

Those present:

Alison Bolton	Rob White	Jacqui England	Pamela Keen	Parish Clerk:
Vincent Slattery	Jo Humphreys	Sherwin Small		Victoria Thomas

Meeting Minutes

Five Members of Public present for observation; one addressing the Council in public participation against planning application 25/01234FULL. A member of the public requested loud, clear speech for a participant with hearing difficulties.

Mr Colin Smith present – representing Sir Julian Lewis MP.

Meeting opened 18.35

Cllr Poole and three parishioners left meeting at 19.35

Mr Smith left the meeting 20.15

1	Apologies	Cllr Morton, Cllr Dunning not present.
2	Declarations of Interest	None declared.
3	Minutes of the previous meetings	Approval of Meeting minutes 10 th November 2025 Proposer – Cllr Slattery Seconder – Cllr England All in favour Cllr Bolton requests that point 8.2 to be amended from owner to manager of land. Clerk to amend.
4	To declare any urgent items not on the agenda	None declared.
5	Councillor Vacancies	The Council has two vacancies and can co-opt. Posters have been put up locally and online. Cllr Keen has sent the Chairman and Clerk some information to use for a recruitment article. Chairman urged all of the Council to speak to members of the community.
6.1	Report County Council	Cllr Dunning not present, no report circulated ahead of the meeting.
6.2	Report District Council	Cllr Poole present at the meeting. Cllr Poole noted that the Local Government Reorganisation (LGR) meeting clashed with BPC's planned open evening earlier in December.

		<p>Cllr Poole gave the update from the LGR meeting. The presentation slides have been circulated to Councillors. Cllr Poole urges Councillors to respond to the consultation before the expiry date which is 11th January. A letter would be accepted in lieu of an online response.</p> <p>NFDC successfully met seven of the ten goals for their LGA Corporate Peer Challenge.</p> <p>Cllr Poole has informed the Council that he will represent residents on behalf of planning application 25/01234FULL. He would like to meet residents ahead of this for an update.</p> <p>BPC community grant of £7000 has been approved pending a panel approval. The Council will find out in early 2026.</p> <p>Council gives thanks to Cllr Poole.</p> <p>Cllr Bolton and Cllr Keen gives thanks to the Clerk for grant application.</p> <p>Councillor England extends appreciation to Councillor Poole for his involvement in the Fleur de Lys Park matter. Councillor England advised that she would guide the residents through NFDC licensing and regulatory processes.</p>
6.3	Clerks Report	<p>Report issued ahead of the meeting.</p> <p>The Clerk is to consult the community regarding their interest in participating in a first aid and defibrillator training course. Cllr Slattery suggests liaising with Pilley Community Shop and Norley Wood District Society and the local schools. Clerk to begin process.</p>

7	Planning	
7.1	New Forest National Park (NPA) Planning Applications:	
Case Ref	Address	Proposal Description
25/01265NMA	Boldre Bridge House, RODLEASE LANE, BOLDRE, LYMINGTON, SO41 5PB	Single storey front and rear extensions; outbuilding (Application for a Non-Mate Comment 5
25/01319VAR	Boldre Bridge House, RODLEASE LANE, BOLDRE, LYMINGTON, SO41 5PB	Application to vary condition 2 of planning permission 25/00123FULL for single s Comment 5
25/01281FULL	WOODLAND COTTAGE, ROYDEN LANE, BOLDRE, LYMINGTON, SO41 8PJ	Single storey side extension Comment 5
25/01234FULL	11, Fleur-de-lys Park Homes, PILLEY HILL, PILLEY, LYMINGTON, SO41 5QJ	Outbuilding; demolition of existing Comment 4 There is significant concern regarding the retrospective nature of this application, as it does not comply with park regulations and may adversely affect residents. Notably, the planning application appears to be inconsistent with both the park's legislation and NDFC Licensing regulations. The following potential breaches have been identified: <ul style="list-style-type: none"> • Business or commercial use (actual or potential) • Noise disturbance • Inadequate provision for dog waste disposal • Construction materials used for the outbuilding (metal is required rather than wood) • Proximity to boundaries, which introduces a fire risk • Lack of provision for visitor parking Additionally, the planning application lacks complete and accurate information, resulting in ambiguity about the final intended use. Given these concerns, it is recommended that this application be referred to the planning committee for determination by the National Park authority Cllr Poole has been asked to ensure this goes to Planning Committee.

7.2	Reports from external planning meetings	<p>Cllr Humphreys circulated to Councillors a proposal for an action plan for Fleur de Lys Park.</p> <p>The Council has received an update from Sir Julian Lewis MP.</p> <p>Cllr Humphreys would like to arrange a meeting with Lucie Cooper (NPA) and Ben Stockley (NFDC)</p> <p>Cllr Humphreys would like Cllr Slattery to write a letter to both and arrange the meeting.</p> <p>Cllr Bolton requests that this is addressed as a Council rather than as individual Councillors. Cllr Slattery agrees</p> <p>Cllr England suggested the meeting should be with NFDC Joanna McClay and NFDC Head of Legal plus Head of Planning at NPA.</p> <p>Cllr Slattery to prepare the letter.</p> <p>Cllr Bolton requests the Clerk to send a copy of the minutes to Ms Knight.</p>
7.3	Planning & Enforcement Matters to include Applications for Discharge of Conditions & Short-term lets	<p>The Planning group would like to request that NPA allows BPC to have input on decisions for planning applications with Applications for Discharge.</p> <p>A parishioner raised concerns to the Clerk regarding the growing number of short-term lets within the Parish. The Clerk obtained a response from the National Park Authority and distributed it to the Council prior to the meeting. The response will be formally communicated to the parishioner, and relevant information will be made available for the local community.</p>

8	Highways		Actioner
8.1	To address outstanding matters & Group report	<p>Report circulated ahead of the meeting. Clerk to upload to website.</p> <p>Cllr Small has raised an issue with parking around Gilpin Close. Matter discussed and will be raised as an agenda point for January. Cllr England made suggestions for research.</p> <p>F11 response received and will be followed up.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chairman</p>

9	Amenities		
9.1	To address outstanding matters	<p>Football Update</p> <ul style="list-style-type: none"> Limited football played in November due to the weather conditions. William Gilpin School have agreed to provide additional parking when required. Lawrence FC are storing a gazebo in pavilion. Local family football match will be played for a small donation on 27th December. <p>Discussion of future arrangements of barrier key holders to be had.</p> <p>Introduction of a formal garden on the recreation ground to be reviewed. Alternative ideas suggested. Cllr Slattery to have a follow up conversation with the parishioner. Cllr White suggested that the parishioner might like to contact William Gilpin School for help with their garden projects.</p> <p>Crossbar on the far goal is rusted on the recreation ground. A plan for replace/repair to be looked at by the amenities team.</p>	
9.2	To agree storage locations of portable generators & upcoming power outage	<p>A permanent cover solution is required before the generators can be deployed as they cannot run in the rain. Chairman to contact Roger Figgures to see if metal cover can be made for the two generators.</p> <p>Locations and future plan still to be decided.</p>	Chairman
CH	Staff Group		
10.1	Staff Group Update	No update.	

11	Finance		
11.1	To agree payments in accordance with the budget	<p>BPC Payments of £4,417.95 for December 2025</p> <p>Proposer Cllr Slattery Seconder Cllr White All in favour</p>	Chairman
11.2	To approve bank reconciliation	<p>Bank reconciliation for December 2025 approval</p> <p>Proposer Cllr England Seconder Cllr Small All in favour</p>	
11.3	To Agree Precept for FY2627	A proposed precept request of £41,000 should be requested to manage a balanced budget for the next financial year. This is a 7.6% increase from this financial year (FY2526 £38,000)	Clerk

		<p>Precept request forms need to be submitted to NFDC by 15th January.</p> <p>Proposal adopted Proposer Cllr Slattery Seconded Cllr England All in favour</p>	
11.4	To Agree final budget for FY2627	<p>Proposed budget circulated ahead of the meeting.</p> <p>Proposal adopted Proposer Cllr Slattery Seconded Cllr England All in favour</p>	Clerk
11.5	Grant Receipts – to agree spend	<p>BPC in receipt of £1000 grant from HCC Cllr Dunning and £3,020 Grant from SSEN. £250 pending from Cllr Poole (NFDC)</p> <p>Clerk sought approval to proceed in obtaining quotes for tree work on the rec ground. Council approved.</p>	Clerk
12	To Approve H&S Policy –	<p>Policy circulated ahead of the meeting for approval. Formatting error 2.3. Amendment to be made. Policy approved</p> <p>Proposer Cllr Slattery Seconded Cllr England All in favour</p>	Clerk
13	Assertion 10 – Digital and Data Compliance implementation for BPC	<p>Council needs to be compliant before the 31 March 2026.</p> <p>In November Council voted to give the Finance team approval to proceed with the project.</p> <p>Team to proceed with a new provider and documents in line with legislation before 31st March 2026.</p>	Clerk and Finance
14	Date for BPC Annual Assembly.	<p>Annual Assembly must take place between 1st March and 1st June 2026.</p> <p>Clerk proposes date of 23rd March 2026</p> <p>This date is ahead of Easter break and AGAR preparation.</p> <p>Format of the assembly could be that of the postponed December open evening without invitation to other local parishes.</p> <p>Date agreed by Council. Clerk to begin arrangements.</p>	Clerk

15	Reports from external meetings	<p>There are various consultation emails that the Clerk has circulated by email that should be followed up by Councillors.</p> <p>Cllr Bolton attended SE Quadrant meeting, NFALC and NF transport summit</p> <p>A frequent topic of conversation between meetings is the upcoming charges for New Forest Car Parks which all residents should be aware of.</p> <p>Cllr England made the Council aware of a bus that is being funded by Lymington and will consult with Boldre and East Boldre.</p> <p>Councillors are encouraged to formally respond to the government consultation by 11 January. And a reminder that Hampshire Association of Local Councils is a statutory consultee – so you may wish to make HALC aware of your council views/submissions to inform their response.</p>	All Council
16	items for agenda next meeting – Monday 12th January 2026	<ul style="list-style-type: none"> • Pavillion Project – preparation for 2026 CIL grant application • Car Parking at Gilpin Close 	
	Next Meeting	The next BPC meeting is due on Monday 12th January 2026 at 18.30.	

Meeting closed at 20.30