Financial Reserves Policy)	
		b) BPC resolves that for the financial year 2024-25 the Reserve will be maintained at least 25% of the Annual Precept. (Add to 5.2 in Financial Reserves Policy)	
		Proposal A – Propose – Cllr Slattery, Second – Cllr White. All in favour	Clerk
		Proposal B – Propose – Cllr Slattery, Second – Cllr Keen. All in favour	Sion
9.5	Investigate and Open Lloyds interest bearing Account	Cllr Slattery has circulated report ahead of the meeting	Cllr Slattery
	PRO/PRO M. (i	na minutes December 2023	

11	Next Meeting	The next BPC meeting is due on Monday 15 <sup>th</sup> January 2023 at 18.30	
10.3	Representative NFALC 18th January	Cllr Humphreys will attend. Clerk to ask Brice Stratford the situation and advise councillors.	Cllr Humphreys Clerk
		Planning for the annual Assembly should commence in January. Agenda item.	Clerk
		Event should be bi-annual.	
		Positive feedback from Portmore residents and offers of volunteers for amenities projects.	
		BPC opened it doors and had a positive response.	
		experience and had feedback from Cllr Adams-King  4th December – Parish Open evening	
	Nov & 4th December	Cllr Slattery commented that it was a positive	
10.2	Feedback from network events 28th	28th November – Councillor network event	
10.1	Reports from external meetings	None reported	
10	A.O.B.		
		All in favour – unanimous	
		Propose Cllr Slattery Second Cllr Morton	
		£33,389.84	
		Precept – The proposed increase of 9.5% totalling	
		Approval of 2024/25 budget of £36,700	Clerk
		tax, and in comparison to other parishes in NFDC.	
		outlining the top increases and decreases and the impact of a higher precept rate on the band D council	
9.0	BPC Budget 2024/25 Including setting precept	Presentation made by Cllr White Councillors were presented with a presentation	
9.6	DDC Dudget 2024/25	Drescantation woods by Olla White	
		All in favour	
		Approve Cllr Slattery Second Cllr Small	
		Botton intercentrate.	
		requires 32 days' notice. The account will give a better interest rate.	

Meeting closed at 20.40