

Those present:

Alison Bolton	Rob White	Eileen Morton		Parish Clerk:
Vincent Slattery	Jo Humphreys	Sherwin Small		Victoria Thomas

### Meeting Minutes

One member of the public present for observation.

Cllr Poole and Dunning left the meeting at 19.15

<b>1</b>	<b>Apologies</b>	Cllr Keen, Cllr England
<b>2</b>	<b>Declarations of Interest</b>	None declared
<b>3</b>	<b>Minutes of the previous meetings</b>	Approval of Meeting minutes 13 <sup>th</sup> October 2025 Proposer – Cllr Slattery Seconder – Cllr White All in favour
<b>4</b>	<b>To declare any urgent items not on the agenda</b>	Cllr Humphreys requested that the Fleur de Lys Park Home should be discussed within Cllr Poole's District Council report.
<b>5</b>	<b>Councillor Vacancies</b>	A vacancy became available at BPC and this vacancy has been formally advertised for 14 working days. This closed on Monday 3 <sup>rd</sup> November without request for election.  The Council has two vacancies and can now co-opt. A series of Councillor recruitment should now begin.  Councillors advised to talk to members of public about the vacancies and for them to express an interest to the Clerk.
<b>6.1</b>	<b>Report County Council</b>	Cllr Dunning present at the meeting. Cllr Dunning has recently resigned from the Conservative Party and joined the Reform Party. This will not affect the contribution he will make towards NFDC, HCC and the Council. Cllr Dunning gave an update on local roads maintenance.  Hampshire County Council are working towards LGR and there is no new update.  Cllr Humphreys raised the issue of sewage leaking from several properties in Lymington. The issue has now been fixed pending the pipes to be flushed out. There will be a continual watch on other properties which may also be leaking sewage into the river.  Cllr Slattery requested that Cllr Dunning acknowledges and replies to emails from Cllr Slattery and the Council. Cllr Dunning confirms he supports Boldre Parish Council.

		<p>There will be a meeting in Winchester at the end of November about parking in Lymington High Street.</p> <p>Cllr Dunning has community grants available. Clerk to make contact.</p>
<b>6.2</b>	<b>Report District Council</b>	<p>Cllr Poole present at the meeting.</p> <p>Cllr Poole and NFDC are being asked for making Local Plans but this is proving difficult with an uncertain future.</p> <p>Cllr Poole informed the Council that they will shortly receive an update from NFDC with regard to LGR.</p> <p>Cllr Poole informed that Fawley PC won Parish of the year by HALC. Boldre Parish Council will congratulate them.</p> <p>Cllr Poole informed the Council about a national pact scheme for shoplifting and a number of shops in Lymington have signed up. It is hoped it will be adopted among businesses in the rest of the New Forest.</p> <p>NFDC had a return visit from corporate pier challenge and have successfully met some new targets.</p> <p>Cllr Poole confirms that Fleur De Lys Park Home site has not had any management change. There will be some movement of units over the coming months. Cllr Humphreys gave a summary of the meeting she attended with MP Sir Julian Lewis. Cllr Humphreys presented an idea for local campaign groups to support local park home residents. Cllr Slattery enforced the message that MP Sir Julian Lewis gave to the Council. Cllr Slattery requested that both Cllr Poole and Cllr Dunning take the message away with them to district and County level.</p> <p>Cllr Bolton raised a point that she proposes Council to own a piece of land in parishes to manage park home sites to give an opportunity for affordable housing which was acknowledged by Cllr Poole.</p> <p>Cllr Bolton raised the issue that there are some continuing issues with refuse collections in Boldre which was acknowledged by Cllr Poole.</p> <p>Cllr Poole spoke to the Council with advice about dogs on the recreation ground.</p> <p>Cllr Poole has community grants available. Clerk to make contact.</p>
<b>6.3</b>	<b>Clerks Report</b>	<p>Report issued ahead of the meeting and circulated.</p> <p>Report discussed.</p> <p>Line Marking - Clerk to clarify the quote the extra cost of lines on the basketball court and the life span of the lines on car park and court.</p>

<b>7</b>	<b>Planning</b>	
<b>7.1</b>	<b>New Forest National Park (NPA) Planning Applications:</b>	
<b>Case Ref</b>	<b>Address</b>	<b>Proposal Description</b>
25/01163FULL	HOLLYBERRY COTTAGE, JORDANS LANE, PILLEY, LYMINGTON, SO41 5QW	Timber Cycle & Log Store; Summerhouse  <b>Comment 5</b> no PBNs
25/01111FULL	Gardeners Cottage, SHIRLEY HOLMS ROAD, BOLDRE, LYMINGTON, SO41 8NG	To form an independent driveway alongside existing shared driveway  <b>Comment 5</b> The inadequate drawings given with this application were not helpful. This entrance is on a dangerous junction of the A337 and highways should be consulted over this application. No PBNs
25/01164DOC	3, Walhampton Cottages, MAIN ROAD, WALHAMPTON, LYMINGTON, SO41 5RE	Application to discharge condition 5 of planning permission 21/01122 for double garage with carport and first floor over (AMENDED PLANS)  <b>Comment 5</b> no PBNs The colour of the proposed wood preservative appears very out of keeping in this situation though it is difficult to judge colour from the internet image provided.
25/01094DOC	Starlings, PRIVATE ROAD, EAST END, LYMINGTON, SO41 5SN	Application to discharge conditions 3 and 6 of planning permission 24/00747FULL for outbuilding  <b>Comment 5</b> no PBNs It is felt the new brickwork should be as closely matched to the main dwelling as possible. Internet images of bricks may not be accurate.
<b>7.2</b>	Reports from external planning meetings	None
<b>7.3</b>	Planning & Enforcement Matters	Cllr Slattery requests that the Clerk contacts the NPA to whether the applications for discharge of conditions require a comment from BPC as recent applications have been passed before BPC has been able to contact. BPC would like to be able to comment on these applications.  Cllr Humphreys will contact NPA enforcement team about one enforcement item.

8	Highways		Actioner
8.1	To address outstanding matters & Group report	<p>Report circulated ahead of the meeting.</p> <p>A local MP has engaged with Portmore residents about clearing pipes under the road.</p> <p>Councillors gave positive feedback to the work that Hampshire Countryside Services have completed.</p> <p>There has been a matter raised on the condition of footpath F11. Council discussed the condition of the path year-round. Cllr Slattery proposes to contact the landowner to investigate whether a portion of the path could be maintained as a footpath.</p>	Cllr Slattery
8.2	Proposal to relocate bench from Snooks Lane/Main Road to Portmore Triangle	<p>A quote for the work was obtained from Mr Tanner in the region of £150.</p> <p>Permission from the landowner to be sought for this. Forestry England is the land manager.</p> <p>Residents around the green should be consulted. This could be conducted by Cllr Morton local Parish WhatsApp group.</p> <p>Clerk to review the quote with Mr Tanner. Include cost of new bench in lieu of moving bench.</p>	<p>Cllr Morton</p> <p>Clerk</p>
9	Amenities		
9.1	To address outstanding matters	<ul style="list-style-type: none"> <li>▪ Parish Council Bus Shelter grant scheme</li> </ul> <p>Clerk to find out further information about the period of time that the grant needs to be spent within and whether it needs an invoice before the grant can be claimed. Council agreed that an application should be made by 28<sup>th</sup> February 2026.</p> <ul style="list-style-type: none"> <li>▪ Flower Garden next to the pavilion</li> </ul> <p>Member of the public proposes to install a flower garden by the pavilion. Cllr Bolton gives approval to work on the area once given as an insect and wildflower garden. Cllr Slattery requests a meeting to be set up to explore further.</p> <ul style="list-style-type: none"> <li>▪ Hedge cutting on recreation Ground</li> </ul> <p>Mr Bell will cut the recreation ground hedges for £375. Council approves.</p> <p>Quote for strimming mounds will be £90. Awaiting quote for play area hedge cut, and flower garden area.</p>	<p>Clerk</p> <p>Cllr Slattery</p> <p>Cllr Small</p>

		<p>Application has made by the Clerk for grant for £2000 for help with costs of tree surgery for the nature play area.</p> <p>Application made to NFDC for a grant of £7000 for pavilion improvements (Two years to spend)</p> <p>Cllr Small and Cllr White have installed grass matting at the end of table tennis. The table tennis is a great asset. Council gives thanks to them.</p> <p>Positive feedback from football teams to the state of the pitches. Council gives thanks to the Groundsman.</p>	
<b>9.2</b>	Generators	<p>Council agrees with the proposal for additional products to be purchased to aid the working of generators from Cllr Slattery and Cllr White. The cost of the products would be covered by the remaining SSEN grant money. Clerk to purchase.</p> <p>Council has been made aware of multiple electricity outages in December in the Parish and should prepare generator for this.</p>	Clerk
<b>10</b>	<b>Staff Group</b>		
<b>10.1</b>	Staff Group Update	<p>Cllr Keen and Morton have reviewed the Clerk's Job Description and HR policies.</p> <p>The Equal opportunities policy will merge to include equality, diversity and inclusion.</p> <p>Cllr Morton to bring the final policy to the Council once completed.</p>	Staff Group

<b>11</b>	<b>Finance</b>		
<b>11.1</b>	To agree payments in accordance with the budget	<p>BPC Payments of £5,992.64 for November 2025</p> <p>Proposal Cllr Slattery Seconder Cllr Morton All in favour</p>	
<b>11.2</b>	To approve bank reconciliation	<p>Bank reconciliation for November 2025 approval</p> <p>Proposal Cllr Slattery Seconder Cllr White All in favour</p>	
<b>11.3</b>	To confirm new insurance renewal documents	<p>Documents circulated to confirm BPC has renewed annual insurance policies. All Council aware.</p>	

<b>11.4</b>	To Approve Financial Risk Assessment	Council agreed and adopted the document  Proposer – Cllr Slattery Seconder – Cllr Small All in favour.	
<b>11.5</b>	To review draft budget for FY2627	A draft budget has been circulated and discussed with the Council. The final budget and precept must be approved at the December meeting.  Chairman requests that the Council inform the Clerk within the next two weeks.  No questions raised.	
<b>11.6</b>	To review application for The Police Crime Commissioner's emerging needs fund	Quotes obtained by the Clerk and circulated for the Council. The quotes and types of equipment was reviewed. Council asked the Clerk to apply for £9000 grant.  Deadline for application is the 28 <sup>th</sup> November 2025.	Clerk
<b>12</b>	To Approve H&S Policy	Policy circulated ahead of the meeting for approval.  Minor amendments to wording to be corrected. Health and Safety ownership and risk assessment to be reviewed for the policy to be adopted in meeting on 8 <sup>th</sup> December 2025.	
<b>13</b>	Assertion 10 – Digital and Data Compliance implementation and training.	Council needs to be compliant before the 31 March 2026.  Council gave permission for the Clerk and Councillors to proceed.  A meeting to be set up with Clerk, Cllr White and Cllr Slattery to determine best route forward.	Clerk
<b>14</b>	Transfer of ownership of phone boxes (Norley Wood, Portmore and Pilley.	Council approved signing the Norley Wood and District Society contract. Clerk to arrange paperwork. Proposal – Cllr Slattery, Seconder Cllr Humphreys, All in favour.  Portmore phone box – to ask Portmore residents if they would like ownership of the phone box. Cllr Morton and Clerk to pursue.  Pilley phone box is owned and managed by BPC	Clerk  Cllr Morton

<b>15</b>	Christmas Open Evening – 1 <sup>st</sup> December	<p>Topic of discussion to include BPC Councillor Vacancies</p> <p>Confirmed attendance: Wessex Internet, Cllr Poole</p> <p>The Council would like a speaker and to invite councillors from neighbouring parishes for open discussions on youth provision.</p> <p>Councillors asked the Clerk to contact Culture in Common and Cllr Brice Stratford from NFALC/NPA SE Quadrant.</p> <p>Clerk to source refreshments.</p>	Clerk
<b>16</b>	Reports from external meetings	<p>Cllr Morton attended the HALC AGM and gave feedback to the Council. Feedback about the event and in particular flagging the relevance Martyn's Law for BPC.</p> <p>Cllr Bolton and Cllr Keen attended SE Quadrant meeting. Cllr Bolton advised about the parking changes for the forest car parks and affordable housing in the forest.</p>	
<b>17</b>	items for agenda next meeting – <b>Monday 8th December 2025</b>	To agree locations of portable generators	
	<b>Next Meeting</b>	The next BPC meeting is due on <b>Monday 8th December 2025</b> at 18.30.	

Meeting closed at 21.10