

Those present: Vincent Slattery Alison Bolton Pamela Keen Eileen Morton
Victoria Thomas Jo Humphreys Rob White Sherwin Small

Meeting Minutes

Those present to observe - Karl White (Parishioner), Mr Bell (BPC Tree Officer)

1	Apologies	Cllr Poole, Cllr Dunning, Cllr England, Cllr Manning	
2	Co-option of new Councillors	No current candidates. Clerk to recommence process of new Councillor Recruitment	
3	Declarations of Interest	None Declared	
3	Minutes of the previous meetings	Meeting minutes 13 th November 2023. Two amendments requested. Insert – 5.2 Fleur de Lys Park Insert – 7.1 BPC to build a list of local contacts to provide assistance in an emergency situation. Proposed – Cllr Slattery Seconded – Cllr Keen All in favour unanimous	
5.1	Report County Council	Cllr Dunning has issued apologies, no report ahead of the meeting.	
5.2	Report District Council	Cllr Poole has issued apologies, no report ahead of the meeting.	
6	Planning		
6.1	New Forest National Park (NPA) Planning Applications:	The following planning applications	

Case Reference	Address	Proposal Description	BPC Recommendation
23/01515F ULL	FOREST EDGE, SOUTHAMPTON ROAD, BOLDRE, LYMINGTON, SO41 8ND	Change of use of land from agricultural to residential and residential to agricultural; driveway extension; terrace	Comment 5 BPC has no objection to this proposal.
23/01382F ULL	Brook Heath, SANDY DOWN, BOLDRE, LYMINGTON, SO41 8PL	Single-storey outbuilding	Comment 4 There is concern over the impact on the street scene in this wooded area. As there is already a 'games room', and this proposed extra 'games room' is far from the dwelling and near the road, it would appear to be inappropriate with the potential, in future, to become a separate dwelling, as

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			has happened in other proposals within the parish. The new site access could easily become permanent.
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6.2	Reports from external planning meetings	None attended	
6.3	Parish Design Statement	No progress. February Agenda	Clerk

Parishioner Mr White has joined the meeting to discuss an issue with a neighbour that is living in a dwelling with a planning enforcement on it. The dwelling is rented. There is a case of harassment and anti-social behaviour for local residents. Mr White would like to see a Community Trigger as lived with the situation for 2 years, 2 months. Cllr Morton provided advice to Mr White. BPC will contact NFDC councillor and enforcement office and ask them how they are seeking to progress this situation and request a fast resolution as a greater priority.

7	Highways		
7.1	Outstanding Matters	<p>Mr Bell requests councillors inform him when they are reporting defects so that he can maintain a record.</p> <p>The new process agreed by Council is that:</p> <ol style="list-style-type: none"> 1. Mr Bell will develop and maintain a spreadsheet on behalf of BPC 2. All incidents reported by BPC Councillors to HCC will notify Mr Bell in order for him to update the spreadsheet and CC the Clerk and Chair 3. Any communication to Councillors from HCC relating to an identified incident will be reported back to Mr Bell for update of spreadsheet 4. Mr Bell will provide BPC with a report monthly 5. Items recorded will be the following only: <ul style="list-style-type: none"> - Encroachment - Pot holes - Drains <p>BPC can not endorse other highway actions such as ditch clearing and speed.</p> <p>BPC to draw up a full list of responsibilities who does what.</p>	<p>All Council</p> <p>Clerk</p>

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		Schedule a volunteer day once the fence has been installed.	Clerk
9	Finance		
9.1	Payments	BPC Payments of £3,958.53 for December 2023 Approved Cllr Slattery – Propose Cllr Keen - Second All in favour unanimous	
9.2	Bank Reconciliation	Bank reconciliation for December 2023 approval Cllr Slattery – Propose Cllr White - Second All in favour	
9.3	Financial Risk Assessment & Asset Register	Final H&S and Financial policies circulated ahead of the meeting. Financial Risk Assessment - Complete with revised review dates. Documents Adopted. Cllr Slattery – Propose Cllr White - Second All in favour Asset Register to be completed for January Agenda	Clerk
9.4	Reserves Policy	Cllr Slattery has circulated report ahead of the meeting Resolution: a) BPC resolve to alter the Financial Reserves Policy to read: 'Boldre Parish Council will maintain a financial reserve of between 25% and 50% of the Annual Precept. The level of reserves to be held in any particular year will be determined annually with reference to this general requirement.' (To replace 5.2 in Financial Reserves Policy) b) BPC resolves that for the financial year 2024-25 the Reserve will be maintained at least 25% of the Annual Precept. (Add to 5.2 in Financial Reserves Policy) Proposal A – Propose – Cllr Slattery, Second – Cllr White. All in favour Proposal B – Propose – Cllr Slattery, Second – Cllr Keen. All in favour	Clerk
9.5	Investigate and Open Lloyds interest bearing Account	Cllr Slattery has circulated report ahead of the meeting	Cllr Slattery

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		<p>Proposal to open a Lloyds interest account which requires 32 days' notice. The account will give a better interest rate.</p> <p>Approve Cllr Slattery Second Cllr Small All in favour</p>	
9.6	BPC Budget 2024/25 Including setting precept	<p>Presentation made by Cllr White Councillors were presented with a presentation outlining the top increases and decreases and the impact of a higher precept rate on the band D council tax, and in comparison to other parishes in NFDC.</p> <p>Approval of 2024/25 budget of £36,700</p> <p>Precept – The proposed increase of 9.5% totalling £33,389.84</p> <p>Propose Cllr Slattery Second Cllr Morton All in favour – unanimous</p>	Clerk
10	A.O.B.		
10.1	Reports from external meetings	None reported	
10.2	Feedback from network events 28 th Nov & 4 th December	<p>28th November – Councillor network event Cllr Slattery commented that it was a positive experience and had feedback from Cllr Adams-King</p> <p>4th December – Parish Open evening BPC opened its doors and had a positive response. Positive feedback from Portmore residents and offers of volunteers for amenities projects.</p> <p>Event should be bi-annual.</p> <p>Planning for the annual Assembly should commence in January. Agenda item.</p>	Clerk
10.3	Representative NFALC 18 th January	Cllr Humphreys will attend. Clerk to ask Brice Stratford the situation and advise councillors.	Cllr Humphreys Clerk
11	Next Meeting	The next BPC meeting is due on Monday 15 th January 2023 at 18.30	

Meeting closed at 20.40