

Boldre Parish Council - Meeting held on 14th September 2015

Present: Colin Wise Alison Bolton Angela Grainger
 Alan Wooldridge James Puttick Paul Tanner
 Peter Lock Ken Thornber

Guest Speaker

Nicholas Walford (Age Concern, Village Agent) spoke to the meeting. He explained that Agents offer face to face, or telephone advice, to any interested party (normally over 50 years of age) about such items as doctor's appointments, lunch club access, Blue Badge applications and fire safety checks. He is linked to the Hampshire Well-being Team, and has access to a large amount of relevant information. So far, he has not been busy locally. He was advised to send us a suitable poster for our Notice Boards which could also be displayed on our website, to help promote the service being offered.

| | | | ACTION |
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| 1 | Apologies for Absence | Cllrs Broomfield, Moore & Channell | |
| 2 | Declaration of Interest | None declared | |
| 3 | Minutes of last meeting | Minutes of the meetings held on 13 th July and 10 th August 2015 were approved and signed by Cllr Wise | |
| 4 | Matters Arising | <p><u>NFNPA meetings</u> – Cllrs Bolton explained that she attends as an observer, but that Cllr Channell is our official representative.</p> <p><u>Norley Wood Notice Board</u> has been mended and secured by Cllr Broomfield</p> <p><u>Pensions</u> - Clerk will be attending a HALC briefing on 21st October</p> <p><u>Norleywood to East End road</u> (Sheepwash) – no response from the Hampshire CC office contacted. Cllr Thornber advised that we contact Richard Bastow (Highways Manager, West, HantsCC).</p> <p><u>Policy reviews</u> - All documents have been updated to a new template and review comments incorporated, for those received, by Cllr Moore. In addition, a new document template has been created along with template guide and document register. Some policies still need reviewing:</p> <ul style="list-style-type: none"> • Equal Opportunities • Risk Management • Health & Safety, and Use of Council facilities by 3rd Parties • Standing Orders | <p>Clerk</p> <p>Cllr Tanner Cllr Broomfield Cllr Channel</p> <p>Clerk & Cllr Wise</p> |

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| 5 | Planning | <p>Current Application comments as proposed by the Planning Working Group were reviewed and agreed. See Planning Decisions Log below.</p> <p>A comments extension request will be made for: 15/00684 and 15/00687 (Yew Tree Bungalow, Pilley)</p> <p>A comments key to be included on future Planning Logs</p> | <p>Cllr Grainger</p> <p>Clerk</p> |
| 6 | Clerk's Report | | |
| 6 a | <i>Portmore Nursing Home</i> | Thanks received for the swift response from BPC and The Historical Society | |
| 6 b | <i>Lymington Airfield</i> | Landing not possible | |
| 6 c | <i>Planning Process</i> | Planning Group members not available for the forthcoming training events. Noted that a tenfold increase in the new-build in the New Forest is anticipated. | |
| 6 d | <i>The Shallows</i> | Richard Bastow (HantsCC) due to respond to the BPC request to restrict vehicle access. | Clerk |
| 6 e | <i>Tree works</i> | Log should be kept on the website | |
| 6 f | <i>VAT 2015-16</i> | VAT Repayment claim received for Q1 | |
| 6 g | <i>GIS system</i> | GIS system – reviewed by Cllrs Puttick & Wooldridge, and Clerk. Used for assisting Camping/Parking for the Boldre Club Music Festival | |
| 6 h | <i>Playground</i> | <p>Adrian Drodge and Peter Lock attended Playground Inspection Training on 4 September 2015. We were advised that we are quite capable of making Routine and Operational inspections. In addition, we were advised that there is no legal obligation to be certificated to undertake such inspections.</p> <p>Annual Inspection due.</p> <p>Swings may need replacing in 2016.</p> | Clerk |
| 6 i | <i>Pensions</i> | See above (Matters Arising) | |
| 6 j | <i>New Forest Walking Festival</i> | 17 October to 1 November Details on the website and Parish Notice Boards | |
| 6 k | <i>Royal Mail</i> | Redirection to Clerk's address has worked for one item only since redirection confirmation received in June, plus a letter of apology dated 4 th August from Royal Mail. Post confirmed as still going to Jane Coe as of 1 st September. A reduction in fees for 2016 will be claimed. | |

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| 7.0 | County Councillor's Report | <p><u>Bull Hill Cross Roads</u> – Yet another accident has occurred. Various possible preventative measures were discussed. Stop signs are apparently not permitted. A staggered junction was discussed at length.</p> <p><u>New Forest Broadband</u> – Cllr Thornber reported that most Parish Chairmen were relatively satisfied with progress at the recent review meeting. He was waiting to receive meeting minutes.</p> | |
| 8.0 | Finance | | |
| 8 a | <i>Payments</i> | Payments were tabled for £2,828, and approved. | |
| 8 b | Grants | The annual Grants to St John's (£1,000) and St Mary's (£500) churches were approved | |
| 8 c | <i>Bank Reconciliation</i> | A joint reconciliation for July & August was tabled and approved. | |
| 8 d | <i>Transparency</i> | An application for website grant funding, to meet Transparency requirements (as prepared by Cllrs Moore, Puttick and Clerk) was agreed. | Clerk |
| 8 e | <i>Annual Return</i> | The return for 2014-15 has been approved and accepted by the External Auditor and Boldre Parish Council | |
| 9 | Highways & Drainage | <p>The use of a logging/tracking system for Highways and Drainage has been started by the Planning Group.</p> <p>Decision made to use our own BPC letter when contacting landowners about ditches and hedge maintenance, rather than the longer version received from the Legal Services Team at Havant Borough Council and East Hampshire District Council.</p> <p>The problems at Brookhill were mentioned. The Planning group will prepare a letter from their template, and log the issue on the website. Clerk to send a copy of our headed paper, and a Scan of his signature, to the Group.</p> <p>Note was made that Footpath 33 is in a very poor state of repair and considered dangerous. Clerk to contact the Hampshire CC Rights of Way office.</p> | <p>Planning Clerk</p> <p>Clerk</p> |
| 10 | Amenities | | |
| 10 a | <i>Maintenance Schedules</i> | <p>Cllr Wooldridge raised the need to inspect/service the unvented hot water cylinder in the pavilion. Clerk to arrange this check and certification.</p> <p>A list of other required maintenance is in preparation.</p> | Clerk |

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| 10 b | <i>Lengthsman Scheme</i> | <p>Clerk has advised Brockenhurst PC that BPC will join in the scheme and will sign the agreement with Brockenhurst, which they will then sign and return.</p> <p>Cllr Broomfield has identified several potential suitable jobs. Cllr tanner will discuss these with him and work can commence. Perkins Piece and Boldre Bridge were mentioned.</p> | <p>Clerk</p> <p>Cllr Tanner</p> |
| 10 c | <i>Boldre Royals</i> | <p>No response received to our invoice and queries about payments and contract arrangements. Cllr Tanner to contact Alan Frankcom (B.Royals Chairman).</p> <p>Football goals were painted, new hooks fitted and the pitch marked ready for the first home match (12th September). Cllr Wooldridge noted that excellent preparations had been made by our Groundsman.</p> <p>A revised contract has been drafted by the Clerk</p> | Cllr Tanner |
| 11 | Broadband | <p>Update notes received from Cllr Moore in his absence:</p> <ul style="list-style-type: none"> • Attended meeting with other parishes (summary sent) • Pilley broadband scheme - some progress made, but unlikely to hit required target <p>Cllr Bolton mentioned that general dissatisfaction exists locally about the lack of suitable broadband</p> | |
| 12 | Website | <p>Update notes received from Cllr Moore in his absence:</p> <ul style="list-style-type: none"> • Financial data is now published along with the current Parish plan. • Reasonable flow of news published, including produce show report, WI community lunch and various official notices • No progress made on the highways log. Updates not received from other councilors but I did not request them • A few queries received via the website, so it is being used • Cllr Moore to finish user guide and start handing website work over to Peter | |
| 13 | External Meetings | None attended | |

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| 14 | Any Other Business | | |
| 14 a | <i>Council Vacancy</i> | Parish Council Vacancy – No response from our advertisement in The Bridge, or on the Notice Boards, for a new Parish Councillor. The Bridge advertisement to be repeated, plus something in the Lymington Advertiser. | Cllr Tanner Clerk |
| 14 b | <i>Mowing</i> | Recreation Ground – Amenities Group were asked to review the current mowing arrangements which Cllr Channell was investigating | Cllrs Tanner & Wooldridge |
| 14 c | <i>Hedge Cutting</i> | Boldre Recreation Ground. 2 quotes had been obtained by Cllr Broomfield: <ol style="list-style-type: none"> 1. For 8 hours @ 38/hr plus VAT = £364 + VAT 2. For complete job @ £300 inc VAT Cllr Tanner will discuss with Cllr Broomfield, and the work will be ordered based on the second quote. | Cllr Tanner |
| 14 d | <i>Norley Wood road sign</i> | Cllr Wise will investigate the excessive size | Cllr Wise |
| 14 e | <i>Recreation Ground</i> | Income generation from the Recreation Ground was further discussed, when the pavilion is required. Possible grants from the Playing Fields Association were mentioned. Amenities Group to consider options for the next meeting. | Cllrs Tanner & Wooldridge |
| 14 f | <i>The Wheelbed</i> | Mr Ian Wild has enquired about progress, but the Council understood that the Historical Society had taken on this project. | |
| 14 g | <i>Boldre Club Donation</i> | A donation of £200 had been received for the Clubs use of the recreation ground and pavilion for their Music Festival. Fewer tents and people than expected used the facilities. A decision made to return a donation of £150 to Boldre Club in recognition of the service the club provides to the village and parishioners. | Clerk Cllr Grainger |
| 14 h | <i>Bench Plan</i> | GIS system used to create a map showing Parish benches. £15 fee will be paid when invoice received from NFDC. | Clerk |
| 15.0 | Next Meeting | The next BPC meeting is on 12 October 2015 - in Boldre War Memorial Hall | |
| | | The meeting closed at 21:45 hrs | |

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Planning Log for Parish decisions at September 2015 Council meeting

| Appl.N | Site Address | Description of Works | Comment | Adopted date |
|----------|--|--|--|--------------|
| 15/00540 | Heywood Manor, Church Lane, Boldre, Lymington, SO41 5PG | Application to regularise and complete works to 3no. windows (Application for Listed Building Consent) | Comment 5 | |
| 15/00607 | Merry Mount, School Lane, Pilley, Lymington, SO41 5QE | Replacement conservatory | Comment 5 | |
| 15/00619 | Shallowmead Nurseries, Boldre Lane, Boldre, Lymington, SO41 8PA | Display of 2no. non-illuminated totem signs; 2no. non-illuminated brick work signs | Comment 5 | |
| 15/00614 | Woodham Mortimer House, Snooks Lane, Walhampton, Lymington, SO41 5SF | Single storey extension; demolition of conservatory | Comment 5 | |
| 15/00501 | Oakwood House, Pilley Hill, Pilley, Lymington, SO41 5QF | First floor extension | Comment 4 Over 30% as in Parish Briefing note. | |
| 15/00639 | Halyards, Monument Lane, Walhampton, Lymington, SO41 5SE | Double garage; covered link to main dwelling | Comment 1 This appears to be an acceptable development but we would prefer a restriction placed on the use of the building for non-habitable accommodation only. We note on the location plan the curtilage extends across a right of way and access should be ensured. | |

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| Appl.N | Site Address | Description of Works | Comment | Adopted date |
|----------|---|--|--|--------------|
| 15/00623 | Roydon Cottage, Sandy Down, Boldre, Lymington, SO41 8PL | Single storey extension | Comment 2 As we have no briefing note for guidance BPC feels it can do no other than object to this application as it appears to exceed the 30% rule. | |
| 15/00683 | Friar's Wood Pilley Hill, Pilley, Lymington, SO41 5QF | A replacement garage with accommodation over. This is described as office (large) with WC and landing + stove. | Comment 4 The first floor accommodation of this development is clearly "habitable accommodation" within the meaning of the act. In view of the extant permission for demolition and redevelopment of this property BPC feels this is a material consideration in the planning decision. | |

Comments

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.
3. We recommend PERMISSION, for the reasons listed.
4. We recommend REFUSAL, for the reasons listed.
5. We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.